

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
September 15, 2020

Regular Meeting – 4:30 P.M.

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

**THE OSBORN DISTRICT OFFICE
1226 WEST OSBORN ROAD
PHOENIX, AZ 85013**

The Governing Board finds that it is in the best interests of the District and its community to conduct its public meeting both in person with socially distanced seating and through technological access in order to serve the public purpose of assisting with the minimization of the potential spread of COVID19. Members of the public may attend in person or by calling the following number (US) +1 541-581-0143 PIN: 480 994 873# or viewing in a Google Meets meet.google.com/yok-dgya-cef if you have an Osborn Google account. Members of the public may also view the meeting on the Osborn School District Facebook page in a Facebook Live livestream. The Governing Board hereby authorizes this action to serve its goal of protecting students and staff and in the interests of safety.

This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through teleconference or livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public on the Google Meets Hangout. An individual wishing to address the Governing Board must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, September 15, 2020.

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

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- I. **Call to Order**
 - II. **Pledge of Allegiance**
 - III. **District Celebrations and Announcements**
 - A. 2019/2020 You Make the Difference Awards
 - IV. **Consent Agenda**
 - A. Ratification of Accounts Payable Vouchers
 - B. Ratification of Payroll Vouchers
 - C. Board Minutes
 - 1. August 11, 2020 Work Study
 - 2. August 18, 2020 Regular Meeting

3. August 31, 2020 Special Meeting
- D. Approval of Personnel Items
 1. Employment Changes/Additions
 2. Addendum Contracts
 3. Resignations
 4. Terminations
 5. Retirements
 6. Leaves of Absence
 7. Discussion/Approval of Personnel Item
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
- I. MOUs/Agreements with Partner Organizations
 1. Renewal of MOU with Valle del Sol
 2. Approval of Business Associate Agreement with Valle del Sol
 3. Approval to renew IGA with Greater Phoenix Educational Management Council (GPEMC) (20/21)
 4. Approval renewal of MOU with Southwest Human Development Headstart Program for Preschool Special Education Services
 5. Space Agreement renewal with Southwest Human Development Headstart for 2020-2021
 6. Renewal of IGA with the Arizona School for the Deaf and Blind
- J. Sole Source Listing FY21
- K. Sole Source Listing FY20
- L. Approval of 2020/21 Student Fees
- M. Approval of Emergency Procurements COVID-19 Procurements
- N. Bond/Override Procurement
- O. Approval of District Qualified Evaluators

V. Call to the Public

Citizens are provided time to make statements to the Board. Those wishing to make a statement should complete a "REQUEST TO ADDRESS THE GOVERNING BOARD" form and return it to the Board secretary.

VI. Board Presentation

Dr. Robert will present information from the newly formed Superintendent's Public Health Advisory Committee related to school reopening

VII. Administrative Reports since August 18 Meeting

- A. Administrative Reports—Principals and district office administrators submit progress reports on work completed in their school/department as well as upcoming events. Principal reports are also sent to parents to improve communication. Board members may comment.
- B. Student Enrollment Report as of September 3, 2020
- C. Osborn Education Association Update

VIII. Action Items

ACTION/APPROVAL

- A. Approval and Second Reading of Revisions to the Following ASBA Policies:

GBGB-R	Staff Personal Security and Safety
IHA	Basic Instructional Program

JICA-RB	Student Dress
KB	Parent Involvement in Education
KI-RB	Visitors to School

- B. MOU with Cox Internet Provider
- C. Approval of Revisions to 2020/2021 School Calendar

INFORMATION UPDATES

- D. Bond Update
- E. School Closure Update

IX. Board Development

- A. Reflection on ASBA Law Conference
- B. ASBA Virtual Delegate Assembly October 17, 2020
- C. Discussion of Arizona School Board Association Proposed 2021 Political Agenda and Voting Direction for Delegate and Alternate at the Delegate Assembly.
- D. ASBA Virtual County Meeting October 29, 2020- There is no registration fee, but registration is required
- E. Discussion of readings from "Eight Keys to an Extraordinary Board-Superintendent Partnership".

X. Reflections/Feedback on Meeting

Reflections on the business of this meeting. Governing Board members may wish to comment on how reflections align to Board goals.

XI. Future Agenda Items

XII. Adjournment

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – I/II

Agenda Item

Call to Order

Pledge of Allegiance

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
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**Children want knowledge, challenge and recognition.
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Agenda Item Number – III

**Agenda Item
District Celebrations**

For Board: Action Discussion Information

Background –

You Make the Difference Award Winners: This evening we celebrate the You Make The Difference Award winners for the 2019-2020 school year—William Buie, Joan Bucklew, Kurt Collins, Jorge Meza, Erin Tikovitsch, and Colleen Toscano.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

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Agenda Item Number – IV-A

Agenda Item

Ratification of Accounts Payable Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of 2019/20 and 2020/21 Accounts Payable Vouchers from August 1 through August 31, 2020.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
Summary of FY20 and FY21 Accounts Payable Vouchers
Processed
08/01/20 through 08/31/20

Fund Title	Fund #	Total
M & O	001	219,944.94
P301 Base Pay	11	-
P301 Performance Payout	012	-
Instructional Improvement fund	20	-
Title I	100	-
Title I	101	556.92
Title I Targeted Support & Improvement		-
Title IIA - Improving Teacher Quality	140	-
Title IIA - Improving Teacher Quality	141	-
Title IV- Safe & Drug free basic	161	792.00
21st Century	163	-
Title III	190	-
Title III	191	-
Emergency Immigrant Funding	196	-
Title VII - Indian Ed	200	-
Idea - Basic	220	-
ARRA - IDEA BASIC	221	-
Idea - Preschool Grant	222	1,902.67
Idea Edisa	223	-
Idea Edisa-1 Implementation	224	-
JOHNSON-O'MALLEY	230	-
Education for Homeless Children	280	-
Education for Homeless Children	281	-
Medicaid Reimb	290	213.51
PRE School Dev GRANT	320	-
Pre School Dev - Start - Up	322	-
TIF GRANT - ASU	352	-
Scoppes - Counseling Grant	376	-
Arts in Education	377	-
Race To The Top	396	-
GIFTED	450	-
RESULT BASED FUNDING	457	-
VW BUS SETTLEMENT	476	-
Safe Schools	480	-
EARLY LITERACY GRANT	472	-
School Emergency Readiness	485	-
Sch PI-Sales/Leas Over 1 YR	500	-
School Plant 1 Year/Less	505	-
Food Service	510	51,833.87
Civic Center	515	-
Community School	520	-
Community School Montessori	521	45.66
Auxiliary Operations	525	-
Extra Curr Tax Fees CR	526	-
Gift and Donations	530	121.58
Fingerprint	540	-
Insurance Proceeds	550	-
Textbooks	555	-
Indirect Costs	570	-
Unemployment Insurance	575	1,652.00
Insurance Refund	585	-
Unrestrict Capital Outlay	610	112,857.34
Bond Building funds	630	168,591.00
Energy & Water Savings	665	-
SFB BUILDING RENEWAL	691	-
Student Activities	850	-
Employee Insurance Fund	855	300.00
		<u>\$ 558,811.49</u>

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

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Agenda Item Number – IV-B

Agenda Item

Ratification of Payroll Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects payroll warrants processed through the County Treasurer for employee salaries and payroll liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of 2020/21 Payroll Vouchers processed from July 1 through August 31, 2020.

Moved _____ Seconded _____ P/F

Osborn School District No. 8

Summary of Payroll Vouchers 7/1/20 thru 7/31/20

Voucher number		
Fund Title	Fund	Total
Maintenance & Operation	001	261,027.64
Proposition 301	011	0.00
Proposition 301	012	0.00
Instructional Improvement Fund	020	0.00
	71	0.00
Title I Disadvantaged Grant	100/101	30,577.74
	115	0.00
Title I Focus School	117	0.00
Title IIA	140	281.32
	141	0.00
	160	39,832.78
21st CCLC Grant	163	0.00
Title III	190	4,215.44
Title III	191	0.00
Title VII-Indian Ed	200	0.00
IDEA - General Entitlement Grant	220	1,204.70
	221	0.00
IDEA-Preschol Grant	222	0.00
AZ Tech Assistive Technology	227	0.00
Johnson O'Malley	230	0.00
McKinney Vento	280	0.00
	281	0.00
Medicaid Reimbursement Fund	290	4,523.30
Preschool Developmental Year 1	320	0.00
	326	
ASU - TIF Grant	352	0.00
SCOPPEs-Counseling Grant	376	0.00
Arts in Education Grant	377	0.00
	457	5,300.68
	472	0.00
Plant Fund	505	0.00
Food Service Fund	510	17,709.65
Civic Center	515	0.00
Community Schools	520	0.00
Auxiliary Operations	525	0.00
Extra Curr Tax Fees	526	325.28
Gifts & Donations	530	361.41
Indirect Costs Fund	570	28,487.21
Intergovernmental Agreement	955	0.00
	610	0.00
	630	5,057.36
		398,904.51
		398,904.51

Osborn School District No. 8

Summary of Payroll Vouchers 8/1/20 thru 8/31/20

Voucher number		
<u>Fund Title</u>	<u>Fund</u>	<u>Total</u>
Maintenance & Operation	001	849,710.70
Proposition 301	011	40,354.89
Proposition 301	012	0.00
Instructional Improvement Fund	020	7,134.22
	71	0.00
Title I Disadvantaged Grant	100	3,127.28
	101	62,606.77
	115	0.00
Title I Focus School	117	0.00
Title IIA	140	0.00
	141	0.00
	160	2,608.99
21st CCLC Grant	163	0.00
Title III	190	1,712.25
Title III	191	1,725.89
Title VII-Indian Ed	200	2,023.66
IDEA - General Entitlement Grant	220	2,914.78
	221	25,348.79
IDEA-Preschol Grant	222	568.90
AZ Tech Assistive Technology	227	0.00
Johnson O'Malley	230	2,192.09
	231	1,291.79
McKinney Vento	280	0.00
	281	756.65
Medicaid Reimbursement Fund	290	18,198.98
Preschool Developmental Year 1	320	0.00
	326	1,063.39
ASU - TIF Grant	352	0.00
SCOPPEs-Counseling Grant	376	0.00
Arts in Education Grant	377	0.00
	457	7,089.97
	472	4,619.18
	480	
Plant Fund	505	0.00
Food Service Fund	510	44,725.30
Civic Center	515	2,064.62
Community Schools	520	0.00
	521	6,422.36
Auxiliary Operations	525	0.00
Extra Curr Tax Fees	526	0.00
Gifts & Donations	530	0.00
Indirect Costs Fund	570	10,381.37
Intergovernmental Agreement	955	0.00
	610	0.00
	630	0.00
		<u>1,098,642.82</u>

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

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Agenda Item Number – IV-C-1-3

Agenda Item

Approval of Governing Board Minutes

For Board: Action Discussion Information

Background –

Approval is requested for the minutes of the following meetings:

1. August 11, 2020 Work Study
2. August 18, 2020 Regular Meeting
3. August 31, 2020 Special Meeting

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved _____ Seconded _____ P/F

The Work Study of the Osborn School District Governing Board was called to order at 4:30 pm by Board President Aguilar.

Present:

Ylenia Aguilar, Board President
Maxine Radtke, Board Clerk
Sue Corbin, Board Member
Samuel Richard, Board Member
Dr. Michael Robert, Superintendent

Action/ Approval

Approval of TRUST COVID-19 Liability Endorsement

Mrs. Toscano explained that this item addresses liability insurance approved by the TRUST board for school districts. Districts will also need to decide whether to ask families to complete a waiver or Acknowledgement prior to students being on campus. Mrs. Toscano shared that the recommendation is to ask parents to complete an Acknowledgement.

Mr. Richard joined the meeting at 4:35 pm via Google Meet.

Dr. Robert shared that most districts in the area are requiring the Acknowledgement which states that the family acknowledges what is being done by the district to mitigate risk. In response to Mrs. Radtke's question about communication with parents, Dr. Robert explained that families who will be on campus for the mandated safe spaces will be contacted and notified that completion of the Acknowledgment is part of the enrollment process.

A short discussion about the safe spaces being provided was discussed with Dr. Robert reiterating that the safest place to be is at home. He said decisions around reopening will be made using the new metrics and numbers in Maricopa County are still very high.

Mrs. Radtke moved for approval. Mrs. Corbin seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

Acknowledging questions being asked on Facebook, Dr. Robert stated he will answer all questions after the meeting.

Discussion. Information Items

Distance Learning Week One

Mrs. Crossley provided an overview of the distance learning program and the tools provided to assist teachers prepare for teaching virtually. She said that in addition to online tools, Ms. Nevarez created over 20 learning models to assist teachers. She explained that programs offered in the spring helped students with information they had already learned, and the distance learning program offered now teaches students new material using both live and recorded instruction. Students will receive feedback and assignments are graded. Mrs. Crossley explained that addressing family needs with varying schedules, offering flexibility and relationship building have all been considered in the district's online offering.

Montecito Administrator Mrs. Kelley shared that in an effort to assist families, distance learning kits have been provided to preschool families and parents taught about the distance learning format in Chromebook. Preschool students participating in the online program are guaranteed a spot in the program when in person learning resumes.

Longview Principal Dr. Grose applauded Longview staff stating that they are all amazing leaders. She said that every person has stepped up and families are talking to and helping each other.

OMS Principal Ms. Hayes shared that the staff has acknowledged and shared their anxieties and came together to build community. She said that staff are ensuring everyone is connected and all of have done an amazing job. Ms. Hayes expressed her appreciation for the parents who have been so thankful and gracious through the process.

In closing, Dr. Robert stated that he has never been more proud to be in education. President Aguilar stated that this is an amazing time and she too is grateful to be a part of it.

Adjournment

Meeting declared adjourned by President Aguilar at 5:32 pm.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Maxine Radtke, Board Clerk

The Regular Meeting of the Osborn School District Governing Board was called to order at 4:35 pm by Board President Aguilar.

Present:

Ylenia Aguilar, Board President
Maxine Radtke, Board Clerk
Sue Corbin, Board Member
Samuel Richard, Board Member
Dr. Michael Robert, Superintendent

Pledge of Allegiance

President Aguilar led the pledge.

District Celebrations and Announcements

Dr. Robert shared that although different than in previous years, he wanted an opportunity for schools to introduce new teachers to the Board. Principals made short statements and new teachers shared why they had chosen careers in education and their experiences so far with Distance Learning.

Consent Agenda

- A. Ratification of Accounts Payable Vouchers
- B. Board Minutes
 - 1. Regular Meeting of July 14, 2020
 - 2. Public Hearing of July 14, 2020
 - 3. Work Study of July 2, 2020
- Approval of Personnel Items
 - 1. New Employees
 - 2. Extra Duty Contracts
 - 3. Employment Changes/Additions
 - 4. Resignations
 - 5. Terminations
 - 6. Retirements
 - 7. Leaves of Absence
- C. Donations
- D. Expenditure and Revenue Report
- E. Student Activities Statement of Revenue and Expenditures
- F. Disposal
- G. Approval of Renewal of Employment Contract for Michael Robert as Superintendent
- H. Approval of Emergency COVID-19 Procurements
- I. Sole Source Listing

Mr. Richard moved. Mrs. Radtke seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

Call to the Public

None.

Board Presentation- Strategic Planning

Dr. Robert stated that it had been a long time since the district had engaged in strategic planning and for the past year has been involved in the process. He shared that the presentation for this meeting would provide an overview, but a more in depth discussion will take place at the Board Admin Retreat. Cassie Breecher and Meghan Velasquez from Beyond Strategies were introduced and provided an overview of the process the district has undergone over the past year. They shared that having a strong strategic plan allows for focus and intentionality. They explained to members that participants in this work included students, parents, staff and community. They shared their appreciation for the approach that pointed to Osborn's commitment to community and the having the community represented in the work. Participants were thanked for their work.

Given current circumstances and constant change, Mr. Richard questioned the point of the work and asked how much flexibility was built into the plan. Dr. Robert said that the experiences taking place now have forced thought about several things including new ways to think about student success. He said one of the guiding principles was to respond rather than react and going through the process has moved the district to a place of responsiveness.

Mrs. Breecher added that commitments provide important insight about what we do when we reach a crossroads. Mrs. Velasquez stated that it is easy to get caught up in the here and now and this process provides a longer term vision and provides a vision the community can ladder up to.

Administrative Reports

No comments.

Action/Approval

Approval of First Reading of ASBA Policy Revisions

GBGB-R	Staff Personal Security and Safety
IHA	Basic Instructional Program
JICA-RB	Student Dress
KB	Parent Involvement in Education
KI-RB	Visitors to School

Dr. Robert shared that this is a first reading of ASBA revisions to these policies. The regulations address the wearing of masks. Mr. Richard questioned whether verbiage should be changed to include options other than cloth for facial coverings to include options such as face shields. Dr. Robert stated that modifications could be made.

Mrs. Radtke motioned to approve with the recommendation to expand the definition of face coverings. Mr. Richard seconded. Motion carried 4-0

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

Suspension of a Portion of Governing Board Policy GCCA and Approval of Front Loading of Annual Leave Days

Mrs. Toscano shared that the recommendation from district administration is to front load annual leave days for all employees as a one time benefit due to the COVID-19 pandemic. This will provide employees with additional flexibility with respect to their leave.

Mr. Richard moved for approval. Mrs. Radtke seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

In response to Mrs. Radtke's question about what happens in instances where this may not be sufficient leave, Mrs. Toscano explained that current leave options would still be available. Thanking Ms. Brooks and Mrs. Toscano for their foresight, Dr. Robert added that there may be additional items brought to the Board later, but he felt the district has been very responsive to staff needs.

Distance Learning Plan

Mrs. Potter-Davis explained that Mrs. Crossley had provided a great overview of the plan at the Work Study and the current request is approval of the district's Distance Learning Plan presented by Mrs. Crossley.

Mrs. Radtke moved for approval. Mr. Richard seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

Approval of Bond and Override Projects

Mrs. Toscano explained that the district is mandated to follow certain procedures when making procurement purchases in excess of \$100,000. Purchases must either be made through a formal bidding process or a government contract. This request is for lobby TV display equipment in the amount of \$6,952.

Mr. Richard moved for approval. Mrs. Radtke seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

Approval of Emergency Procurement Fuel Tank Remediation

Mrs. Toscano explained that while removing current fuel tanks that were being replaced, contaminated soil was discovered and work on the project was ceased. Cochise Companies, who was already working on the project as a sub-contractor for CORE, is being recommended as an emergency procurement to provide the remediation. Once remediation is complete, Cochise will return to their role as a sub-contractor of CORE who was awarded the tank replacement project.

Mr. Richard moved for approval. Ms. Corbin seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

School Administration and Management Resolution

Dr. Robert stated that the resolution provides for school administration to make emergency decisions related to Coronavirus and act on items requiring immediate responses. This resolution covers items such as school closure and continuation of pay for staff without Board consultation and calling for a meeting of the Board.

Mrs. Radtke moved for approval. Mr. Richard seconded. Motion carried 4-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye
Mr. Richard aye

Information/Discussion Items

Bond Update

Dr. Robert stated that although not present, Mr. Rafferty's report was included in the packet.

School Closure Update

Dr. Robert explained that Learning Centers have started well with no more than 10 students at each site. He explained that the centers are being offered as required in the Order but that students are safest at home.

Dr. Robert then reviewed the benchmarks being used for school to reopen. Comparing the State and county websites, he showed why he will be relying on information provided by Maricopa County as opposed to the State. Reviewing information provided by Maricopa County he showed a breakdown of the data in the immediate area and then added information from the surrounding communities explaining that many students are out of district and the data from surrounding areas will need to be considered. He then stated that the numbers do not yet reflect that it is safe to bring students and staff back to school.

Discussion took place around maintaining relationships, with Dr. Robert providing assurance that the relationship between OEA and administration continues to be a positive one with everyone working together.

Discussion continued about Learning Centers with confirmation provided that the centers are spaces for online learning to occur. Dr. Robert reiterated that the district will meet every requirement of the law but the safest place is at home.

Board Development

Selection of Delegate and Alternate Board Representative to ASBA Virtual Delegate Assembly, October 17, 2020

Due to the length of the meeting members agreed to discuss this item at the Board Admin retreat.

Discussion of readings from “Eight Keys to an Extraordinary Board-Superintendent Partnership”.

President Aguilar shared that the message for her was that it makes a difference when Board members are empowered and included in the process and decision making. President Aguilar stated her appreciation for Dr. Robert’s support and including members in activity that allow member’s strengths to shine.

Agreeing with President Aguilar, Mr. Richard stated that Osborn is a very supportive, empowering environment, promoting from within and acknowledging opportunities when an external candidate is a better match.

Dr. Robert stated that the information was timely as the Governing Board prepares for their upcoming meeting where they will not only discuss Board/Superintendent goals but utilize a document that adjoins those goals. In addition to their work on goals, they will have the opportunity to see the strategic plan.

Mrs. Radtke also felt the reading was timely in light of the work on a strategic plan. She said that she felt there was a lot of discussion about committees that felt dictatorial and rigid in what they came up with, unlike her experience where each member has had a role.

Ms. Corbin noted that when there is trust and open minds willing to listen to each other, it is easy to work together.

Reflections/Feedback on Meeting

Mr. Richard said that although the meeting was different than the normal in person meeting that he is most proud of the People in Osborn’s Points of Pride. Mr. Richard thanked Mr. Martin for his entertaining introduction of new staff.

Ms. Corbin enjoyed hearing the excitement of the new teachers.

Mrs. Radtke shared that she always enjoys hearing the excitement of the new teachers. She thought the meeting was good and covered what is on the minds of everyone.

President Aguilar said it is always exciting to hear from new teachers and that hearing their positive outlook is energizing. President Aguilar expressed her appreciation for the constant positivity of teachers, administrators and staff thanking them for going above and beyond. She noted that the Board is working extremely well together and is glad to see that the priority remains that of community safety.

Dr. Robert enjoyed welcoming new staff and is proud of the diversity of the work force.

Future Agenda Items

Mr. Richard

- Would like to see student enrollment numbers
- Numbers indicating parent/ teacher participation
- Additional reading on how metric tracking is going to change

Mrs. Radtke

- Student enrollment numbers

- More information shared with what school is like during distance learning and what specialists are doing

President Aguilar

- Supports the district is providing to parents with the distance learning
- Possibility of forming a health committee
- Waiving liquidated damage fees for teachers during the pandemic if they have to leave for health concerns or related to COVID 19- Dr. Robert noted that the district is not assessing liquidated damages for COVID related items

Adjournment

Meeting declared adjourned by President Aguilar at 6:53 pm.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Maxine Radtke, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8
Governing Board Special Meeting
August 31, 2020

The Work Study of the Osborn School District Governing Board was called to order at 8:03 pm by Board President Aguilar.

Present:

Ylenia Aguilar, Board President
Maxine Radtke, Board Clerk
Sue Corbin, Board Member
Samuel Richard, Board Member absent
Juan Carlos Flamand Board Member absent
Dr. Michael Robert, Superintendent

Members participated virtually via telephone or other electronic device.

Action/ Approval

Approval of Letter of Support

President Aguilar explained the meeting was called to approve a letter of support.

Mrs. Radtke moved for approval. President Aguilar seconded. Motion carried 3-0.

Ms. Aguilar aye
Mrs. Radtke aye
Ms. Corbin aye

Adjournment

Meeting declared adjourned by President Aguilar at 8:04 pm.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Maxine Radtke, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – IV-D-1-7

Agenda Item

Approval of Personnel Items

For Board: Action Discussion Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Chou, Amy	Teacher - 5th Grade	CL	7/30/2019	\$47,500.00
Linn, Jennifer	Teacher - ELA	OMS	7/23/2019	\$45,250.00
Potter-Davis, Aubree	Director of Curriculum	DO	7/8/2019	\$98,914.10

NEW EMPLOYEES: CLASSIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Fazio, Cami	Psychologist Intern	MONT	7/30/2019	\$14.56/hr

RATIFY ADDENDUM TO CONTRACT

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
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PRE-APPROVAL ADDENDUM TO CONTRACT

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
Baltazar, Leonora	PECS Participant 5/30-5/31/19	\$250.00
Boyd, Brad	June TAP Leadership Team/5 days	\$833.50
Hammond, Julia Pierre	ELA Planning and Dev. 5/28-30 and 6/3-6	\$875.00
Herscovici, Amanda	Assessment and Group Planning 6/4-6/19	\$375.00
Hubbell, Amelia	SPED Teahcer to write IEP's 9/12-5/22/19	\$4,500.00
Johnson, Nicholas	ELA Planning and Dev. 5/28-30 and 6/3-6	\$875.00
Kaplan, Janette	Picture Exchange Communication Training	\$250.00
Kingsland, Michelle	ELA Planning and Dev. 5/28-30 and 6/3-6	\$875.00
Lively, Victoria	June TAP Leadership Team/4 days	\$666.80
Mason, Alison	ELA Planning and Dev. 5/28-30 and 6/3-6	\$875.00
Micallef, Renea	June TAP Leadership Team	\$500.00
Orona, Charmaine	Picture Exchnage Communication Training	\$250.00
Paz, Elizabeth	Trauma Informed School Conf. 6/18-20	\$375.00
Pierson, Alicia	Trauma Informed School Conf. 6/18-20	\$375.00
Prutch, Mary	Summer Chaperone for Science in the City 6/	\$2,124.00
Ruiz, Ruth	ELA PD Benchmark committee 5/28-30 and 6/	\$875.00
Singh, Jill	Preschool Master Teacher 5/22-5/24/19	\$466.08
Trainor, Randy	ELA Planning and Dev. 5/28-30 and 6/3-6	\$875.00
Trainor, Randy	SPED Teahcer to write IEP's 9/12-5/22/19	\$900.00
Tsai, Joanne	ELA Planning and Dev. 5/28-30 and 6/3-6	\$875.00

ADDITIONAL ASSIGNMENTS					
NAME	POSITION	LOCATION	DATE	RATE OF PAY	
Aban, Ivonne	Summer Custodial	M/T	5/28/2019	\$12.09	
Alvarez, Maria	Summer Custodial	M/T	5/28/2019	\$12.09	
Alvarado, Justin	Sped SC Assistant	Solano	5/30/2019	\$11.67	
Amado, Nayra	Summer Custodial	M/T	5/28/2019	\$12.09	
Burnette, Travis	Sped Self Containted Assistant	Solano	5/30/2019	\$12.03	
Chapman, Alyssa	Temp Tech	DO	5/30/2019	\$15.50	
Casillas, Luz	Summer Custodial	M/T	5/28/2019	\$12.09	
Chavez, Marisela	Summer Custodial	M/T	5/28/2019	\$12.09	
Collins, Kurt	Summer Custodial	M/T	5/28/2019	\$12.09	
Collins, Kurt	Temp Tech	DO	5/29/2019	\$12.09	
Cruz, Tomasa	Summer Custodial	M/T	5/28/2019	\$12.09	
Davey, Jenny	Temp Tech	DO	5/29/2018	\$15.50	
Enriquez, Acsalia	Sped Self Containted Assistant	Solano	5/30/2019	\$13.91	
Flaherty, Jennifer	Curriculum Benchmark	Clarendon	5/29/2019	\$11.57	
Garcia, Alysia	Sped Self Containted Assistant	Solano	5/30/2019	\$13.15	
Gemunden, Mary Jo	Sped Self Containted Assistant	Solano	5/30/2019	\$12.23	
Gilliland, Cheryl	Summer Busing	M/T	5/28/2019	\$18.64	
Gloria, Rachel	Sped Preschool Assistant	Longview	5/30/2019	\$13.55	
Gonzales, Georgina	PEC Training	Longview	5/30/2019	\$11.24	
Gonzalez, Baudelia	Summer Custodial	M/T	5/28/2019	\$12.09	
Gonzalez, Jose	Summer Custodial	M/T	5/28/2019	\$12.09	
Gonzalez Pelico, Griselda	Summer Custodial	M/T	5/28/2019	\$12.09	
Gray, Gentry	Summer Custodial	M/T	5/28/2019	\$12.09	
Hernandez, Maria	Summer Custodial	M/T	5/28/2019	\$12.09	
Herrada, Ma Claudia	PEC Training	Longview/ Sped	5/30/2019	\$11.67	
Jackson, Mark	Summer Custodial	M/T	5/28/2019	\$12.09	
Jimenez, Dora	Summer Custodial	M/T	5/28/2019	\$12.09	
Jimenez, Socorro	Summer Custodial	M/T	5/28/2019	\$12.09	
Kellogg, Raymond	Summer Custodial	M/T	5/28/2019	\$12.09	
Khal, Kayce	Temp Tech	DO	5/29/2019	\$15.50	
Manywhisker, Taylor	Summer Custodial	M/T	5/28/2019	\$12.09	
Martinez, Mario	Summer Custodial	M/T	5/28/2019	\$12.09	
Mars, Essence	PEC Training	Solano	5/30/2019	\$11.24	
Mendizabal, Olga	Summer Custodial	M/T	5/28/2019	\$12.09	
Montoya, Dorinda	Temp Tech	DO	5/29/2019	\$15.50	
Montoya, Dorinda	Zones of Regulation Training	Longview	6/7/2019	\$13.17	
Montoya, Dorinda	Unpacking/Barcoding Extra Duty	Curriculum	4/20/2019	\$13.17	
Munoz, Sefora	PEC Training	Solano	5/30/2019	\$11.67	
Murphy, John	Temp Tech	DO	5/29/2019	\$15.50	
Noragaray, Griselda	Summer Custodial	M/T	5/28/2019	\$12.09	
Pena, Ismirely	Summer Custodial	M/T	5/28/2019	\$12.09	
Pinon, Luz	Summer Custodial	M/T	5/28/2019	\$12.09	
Prather, Santoi	Summer Bus Attendant	M/T	5/28/2019	\$11.23	
Roacha, Aurelia	Summer Custodial	M/T	5/28/2019	\$12.09	
Rodriguez, Silvia	Summer Custodial	M/T	5/28/2019	\$12.09	
Rosales, Siomara	PEC Training	Longview	5/30/2019	\$13.91	
Santos, Vanessa	Summer Custodial	M/T	5/28/2019	\$12.09	
Shaw, Beatrice	PEC Training	Solano	5/30/2019	\$12.77	
Solis Ramirez, Juana	PEC Training	M/T	5/30/2019	\$13.55	
Staron, Frances	PEC Training	Solano	5/30/2019	\$11.67	
Suazo, Arissa	Summer Custodial	M/T	5/28/2019	\$12.09	
Thomas, Charity	Summer Custodial	M/T	5/28/2019	\$12.09	
Thomason, Roselda	Summer Custodial	M/T	5/28/2019	\$12.09	
Thompson, Rosalva	PEC Training	M/T	5/30/2019	\$12.81	
Torres, Salvador	Summer Custodial	M/T	5/28/2019	\$12.09	
Vargas, Pimental Victor	Summer Custodial	M/T	5/28/2019	\$12.09	
Watson, Elva	PEC Training	M/T	5/30/2019	\$11.67	
Williams, Sekita	PEC Training	M/T	5/30/2019	\$11.24	
Wood, Charmelle	Summer Custodial	M/T	5/28/2019	\$12.09	
Wood, Ethel	PEC Training	M/T	5/30/2019	\$13.55	
Wright, Rosa	Summer Custodial	M/T	5/28/2019	\$12.09	

CHANGE OF ASSIGNMENT					
NAME	FROM POSITION	TO POSITION	LOCATION	DATE	RATE OF PAY
Brooks, Kathy	Human Resources Director .8	Human Resources Director 1.0	DO	7/1/2019	\$105,888.00
Flores, Romina	School Secretary	SPED Specialist	DO	7/8/2019	\$16.51/hr
Guerra, Cleidy	Purchasing Clerk	Technician Accounting	DO	7/1/2019	\$18.67/hr
Jansen, Celia	SPED Specialist	Behavior Tech	MON	7/30/2019	\$16.67/hr
Ingraham, Jessica	Community P/S Teacher (MONT)	Community P/S Teacher (ENC)	ENC	7/30/2019	\$42,987.00/yr
McCampbell, Sarah	Community P/S Teacher (MONT)	Community P/S Teacher (LV)	LV	8/1/2019	\$16.00/hr
Ornelas, Gloria	Community P/S Assistant (MONT)	Community P/S Assistant (SOL)	SOL	8/1/2019	\$14.30/hr
Vargas, Raquel	Purchasing Clerk	Technician Accounting (Payroll)	DO	7/1/2019	\$20.29/hr
Villacorta, Sonny	Accounting Asst/ Capital	Technician Accounting (A/P)	DO	6/1/2019	\$18.13/hr
Weirman, Natalie	Community P/S Teacher (MONT)	Community P/S Teacher (SOL)	SOL	8/6/2019	\$14.10/hr
Wright, Rosa	Community P/S Assistant (MONT)	Community P/S Assistant (ENC)	ENC	8/6/2019	\$13.29/hr

NEW YEAR CLASSIFIED ASSIGNMENTS				
NAME	POSITION	LOCATION	DATE	RATE OF PAY

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Dobbertin, Carly	Teacher	ENC	6/6/2019
Garibaldi, Leslie	Educational Assistant	ENC	5/23/2019
Macdonald, Kira	Sped P/S Assistant	ENC	5/24/2019
McNeil, Nicole	Director of Curriculum	DO	6/30/2019
Mendoza, Noelle	Community Preschool Teach	MONT	5/24/2019
Mendoza, Frank	Bus Driver	M/T	5/23/2019
Ordaz-Cabeza, Claudia	Educational Assistant	ENC	5/24/2019
Pawlowski, Kelly	Master Teacher	SOL	6/30/2019
Perrin, Keith	Teacher	OMS	6/11/2019
Ramirez, Celine	Community P/S Assistant	MONT	5/23/2019
Rodriguez, Yessenia	Educational Assistant	ENC	5/24/2019
Valdez, Alicia	Community P/S Floater Ast.	MONT	5/17/2019

TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Blank, Martha	Community P/S Teacher	MONT	5/23/2019
Taborda, Cecelia	Community P/S Assistant	MONT	5/23/2019

RETIREMENTS

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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LEAVE OF ABSENCES:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Wilhelmy, Danielle	One Year Personal Leave	ENC	8/6/2019

MILITARY LEAVE:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – IV-F

Agenda Item
Expenditure and Revenue Report

For Board: Action Discussion Information

Background –

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.*

Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”

Legal

A.R.S. 15-905

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only

Moved _____ Seconded _____ P/F

Osborn School District

Board Exp & Revenue Report

From Date: 9/1/2020

To Date: 9/30/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$10,532,517.46)	\$10,532,517.46	\$0.00	\$10,532,517.46	0.00%
001.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$0.00	(\$520,094.87)	\$520,094.87	\$0.00	\$520,094.87	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$5,048,825.75)	\$5,048,825.75	\$0.00	\$5,048,825.75	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$19,726,395.00	(\$50,345.39)	\$18,173,643.04	\$1,552,751.96	\$0.00	\$1,552,751.96	7.87%
	FUND: MAINTENANCE AND OPERATION - 001	\$19,726,395.00	(\$50,345.39)	\$2,072,204.96	\$17,654,190.04	\$0.00	\$17,654,190.04	89.50%
010.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$4,972.82)	\$4,972.82	\$0.00	\$4,972.82	0.00%
	FUND: CLASSROOM SITE FUND - 010	\$0.00	\$0.00	(\$4,972.82)	\$4,972.82	\$0.00	\$4,972.82	0.00%
011.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$15,619.98)	\$15,619.98	\$0.00	\$15,619.98	0.00%
011.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$246,241.71)	\$246,241.71	\$0.00	\$246,241.71	0.00%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$423,870.00	\$0.00	\$828,546.62	(\$404,676.62)	\$0.00	(\$404,676.62)	-95.47%
	FUND: P301 BASE PAY - 011	\$423,870.00	\$0.00	\$566,684.93	(\$142,814.93)	\$0.00	(\$142,814.93)	-33.69%
012.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$89,542.42)	\$89,542.42	\$0.00	\$89,542.42	0.00%
012.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$402,940.89)	\$402,940.89	\$0.00	\$402,940.89	0.00%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$1,174,953.00	\$0.00	\$530,076.38	\$644,876.62	\$0.00	\$644,876.62	54.89%
	FUND: P301 PERFORMANCE PAY - 012	\$1,174,953.00	\$0.00	\$37,593.07	\$1,137,359.93	\$0.00	\$1,137,359.93	96.80%
013.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$492,483.31)	\$492,483.31	\$0.00	\$492,483.31	0.00%
013.000.0000.6000.000.000.0000	EXPENDITURES	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
	FUND: P301 CLASSROOM IMPROVMENT - 013	\$2,442,228.00	\$0.00	(\$492,483.31)	\$2,934,711.31	\$0.00	\$2,934,711.31	120.17%
020.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$25,037.82)	\$25,037.82	\$0.00	\$25,037.82	0.00%
020.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$55,479.60)	\$55,479.60	\$0.00	\$55,479.60	0.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$500,000.00	\$0.00	\$178,774.72	\$321,225.28	\$0.00	\$321,225.28	64.25%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$500,000.00	\$0.00	\$98,257.30	\$401,742.70	\$0.00	\$401,742.70	80.35%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$1,361,228.77	(\$1,361,228.77)	\$0.00	(\$1,361,228.77)	0.00%
	FUND: TITLE I - 100	\$0.00	\$0.00	\$1,361,228.77	(\$1,361,228.77)	\$0.00	(\$1,361,228.77)	0.00%
101.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$71,341.34)	\$71,341.34	\$0.00	\$71,341.34	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$71,674.82	(\$71,674.82)	\$0.00	(\$71,674.82)	0.00%
	FUND: TITLE I - 101	\$0.00	\$0.00	\$333.48	(\$333.48)	\$0.00	(\$333.48)	0.00%
115.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$19,149.63)	\$19,149.63	\$0.00	\$19,149.63	0.00%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$19,149.63	(\$19,149.63)	\$0.00	(\$19,149.63)	0.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$24,250.00	\$0.00	\$3,084.23	\$21,165.77	\$0.00	\$21,165.77	87.28%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$24,250.00	\$0.00	\$3,084.23	\$21,165.77	\$0.00	\$21,165.77	87.28%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$94,465.31	(\$94,465.31)	\$0.00	(\$94,465.31)	0.00%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$0.00	\$0.00	\$94,465.31	(\$94,465.31)	\$0.00	(\$94,465.31)	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$68,993.05	(\$68,993.05)	\$0.00	(\$68,993.05)	0.00%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$0.00	\$0.00	\$68,993.05	(\$68,993.05)	\$0.00	(\$68,993.05)	0.00%
161.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$4,587.61)	\$4,587.61	\$0.00	\$4,587.61	0.00%
161.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$4,643.18	(\$4,643.18)	\$0.00	(\$4,643.18)	0.00%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$0.00	\$0.00	\$55.57	(\$55.57)	\$0.00	(\$55.57)	0.00%

Osborn School District

Board Exp & Revenue Report

From Date: 9/1/2020

To Date: 9/30/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
163.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$652.38	(\$652.38)	\$0.00	(\$652.38)	0.00%
	FUND: 21ST CENTURY - 163	\$0.00	\$0.00	\$652.38	(\$652.38)	\$0.00	(\$652.38)	0.00%
190.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$25,400.10)	\$25,400.10	\$0.00	\$25,400.10	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$84,438.57	\$0.00	\$61,802.87	\$22,635.70	\$0.00	\$22,635.70	26.81%
	FUND: TITLE III - 190	\$84,438.57	\$0.00	\$36,402.77	\$48,035.80	\$0.00	\$48,035.80	56.89%
200.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,656.40)	\$2,656.40	\$0.00	\$2,656.40	0.00%
200.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$11,076.62)	\$11,076.62	\$0.00	\$11,076.62	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$42,311.94	(\$42,311.94)	\$0.00	(\$42,311.94)	0.00%
	FUND: TITLE VII - INDIAN ED - 200	\$0.00	\$0.00	\$28,578.92	(\$28,578.92)	\$0.00	(\$28,578.92)	0.00%
220.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$297,450.81)	\$297,450.81	\$0.00	\$297,450.81	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$980,174.11	\$0.00	\$611,893.90	\$368,280.21	\$0.00	\$368,280.21	37.57%
	FUND: IDEA - BASIC - 220	\$980,174.11	\$0.00	\$314,443.09	\$665,731.02	\$0.00	\$665,731.02	67.92%
221.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$4,488.05)	\$4,488.05	\$0.00	\$4,488.05	0.00%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$4,488.05	(\$4,488.05)	\$0.00	(\$4,488.05)	0.00%
	FUND: IDEA BASIC - 221	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
222.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,277.41)	\$8,277.41	\$0.00	\$8,277.41	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$30,620.07	\$0.00	\$20,570.61	\$10,049.46	\$0.00	\$10,049.46	32.82%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$30,620.07	\$0.00	\$12,293.20	\$18,326.87	\$0.00	\$18,326.87	59.85%
230.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$6,866.51)	\$6,866.51	\$0.00	\$6,866.51	0.00%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$33,212.65	\$0.00	\$12,138.18	\$21,074.47	\$0.00	\$21,074.47	63.45%
	FUND: JOHNSON-O'MALLEY - 230	\$33,212.65	\$0.00	\$5,271.67	\$27,940.98	\$0.00	\$27,940.98	84.13%
280.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$12,474.08)	\$12,474.08	\$0.00	\$12,474.08	0.00%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$25,653.57	\$0.00	\$17,638.31	\$8,015.26	\$0.00	\$8,015.26	31.24%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$25,653.57	\$0.00	\$5,164.23	\$20,489.34	\$0.00	\$20,489.34	79.87%
281.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,354.06)	\$2,354.06	\$0.00	\$2,354.06	0.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$2,354.06	(\$2,354.06)	\$0.00	(\$2,354.06)	0.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
290.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$2,421.25	(\$2,421.25)	\$0.00	(\$2,421.25)	0.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$296,314.26)	\$296,314.26	\$0.00	\$296,314.26	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$444,185.15	(\$444,185.15)	\$0.00	(\$444,185.15)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	\$0.00	\$150,292.14	(\$150,292.14)	\$0.00	(\$150,292.14)	0.00%
328.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$51,776.89	\$51,776.89	(\$51,776.89)	\$0.00	(\$51,776.89)	0.00%
	FUND: ENROLLMENT STABILIZATION GRANT - 328	\$0.00	\$51,776.89	\$51,776.89	(\$51,776.89)	\$0.00	(\$51,776.89)	0.00%
374.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$90.13)	\$90.13	\$0.00	\$90.13	0.00%
374.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$13,107.78)	\$13,107.78	\$0.00	\$13,107.78	0.00%
	FUND: E-RATE - 374	\$0.00	\$0.00	(\$13,197.91)	\$13,197.91	\$0.00	\$13,197.91	0.00%
400.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$7,140.75)	\$7,140.75	\$0.00	\$7,140.75	0.00%
400.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$185,319.53)	\$185,319.53	\$0.00	\$185,319.53	0.00%
	FUND: State projects- Interest - 400	\$0.00	\$0.00	(\$192,460.28)	\$192,460.28	\$0.00	\$192,460.28	0.00%

Osborn School District

Board Exp & Revenue Report

From Date: 9/1/2020

To Date: 9/30/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask
 Include pre encumbrance
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,512.23	\$0.00	\$2,512.23	\$0.00	\$0.00	\$0.00	0.00%
	FUND: GIFTED - 450	\$2,512.23	\$0.00	\$2,512.23	\$0.00	\$0.00	\$0.00	0.00%
457.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$63,013.78)	\$63,013.78	\$0.00	\$63,013.78	0.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$28,714.43	(\$28,714.43)	\$0.00	(\$28,714.43)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$0.00	(\$34,299.35)	\$34,299.35	\$0.00	\$34,299.35	0.00%
472.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$407.68	(\$407.68)	\$0.00	(\$407.68)	0.00%
472.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$237,565.34)	\$237,565.34	\$0.00	\$237,565.34	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$302,973.08	(\$302,973.08)	\$0.00	(\$302,973.08)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$0.00	\$65,815.42	(\$65,815.42)	\$0.00	(\$65,815.42)	0.00%
476.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$110,000.00)	\$110,000.00	\$0.00	\$110,000.00	0.00%
476.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$120,706.23	(\$120,706.23)	\$0.00	(\$120,706.23)	0.00%
	FUND: VW BUS SETTLEMENT - 476	\$0.00	\$0.00	\$10,706.23	(\$10,706.23)	\$0.00	(\$10,706.23)	0.00%
480.000.0000.6000.000.000.0000	EXPENDITURES	\$360,140.00	\$0.00	\$140,799.94	\$219,340.06	\$0.00	\$219,340.06	60.90%
	FUND: SAFE SCHOOLS - 480	\$360,140.00	\$0.00	\$140,799.94	\$219,340.06	\$0.00	\$219,340.06	60.90%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$70,129.27)	\$70,129.27	\$0.00	\$70,129.27	0.00%
500.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	(\$1,307.65)	\$1,307.65	\$0.00	\$1,307.65	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$576,000.00	\$0.00	\$420,325.97	\$155,674.03	\$0.00	\$155,674.03	27.03%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$576,000.00	\$0.00	\$348,889.05	\$227,110.95	\$0.00	\$227,110.95	39.43%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$57,747.91)	\$57,747.91	\$0.00	\$57,747.91	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$1,487,862.41)	\$1,487,862.41	\$0.00	\$1,487,862.41	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$0.00	\$1,619,750.79	\$1,130,249.21	\$0.00	\$1,130,249.21	41.10%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	\$0.00	\$74,140.47	\$2,675,859.53	\$0.00	\$2,675,859.53	97.30%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$48,125.55)	\$48,125.55	\$0.00	\$48,125.55	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$204,000.00	\$0.00	\$64,990.35	\$139,009.65	\$0.00	\$139,009.65	68.14%
	FUND: CIVIC CENTER - 515	\$204,000.00	\$0.00	\$16,864.80	\$187,135.20	\$0.00	\$187,135.20	91.73%
520.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,838.00)	\$1,838.00	\$0.00	\$1,838.00	0.00%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$1,701.82	\$13,298.18	\$0.00	\$13,298.18	88.65%
	FUND: COMMUNITY SCHOOL - 520	\$15,000.00	\$0.00	(\$136.18)	\$15,136.18	\$0.00	\$15,136.18	100.91%
525.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$6,355.16)	\$6,355.16	\$0.00	\$6,355.16	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$31,000.00	\$0.00	\$11,354.00	\$19,646.00	\$0.00	\$19,646.00	63.37%
	FUND: AUXILIARY OPERATIONS - 525	\$31,000.00	\$0.00	\$4,998.84	\$26,001.16	\$0.00	\$26,001.16	83.87%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$70,865.72)	\$70,865.72	\$0.00	\$70,865.72	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$290,000.00	\$0.00	\$94,318.66	\$195,681.34	\$0.00	\$195,681.34	67.48%
	FUND: EXTRA CURR TAX FEES CR - 526	\$290,000.00	\$0.00	\$23,452.94	\$266,547.06	\$0.00	\$266,547.06	91.91%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$66,030.94)	\$66,030.94	\$0.00	\$66,030.94	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$105,000.00	\$0.00	\$37,950.66	\$67,049.34	\$0.00	\$67,049.34	63.86%
	FUND: GIFTS AND DONATIONS - 530	\$105,000.00	\$0.00	(\$28,080.28)	\$133,080.28	\$0.00	\$133,080.28	126.74%
540.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,188.00)	\$1,188.00	\$0.00	\$1,188.00	0.00%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$14,000.00	\$0.00	\$740.00	\$13,260.00	\$0.00	\$13,260.00	94.71%
	FUND: FINGERPRINT - 540	\$14,000.00	\$0.00	(\$448.00)	\$14,448.00	\$0.00	\$14,448.00	103.20%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2019-2020

From Date: 9/1/2020 To Date: 9/30/2020

Subtotal by Collapse Mask
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
550.000.0000.6000.000.000.0000	EXPENDITURES	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	FUND: TEXTBOOKS - 555	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
565.000.0000.6000.000.000.0000	EXPENDITURES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	FUND: LITIGATION RECOVERY - 565	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$322,000.00	\$0.00	\$259,744.04	\$62,255.96	\$0.00	\$62,255.96	19.33%
	FUND: INDIRECT COSTS - 570	\$322,000.00	\$0.00	\$259,744.04	\$62,255.96	\$0.00	\$62,255.96	19.33%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$86,000.00	\$0.00	\$7,894.30	\$78,105.70	\$0.00	\$78,105.70	90.82%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$86,000.00	\$0.00	\$7,894.30	\$78,105.70	\$0.00	\$78,105.70	90.82%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,341,672.44)	\$1,341,672.44	\$0.00	\$1,341,672.44	0.00%
610.000.0000.2000.000.000.0000	REVENUE FROM COUNTY	\$0.00	\$0.00	(\$91,501.26)	\$91,501.26	\$0.00	\$91,501.26	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$99,156.00	(\$1,431.50)	\$876,368.29	(\$777,212.29)	\$0.00	(\$777,212.29)	-783.83%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$99,156.00	(\$1,431.50)	(\$556,805.41)	\$655,961.41	\$0.00	\$655,961.41	661.54%
620.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$0.44	(\$0.44)	\$0.00	(\$0.44)	0.00%
	FUND: ADJACENT WAYS - 620	\$0.00	\$0.00	\$0.44	(\$0.44)	\$0.00	(\$0.44)	0.00%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$18,631,516.08	(\$18,631,516.08)	\$0.00	(\$18,631,516.08)	0.00%
	FUND: BOND BUILDING - 630	\$0.00	\$0.00	\$18,631,516.08	(\$18,631,516.08)	\$0.00	(\$18,631,516.08)	0.00%
665.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$8,980.11)	\$8,980.11	\$0.00	\$8,980.11	0.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$0.00	\$0.00	(\$8,980.11)	\$8,980.11	\$0.00	\$8,980.11	0.00%
685.000.0000.6000.000.000.0000	EXPENDITURES	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
	FUND: DEFICIENCIES CORRECTION - 685	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
691.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$720.72	(\$720.72)	\$0.00	(\$720.72)	0.00%
691.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$22,900.00)	\$22,900.00	\$0.00	\$22,900.00	0.00%
691.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$60,440.00	(\$60,440.00)	\$0.00	(\$60,440.00)	0.00%
	FUND: SFB BUILDING RENEWAL - 691	\$0.00	\$0.00	\$38,260.72	(\$38,260.72)	\$0.00	(\$38,260.72)	0.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$7,127,296.24)	\$7,127,296.24	\$0.00	\$7,127,296.24	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,800,297.00	\$0.00	\$1,331,922.37	\$5,468,374.63	\$0.00	\$5,468,374.63	80.41%
	FUND: DEBT SERVICE - 700	\$6,800,297.00	\$0.00	(\$5,795,373.87)	\$12,595,670.87	\$0.00	\$12,595,670.87	185.22%
850.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$20,454.20)	\$20,454.20	\$0.00	\$20,454.20	0.00%
850.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$3,920.01	(\$3,920.01)	\$0.00	(\$3,920.01)	0.00%
	FUND: STUDENT ACTIVITIES - 850	\$0.00	\$0.00	(\$16,534.19)	\$16,534.19	\$0.00	\$16,534.19	0.00%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,073,369.99)	\$2,073,369.99	\$0.00	\$2,073,369.99	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$2,057,788.08	(\$2,057,788.08)	\$0.00	(\$2,057,788.08)	0.00%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$0.00	\$0.00	(\$15,581.91)	\$15,581.91	\$0.00	\$15,581.91	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

From Date: 9/1/2020

To Date: 9/30/2020

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Grand Total:	\$37,193,900.20	\$0.00	\$17,374,017.84	\$19,819,882.36	\$0.00	\$19,819,882.36	53.29%

End of Report

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2020-2021

From Date: 9/1/2020 To Date: 9/30/2020

Subtotal by Collapse Mask
 Include pre encumbrance
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 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.6000.000.000.0000	EXPENDITURES	\$19,725,437.00	\$695,735.55	\$2,250,380.92	\$17,475,056.08	\$13,542,825.07	\$3,932,231.01	19.93%
	FUND: MAINTENANCE AND OPERATION - 001	\$19,725,437.00	\$695,735.55	\$2,250,380.92	\$17,475,056.08	\$13,542,825.07	\$3,932,231.01	19.93%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$423,870.00	\$33,660.07	\$74,021.52	\$349,848.48	\$606,028.06	(\$256,179.58)	-60.44%
	FUND: P301 BASE PAY - 011	\$423,870.00	\$33,660.07	\$74,021.52	\$349,848.48	\$606,028.06	(\$256,179.58)	-60.44%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$1,174,953.00	\$0.00	\$0.00	\$1,174,953.00	\$0.00	\$1,174,953.00	100.00%
	FUND: P301 PERFORMANCE PAY - 012	\$1,174,953.00	\$0.00	\$0.00	\$1,174,953.00	\$0.00	\$1,174,953.00	100.00%
013.000.0000.6000.000.000.0000	EXPENDITURES	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
	FUND: P301 CLASSROOM IMPROVMENT - 013	\$2,442,228.00	\$0.00	\$0.00	\$2,442,228.00	\$0.00	\$2,442,228.00	100.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$500,000.00	\$6,076.64	\$13,304.44	\$486,695.56	\$108,740.39	\$377,955.17	75.59%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$500,000.00	\$6,076.64	\$13,304.44	\$486,695.56	\$108,740.39	\$377,955.17	75.59%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$2,023.42	(\$2,023.42)	\$0.00	(\$2,023.42)	0.00%
	FUND: TITLE I - 100	\$0.00	\$0.00	\$2,023.42	(\$2,023.42)	\$0.00	(\$2,023.42)	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$51,420.07	\$122,483.11	(\$122,483.11)	\$895,696.87	(\$1,018,179.98)	0.00%
	FUND: TITLE I - 101	\$0.00	\$51,420.07	\$122,483.11	(\$122,483.11)	\$895,696.87	(\$1,018,179.98)	0.00%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$13,500.00	\$13,500.00	(\$13,500.00)	\$13,500.00	(\$27,000.00)	0.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$0.00	\$13,500.00	\$13,500.00	(\$13,500.00)	\$13,500.00	(\$27,000.00)	0.00%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$24,250.00	\$0.00	\$0.00	\$24,250.00	\$0.00	\$24,250.00	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$24,250.00	\$0.00	\$0.00	\$24,250.00	\$0.00	\$24,250.00	100.00%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$4,250.00	(\$4,250.00)	0.00%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$0.00	\$0.00	\$0.00	\$0.00	\$4,250.00	(\$4,250.00)	0.00%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$3,500.02	\$3,500.02	(\$3,500.02)	\$1,034.26	(\$4,534.28)	0.00%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$0.00	\$3,500.02	\$3,500.02	(\$3,500.02)	\$1,034.26	(\$4,534.28)	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,628.08	\$4,237.07	(\$4,237.07)	\$0.00	(\$4,237.07)	0.00%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$0.00	\$1,628.08	\$4,237.07	(\$4,237.07)	\$0.00	(\$4,237.07)	0.00%
161.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$792.00	(\$792.00)	\$6,237.33	(\$7,029.33)	0.00%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$0.00	\$0.00	\$792.00	(\$792.00)	\$6,237.33	(\$7,029.33)	0.00%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$630.00	(\$630.00)	0.00%
	FUND: 21ST CENTURY - 163	\$0.00	\$0.00	\$0.00	\$0.00	\$630.00	(\$630.00)	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$56,236.50	\$0.00	\$0.00	\$56,236.50	\$0.00	\$56,236.50	100.00%
	FUND: TITLE III - 190	\$56,236.50	\$0.00	\$0.00	\$56,236.50	\$0.00	\$56,236.50	100.00%
191.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,725.89	\$6,483.25	(\$6,483.25)	\$30,654.84	(\$37,138.09)	0.00%
	FUND: TITLE III - 191	\$0.00	\$1,725.89	\$6,483.25	(\$6,483.25)	\$30,654.84	(\$37,138.09)	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,752.98	\$3,776.64	(\$3,776.64)	\$32,356.11	(\$36,132.75)	0.00%
	FUND: TITLE VII - INDIAN ED - 200	\$0.00	\$1,752.98	\$3,776.64	(\$3,776.64)	\$32,356.11	(\$36,132.75)	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$663,704.38	\$0.00	\$2,914.78	\$660,789.60	\$21,576.76	\$639,212.84	96.31%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2020-2021

From Date: 9/1/2020 To Date: 9/30/2020

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: IDEA - BASIC - 220	\$663,704.38	\$0.00	\$2,914.78	\$660,789.60	\$21,576.76	\$639,212.84	96.31%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$33,967.67	\$58,056.66	(\$58,056.66)	\$497,807.91	(\$555,864.57)	0.00%
	FUND: IDEA BASIC - 221	\$0.00	\$33,967.67	\$58,056.66	(\$58,056.66)	\$497,807.91	(\$555,864.57)	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$19,258.65	\$1,133.56	\$3,605.13	\$15,653.52	\$18,683.50	(\$3,029.98)	-15.73%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$19,258.65	\$1,133.56	\$3,605.13	\$15,653.52	\$18,683.50	(\$3,029.98)	-15.73%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$19,894.80	\$0.00	\$2,192.09	\$17,702.71	\$0.00	\$17,702.71	88.98%
	FUND: JOHNSON-O'MALLEY - 230	\$19,894.80	\$0.00	\$2,192.09	\$17,702.71	\$0.00	\$17,702.71	88.98%
231.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$1,119.02	\$2,410.81	(\$2,410.81)	\$20,654.65	(\$23,065.46)	0.00%
	FUND: JOHNSON-O'MALLEY - 231	\$0.00	\$1,119.02	\$2,410.81	(\$2,410.81)	\$20,654.65	(\$23,065.46)	0.00%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$510.84	\$1,267.49	(\$1,267.49)	\$6,121.15	(\$7,388.64)	0.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$0.00	\$510.84	\$1,267.49	(\$1,267.49)	\$6,121.15	(\$7,388.64)	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$20,069.21	\$42,065.02	(\$42,065.02)	\$277,763.51	(\$319,828.53)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	\$20,069.21	\$42,065.02	(\$42,065.02)	\$277,763.51	(\$319,828.53)	0.00%
326.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$20,385.06	\$21,853.15	(\$21,853.15)	\$24,749.97	(\$46,603.12)	0.00%
	FUND: ESSER CARES - 326	\$0.00	\$20,385.06	\$21,853.15	(\$21,853.15)	\$24,749.97	(\$46,603.12)	0.00%
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
	FUND: GIFTED - 450	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$6,270.75	\$14,321.71	(\$14,321.71)	\$120,823.41	(\$135,145.12)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$6,270.75	\$14,321.71	(\$14,321.71)	\$120,823.41	(\$135,145.12)	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$3,098.40	\$6,756.59	(\$6,756.59)	\$56,646.18	(\$63,402.77)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$3,098.40	\$6,756.59	(\$6,756.59)	\$56,646.18	(\$63,402.77)	0.00%
480.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$14,520.34	\$29,499.31	(\$29,499.31)	\$231,690.21	(\$261,189.52)	0.00%
	FUND: SAFE SCHOOLS - 480	\$0.00	\$14,520.34	\$29,499.31	(\$29,499.31)	\$231,690.21	(\$261,189.52)	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$576,000.00	\$0.00	\$0.00	\$576,000.00	\$0.00	\$576,000.00	100.00%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$576,000.00	\$0.00	\$0.00	\$576,000.00	\$0.00	\$576,000.00	100.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$47,790.43	\$166,428.78	\$2,583,571.22	\$1,302,014.68	\$1,281,556.54	46.60%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	\$47,790.43	\$166,428.78	\$2,583,571.22	\$1,302,014.68	\$1,281,556.54	46.60%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$204,000.00	\$3,267.15	\$5,331.77	\$198,668.23	\$36,850.96	\$161,817.27	79.32%
	FUND: CIVIC CENTER - 515	\$204,000.00	\$3,267.15	\$5,331.77	\$198,668.23	\$36,850.96	\$161,817.27	79.32%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$1,417.29	\$13,582.71	90.55%
	FUND: COMMUNITY SCHOOL - 520	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$1,417.29	\$13,582.71	90.55%
521.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$4,532.93	\$11,000.95	(\$11,000.95)	\$83,111.10	(\$94,112.05)	0.00%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$0.00	\$4,532.93	\$11,000.95	(\$11,000.95)	\$83,111.10	(\$94,112.05)	0.00%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2020-2021

From Date: 9/1/2020 To Date: 9/30/2020

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
525.000.0000.6000.000.000.0000	EXPENDITURES	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$0.00	\$31,000.00	100.00%
	FUND: AUXILIARY OPERATIONS - 525	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$0.00	\$31,000.00	100.00%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	\$941.35	(\$941.35)	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$290,000.00	\$0.00	\$0.00	\$290,000.00	\$0.00	\$290,000.00	100.00%
	FUND: EXTRA CURR TAX FEES CR - 526	\$290,000.00	\$0.00	\$0.00	\$290,000.00	\$941.35	\$289,058.65	99.68%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	(\$2,200.00)	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$105,000.00	\$0.00	\$1,123.68	\$103,876.32	\$23,752.03	\$80,124.29	76.31%
	FUND: GIFTS AND DONATIONS - 530	\$105,000.00	\$0.00	\$1,123.68	\$103,876.32	\$25,952.03	\$77,924.29	74.21%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$14,000.00	\$0.00	\$44.00	\$13,956.00	\$1,956.00	\$12,000.00	85.71%
	FUND: FINGERPRINT - 540	\$14,000.00	\$0.00	\$44.00	\$13,956.00	\$1,956.00	\$12,000.00	85.71%
550.000.0000.6000.000.000.0000	EXPENDITURES	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	FUND: TEXTBOOKS - 555	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
565.000.0000.6000.000.000.0000	EXPENDITURES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	FUND: LITIGATION RECOVERY - 565	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$322,000.00	\$5,214.51	\$19,411.23	\$302,588.77	\$101,187.73	\$201,401.04	62.55%
	FUND: INDIRECT COSTS - 570	\$322,000.00	\$5,214.51	\$19,411.23	\$302,588.77	\$101,187.73	\$201,401.04	62.55%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$86,000.00	\$0.00	\$1,652.00	\$84,348.00	\$12,348.00	\$72,000.00	83.72%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$86,000.00	\$0.00	\$1,652.00	\$84,348.00	\$12,348.00	\$72,000.00	83.72%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$93,869.00	\$95,598.24	\$244,985.86	(\$151,116.86)	\$893,615.41	(\$1,044,732.27)	-1112.97%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$93,869.00	\$95,598.24	\$244,985.86	(\$151,116.86)	\$893,615.41	(\$1,044,732.27)	-1112.97%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$1,288,709.31	(\$1,288,709.31)	0.00%
	FUND: BOND BUILDING - 630	\$0.00	\$0.00	\$0.00	\$0.00	\$1,288,709.31	(\$1,288,709.31)	0.00%
685.000.0000.6000.000.000.0000	EXPENDITURES	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
	FUND: DEFICIENCIES CORRECTION - 685	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
691.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190,553.00	(\$1,190,553.00)	0.00%
	FUND: SFB BUILDING RENEWAL - 691	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190,553.00	(\$1,190,553.00)	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,800,297.00	\$0.00	\$0.00	\$6,800,297.00	\$0.00	\$6,800,297.00	100.00%
	FUND: DEBT SERVICE - 700	\$6,800,297.00	\$0.00	\$0.00	\$6,800,297.00	\$0.00	\$6,800,297.00	100.00%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$300.00	(\$300.00)	\$600.00	(\$900.00)	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$40,504.00	(\$40,504.00)	\$2,102,713.00	(\$2,143,217.00)	0.00%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$0.00	\$0.00	\$40,804.00	(\$40,804.00)	\$2,103,313.00	(\$2,144,117.00)	0.00%

Osborn School District

Board Exp & Revenue Report

From Date: 9/1/2020

To Date: 9/30/2020

Fiscal Year: 2020-2021

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Grand Total:	\$36,457,062.61	\$1,066,477.41	\$3,170,227.40	\$33,286,835.21	\$23,560,440.04	\$9,726,395.17	26.68%

End of Report

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – IV-G

Agenda Item

Student Activities Statement of Revenue and Expenditures

For Board: Action Discussion Information

Background –

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

Legal

A.R.S. §15-1123.A

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify the 2019/20 Statement of Revenues and Expenditures for the Student Activities Fund from August 1 through August 31, 2020.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT No. 8
Statement of Revenues and Expenditures
For Student Activities Fund
Activity from Aug 1, 2020 to Aug 31, 2020

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	3,671.33			3,671.33
OMS	16,345.14			16,345.14
Solano	10,189.94			10,189.94
Longview	4,179.11			4,179.11
	<u>\$ 34,385.52</u>	<u>\$ -</u>	<u>\$ -</u>	<u>34,385.52</u>

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
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This is our mission.

Agenda Item Number – IV-H

Agenda Item
Disposal of Equipment

For Board: Action Discussion Information

Background –
None this month.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend approval of disposal of equipment as listed.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Longview DATE 8/25/20

DEPARTMENT Curriculum

EQUIPMENT:

ASSET # _____

DESCRIPTION _____

SERIAL # _____

REASON FOR DISPOSITION Outdated teaching materials, student books

SIGNATURE [Signature] DATE 9-1-20
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

Request for Disposal 9-15-20

Item	School	Quantity
Harcourt Math Grade K	Encanto, Clarendon, Longview, Solano	class sets
Harcourt Math Grade 1	Encanto, Clarendon, Longview, Solano	class sets
Harcourt Math Grade 2	Encanto, Clarendon, Longview, Solano	class sets
Harcourt Math Grade 3	Encanto, Clarendon, Longview, Solano	class sets
Harcourt Math Grade 4	Encanto, Clarendon, Longview, Solano	class sets
Harcourt Math Grade 5	Encanto, Clarendon, Longview, Solano	class sets
Harcourt Math Grade 6	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits K	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits 1	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits 2	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits 3	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits 4	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits 5	Encanto, Clarendon, Longview, Solano	class sets
Elements of Reading Kits 6	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books K	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books 1	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books 2	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books 3	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books 4	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books 5	Encanto, Clarendon, Longview, Solano	class sets
McGraw Hill Science Books 6	Encanto, Clarendon, Longview, Solano	class sets
Glencoe Human Heritage Books Grade 4	Encanto, Clarendon, Longview, Solano	class sets
Glencoe Human Heritage Books Grade 5	Encanto, Clarendon, Longview, Solano	class sets
Glencoe Human Heritage Books Grade 6	Encanto, Clarendon, Longview, Solano	class sets
Dictionaries - Dated and torn	Encanto, Clarendon, Longview, Solano	class sets

OSBORN SCHOOL DISTRICT #8

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL DO, ENC, CLA, LNV, SOL, OMS DATE _____

DEPARTMENT Curriculum

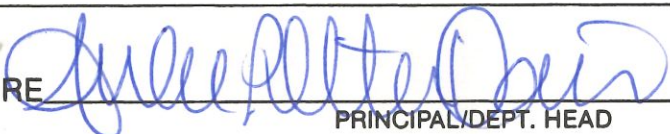
EQUIPMENT:

ASSET # _____

DESCRIPTION _____

SERIAL # _____

REASON FOR DISPOSITION Outdated math manipulative items.

SIGNATURE  DATE 9-1-20
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

Curriculum Request for Disposal 9-15-20

Item	School	Quantity
Outdated Student Manipulative Math Supplies - Pattern Blocks	District Office	180
Outdated Student Manipulative Math Supplies - Fraction Tiles	District Office	180
Outdated Student Manipulative Math Supplies - Algebra Tiles	District Office	180
Outdated Student Manipulative Math Supplies - Base 10 Flats	District Office	180
Outdated Student Manipulative Math Supplies - Base 10 Rods	District Office	180
Outdated Student Manipulative Math Supplies - Base 10 Units	District Office	180
Outdated Student Manipulative Math Supplies - Base 10 Units	District Office	180
Outdated Student Manipulative Math Supplies - Pattern Blocks	Encanto	100
Outdated Student Manipulative Math Supplies - Fraction Tiles	Encanto	100
Outdated Student Manipulative Math Supplies - Base 10 Flats	Encanto	100
Outdated Student Manipulative Math Supplies - Base 10 Rods	Encanto	100
Outdated Student Manipulative Math Supplies - Base 10 Units	Encanto	100
Outdated Student Manipulative Math Supplies - Base 10 Units	Encanto	100
Outdated Student Manipulative Math Supplies - Pattern Blocks	Clarendon	85
Outdated Student Manipulative Math Supplies - Plane Shapes	Clarendon	85
Outdated Student Manipulative Math Supplies - Fraction Tiles	Clarendon	85
Outdated Student Manipulative Math Supplies - Algebra Tiles	Clarendon	85
Outdated Student Manipulative Math Supplies - Base 10 Flats	Clarendon	25
Outdated Student Manipulative Math Supplies - Base 10 Rods	Clarendon	25
Outdated Student Manipulative Math Supplies - Base 10 Units	Clarendon	25
Outdated Student Manipulative Math Supplies - Fraction Tiles	Longview	105
Outdated Student Manipulative Math Supplies - Base 10 Flats	Longview	105
Outdated Student Manipulative Math Supplies - Attrilinks	Longview	105
Outdated Student Manipulative Math Supplies - Pattern Blocks	Longview	105
Outdated Student Manipulative Math Supplies - Pattern Blocks	Solano	50
Outdated Student Manipulative Math Supplies - Fraction Tiles	Solano	50
Outdated Student Manipulative Math Supplies - Algebra Tiles	Solano	50
Outdated Student Manipulative Math Supplies - Base 10 Flats	Solano	50
Outdated Student Manipulative Math Supplies - Base 10 Rods	Solano	50
Outdated Student Manipulative Math Supplies - Base 10 Units	Solano	50
Outdated Student Manipulative Math Supplies - Base 10 Units	Solano	50

OSBORN SCHOOL DISTRICT #8

**REQUEST FOR AUTHORIZATION TO
DISPOSE OF EQUIPMENT**

SCHOOL Osborn Middle School DATE 8/31/2020

DEPARTMENT Library

EQUIPMENT:
ASSET # Cassette Tape Recorders
DESCRIPTION 24 EIKI Cassette Tape Recorders
SERIAL # Various

REASON FOR DISPOSITION Outdated and have not been
used in (5+) years

SIGNATURE [Signature] DATE 8/31/2020
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____
RECORDED VALUE _____
PRESENT ESTIMATED VALUE _____
DATE OF BOARD APPROVAL _____
SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

OSBORN SCHOOL DISTRICT #8

**REQUEST FOR AUTHORIZATION TO
DISPOSE OF EQUIPMENT**

SCHOOL Osborn Middle School DATE 8/31/2020

DEPARTMENT Math

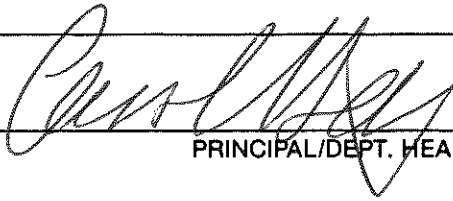
EQUIPMENT:

ASSET # Text Books

DESCRIPTION Glencoe Math, Pre Algebra, Algebra, text books

SERIAL # Various

REASON FOR DISPOSITION No longer being used.

SIGNATURE  DATE 8/31/2020
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

OSBORN SCHOOL DISTRICT #8

**REQUEST FOR AUTHORIZATION TO
DISPOSE OF EQUIPMENT**

SCHOOL Osborn Middle School DATE 8/31/2020

DEPARTMENT Library

EQUIPMENT:

ASSET # 000.00 - 999.99

DESCRIPTION Non Fiction Books 1,378 books

SERIAL # Various

REASON FOR DISPOSITION All books are 20+ years old and/or falling apart and out of date. Average cost \$1.00

SIGNATURE [Signature] DATE 8/31/2020
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE _____

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number –IV-I-1

Agenda Item

Renewal of MOU with Valle del Sol

For Board: Action Discussion Information

Background –

Valle del Sol provides on site counseling services for students families in the Osborn District to support social and emotional needs. They work closely with the Osborn staff to identify families in crisis and have been an invaluable resource.

Legal

Financial

None

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Board approve the renewal of the MOU with Valle del sol for the 2020/2021 school year.

Moved _____ Seconded _____ P/F

MEMORANDUM OF UNDERSTANDING

Between

**Valle del Sol, Inc.
3807 North 7th Street
Phoenix, Arizona 85014**

and

**Osborn Elementary School District No. 8 "OSD"
1226 W. Osborn Road
Phoenix, AZ 85013**

This document defines the responsibilities of Valle del Sol, Inc. ("VdS" or "Valle del Sol") and the Osborn Elementary School District No. 8 ("OSD" or "District"). The following agreement is designed to assist VdS in the delivery of effective programs and services to children and families in OSD.

Valle del Sol is committed to providing school-based programs to strengthen families by coordinating existing social, educational, and health resources and then bringing them to a school campus. By providing preventive measures through education and other support systems, we seize the opportunity to greatly reduce the risk factors faced by families living in our communities.

Valle del Sol's mission is inspiring positive change by investing in human services strengthening self-sufficiency for Families, and building the next generation of Latino Leaders. We join the Osborn School District No. 8 School District to strengthen families by encouraging parental involvement in their child's school activities and performance, helping families to develop healthy behaviors and working to assist school staff in coordinating existing educational, social, health and behavioral health resources.

This agreement is based on the following outcomes as agreed upon by the both parties:

Valle del Sol will:

1. Provide intake, assessment, and enrollment appointments to access public health system behavioral health services.
2. Provide comprehensive behavioral health treatment and other health education and social services as needed to students and families enrolled in services.
3. Provide services onsite at OSD schools

- a. Dedicated onsite counselors, care coordinators, and counseling interns splitting time between schools
 - b. Provide counseling and case management services for special education students as agreed upon between the parties and as documented in the students' Individualized Education Plans (IEP).
4. Provide timely and consistent communication regarding problems or issues regarding the effective delivery of the program service.
5. Create tools to measure progress on agreed upon outcomes including satisfaction surveys.
6. Document the provision of counseling services as specified in a students' IEP and/or the individualized service plan.
7. Valle del Sol shall ensure that all school-based staff meet all state and federal requirements for working with students.
8. Valle del Sol shall maintain medical records for the services provided at the OSD campus. All personal health information is protected according to the Health Insurance Portability and Accountability Act (HIPAA). In collecting, generating, compiling, storing or otherwise processing any personal information of any client, each party shall comply with all data protection or privacy requirements of the laws applicable to it and all confidentiality or other obligations owed to third parties under contract or laws and if the data contains any personally identifiable health care information, the same shall be collected, stored and maintained in accordance with practice protocols that adhere to HIPAA and other applicable state and federal statutes, laws and regulations.
9. Valle del Sol is responsible for the supervision of its staff and shall ensure that each staff member holds the appropriate credentials to provide services and meet the employment standards of each party. Each individual providing services of the OSD campus shall have complied with requisite background checks and fingerprinting.
10. Valle del Sol specifically acknowledges that OSD is bound by the Family Education Rights and Privacy Act and must obtain specific permission from the parents/guardians of OSD students in order to release any personal identifiable information about a student. Valle del Sol will obtain the requisite permissions prior to providing the initial outreach to OSD parents and will coordinate receiving written consent to treat any identified students prior to any interventions by Valle del Sol with any student or prior to conducting identification and screening activities for unmet healthcare needs in the OSD student population.
11. Refer families to off-campus services as appropriate:
 - a. Skills Training
 - b. Specialty therapy and support groups
 - c. Psychiatric services
 - d. System of Care referrals through AHCCCS registered direct support providers

The Osborn Elementary School District No. 8 will:

1. Provide school-based and/or district staff person(s) as points of contact to serve as liaisons to VdS
2. Provide timely and consistent communication regarding problems or issues in the effective delivery of the programs and/or services.
3. Provide access to a workspace location on the campus for the appropriate delivery of programs and services, including telephone, basic furniture and internet service.
4. Provide private meeting area for intakes, individual sessions, and groups as needed

Duration

The term of this MOU shall be from August 3, 2020 to May 21, 2021 or until the end of the 2020-2021 school year.

Compensation

There is no compensation exchanged between VdS and OSD. Future changes will require renegotiation of this MOU.

TERMS AND CONDITIONS

1. COMPLIANCE WITH APPLICABLE LAWS:

Each party shall comply with all applicable laws, ordinances, Executive Orders, rules, regulations, standards, and codes of the Federal, State, and Local governments whether or not specifically referenced herein. Specifically, the following apply:

1.1 NON-DISCRIMINATION: The parties agree to comply with all provisions of applicable federal, state, and local laws relating to non-discrimination, equal employment opportunity, the Americans with Disabilities Act, and Arizona Governor's Executive Order 2009-09 (superseding Executive Order 99-4) (dated January 29, 1999), as may be amended from time to time.

1.2 SMOKING POLLUTION CONTROL ORDINANCE: Valle del Sol and District shall be subject to the provisions of City Ordinance No. G-2865, as amended, "the Smoking Pollution Control Ordinance," effective July 1, 1986. This ordinance regulates smoking in places of employment and enclosed public spaces located within the City of Phoenix.

1.3 DRUG-FREE WORKPLACE: Valle del Sol and District agree to comply with the Drug-Free Workplace Act of 1988 (P.L. 100-690). This law requires contractors and subcontractors of federal funds to certify they will provide

drug-free workplaces. This certification is a precondition to receiving a contract or grant.

1.4 IMMIGRATION AND EMPLOYEMENT LAWS: Valle del Sol and District acknowledge the applicability of the Immigration Reform and Control Act of 1986 (IRCA) and agrees to comply with IRCA and permit District inspection of personnel records to verify such compliance. Valle del Sol and on behalf of any subcontractor, warrants, to the extent applicable under A.R.S. § 41-4401, compliance with all federal immigration law and regulations that relate to their employees, as well as compliance with A.R.S. § 23-214 (A) which requires registration and participation with the E-Verify Program. Valle del Sol shall ensure that all school-based staff meet all state and federal requirements for working with students.

2. LICENSES AND PERMITS:

District shall be responsible for obtaining any and all licenses and permits from the state of Arizona, any country or city therein, or any other government agency necessary for the Program.

3. INDEMNIFICATION:

To the extent allowed by law, each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party, its principals, members and employees (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") brought against, incurred by or paid by such other party at any time, in any way arising out of or relating to this agreement, except to the extent finally judicially determined to have resulted from the fault of the indemnified party. This indemnification provision shall apply regardless of the form or action, damage, claim, liability, cost, expense, or loss, whether in contract, statute, tort (including, without limitation, negligence) or otherwise.

4. INSURANCE

Each party, at its cost, shall maintain comprehensive general liability insurance with limits of not less than \$1,000,000 per occurrence, insuring against all liability of said party and its authorized representatives arising out of and in connection with said party's use or occupancy of the facilities. Said insurance shall include broad form contractual liability covering, without limitation, the liability assumed under this Indemnification provisions of this Agreement. If the policy is to be written with an annual aggregate limit, that limit shall be not less than \$2,000,000. All insurance policies shall provide that the policies cannot be cancelled, not renewed, nor limited in scope of coverage or limits until and unless thirty (30) calendar days prior notice is given to the other party.

5. RELATIONSHIP OF PARTIES/EMPLOYMENT DISCLAIMER

Each of the parties hereto is an independent contractor and neither party is, nor shall be considered to be, an agency, distributor or representative of the other. Neither party shall act or represent itself directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other. In addition, the Agreement is not intended to constitute, create, give rise to, or otherwise recognize a joint venture agreement, partnership, or other formal business association or organization of any kind.

6. APPLICABLE LAW

This Agreement is made in the State of Arizona and shall be interpreted by the laws of the State of Arizona. Any dispute arising out of or relating to this Agreement shall be brought in the Maricopa County Superior Court or the United States District Court, District of Arizona.

7. OWNERSHIP

District recognizes that Valle del Sol is the owner of all right, title, and interests in and to all Valle del Sol trademarks, logos, and names (Valle del Sol Property). Any use of the Valle del Sol property by District requires the written approval of Valle del Sol. Valle del Sol recognizes that District is the owner of all right, title, and interests in and to all District trademarks, logos, and names ("District Property"). Any use of the District Property by Valle del Sol requires the written approval of District.

8. CONFIDENTIALITY

Each party is the owner of certain information that it deems to be confidential and proprietary in nature ("Confidential Information"). For purposes of the Paragraph 5, "Disclosing Party" shall refer to the party that discloses Confidential Information, and "Receiving party" shall refer to the party that receives Confidential Information. Neither party will, during or subsequent to the term of this Agreement, directly or indirectly (a) use any of the Disclosing Party's Confidential Information for the benefit of anyone other than Disclosing Party, or (b) disclose any of the Disclosing Party's Confidential Information to anyone other than an employee, representative or agent of the Receiving Party, to whom disclosure of such Confidential Information is necessary for the purposes permitted under this Agreement and who is obligated by written contract to protect the confidentiality thereof in a manner no less stringent than provided herein. Confidential Information does not include information (a) known to Receiving Party at the time of disclosure to Receiving Party by Disclosing Party, (b) publicly known through no wrongful act of Receiving Party, (c) rightfully received by

Receiving Party from a third party who is authorized to make such disclosure, or (d) independently developed by Receiving Party other than pursuant to the Agreement.

The Receiving Party may disclose Confidential Information if required pursuant to applicable law, or under a government or court order; provided that (a) the obligations of confidentiality and non-use shall continue to the fullest extent not in conflict with such law or order, and (b) if and when Receiving party is required to disclose Confidential Information pursuant to any law or order. Receiving Party shall promptly notify Disclosing Party and use reasonable best efforts to obtain a protective order or take other actions as shall prevent or limit, to the fullest extent possible, public access to, or disclosure of, such Confidential Information.

In the event this Agreement is terminated, receiving party shall cease use of the Confidential Information received from Disclosing Party and, upon Disclosing Party's written request, shall promptly destroy or return Confidential Information. In the event Disclosing Party requests destruction, Receiving Party shall provide written certification of the destruction with thirty (30) days of such request.

Because each party's obligations are personal and unique, and because the parties will have access to and become acquainted with each other's Confidential Information, each party agrees that its breach of this Agreement will result in irreparable harm to the other party. An injured party may enforce this Agreement and any of its provisions by injunction, specific performance or other equitable relief without prejudice to any other rights and remedies that the injured party may have.

9. NON-APPROPRIATION.

All parties acknowledge that the District is a government entity, and the contract validity is based upon the availability of public funding under its authority. In the event that the public funds are unavailable and not appropriate for the performance of either's obligations under this contract, then this contract shall automatically expire without penalty to either party after written notice of the unavailability and non-appropriations of public funds. It is expressly agreed that neither party shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of the contract, but only as an emergency fiscal measure.

10. TERMINATION OF AGREEMENT:

Should circumstances arise which necessitate termination of this Agreement, either party may terminate this Agreement at any time, with or without cause, by giving 30 days' prior written notice. The District reserves all rights that it may have to cancel this Agreement for possible conflicts of interest under A.R.S. § 38-511, as amended.

This memorandum may be amended, in writing, at any time with the concurrence of all parties.

Osborn Elementary School District No. 8

Date

DocuSigned by:

42DD7AD788FF41A...

Valle del Sol, Inc.
Carmen Heredia
Chief Executive Officer

____8/6/2020____
Date

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – IV-I-2

Agenda Item

Approval of Business Associate Agreement with Valle del Sol

For Board: Action Discussion Information

Background

This Agreement is per HIPPA guidelines

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Business Associate Agreement with Valle del Sol as presented.

Moved _____ Seconded _____



BUSINESS ASSOCIATE AGREEMENT

WHEREAS, Covered Entity operates a drug and alcohol treatment program that must comply with the Federal Confidentiality of Alcohol and Drug Abuse Patient Records law and regulations, 42 USC §290dd-2 and 42 CFR Part 2 (collectively, "Part 2");

WHEREAS, Business Associate is also a Qualified Service Organization (QSO) under Part 2 and must agree to certain mandatory provisions regarding the use and disclosure of substance abuse treatment information.

Definitions

Catch-all definition: Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in 45 CFR 160.103 and 164.501.

Examples of specific definitions:

- (a) Business Associate. "Business Associate" shall mean Osborn Elementary School District No.8.
- (b) Covered Entity. "Covered Entity" shall mean Valle del Sol, Inc and its subsidiary.
- (c) Individual. "Individual" shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- (d) Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Sub-parts A and E.
- (e) Protected Health Information. "Protected Health Information" shall have the same meaning as the term "Protected Health Information" in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- (f) Required By Law. "Required By Law" shall have the same meaning as the term "Required by Law" in 45 CFR 164.501.
- (g) Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

Obligations and Activities of Business Associate

- (a) Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by the Agreement or as Required By Law.
- (b) Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- (c) Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- (d) Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement.
- (e) Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- (f) Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- (g) Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by Covered Entity.
- (h) Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.

(i) Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.

(j) Business Associate agrees to provide to Covered Entity or an Individual, in time and manner designated by Covered Entity, information collected, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.

Permitted Uses and Disclosures by Business Associate

General Use and Disclosure Provisions

Specify purposes:

Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

Specific Use and Disclosure Provisions

(a) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

(b) Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate provided that disclosures are required by law. Or, Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(c) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 42 CFR 164.504(e)(2)(i)(B).

Obligations of Covered Entity

(a) Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 CFR 164.520, as well as any changes to such notice.

(b) Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.

(c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522.

Qualified Service Organization Agreement Responsibilities

(a) To the extent that in performing its services for or on behalf of Covered Entity, Business Associate uses, discloses, maintains, or transmits protected health information that is protected by Part 2, Business Associate acknowledges and agrees that it is a QSO for the purpose of such federal law; acknowledges and agrees that in receiving, storing, processing or otherwise dealing with any such patient records, it is fully bound by the Part 2 regulations; and, if necessary will resist in judicial proceedings any efforts to obtain access to patient records except as permitted by the Part 2 regulations.

(b) Notwithstanding any other language in this Agreement, Business Associate acknowledges and agrees that any patient information it receives from Covered Entity that is protected by Part 2 is subject to protections that prohibit Business Associate from disclosing such information to agents or subcontractors without the specific written consent of the subject individual.

(c) Business Associate acknowledges that any unauthorized disclosure of information under this section is a federal criminal offense.

Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

Term and Termination

(a) Term. The Term of this Agreement shall be effective as of August 7, 2020]. The Agreement shall terminate when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity. Or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information.

(b) Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall provide an opportunity for Business Associate to cure the breach or end the violation. If Business Associate does not cure the breach or end the violation within 30 days, Covered Entity will terminate this Agreement. If Business Associate has breached a material term of this Agreement and cure is not possible, Covered Entity will immediately terminate this Agreement.

(1) Except as provided in paragraph (2) of this section, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

(2) In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections and limit further uses and disclosures to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

The parties hereby set their hands as of the 7th day of August , 2020.

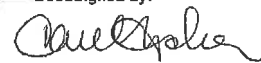
Business Associate

By: _____

Title: _____

Date: _____

Covered Entity

DocuSigned by:
By:  _____
42DD7AD78BFF41A...

Title: Chief Executive Officer

Date: 08-06-2020 | 8:58 PM MST

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – IV-I-3

Agenda Item

Approval of IGA with Greater Phoenix Educational Management Council (GPEMC)

For Board: Action Discussion Information

Background –

In 2019, the Governing Board approved the District’s participation in the Greater Phoenix Educational Management Council from 2019-2023. The Council membership includes Superintendents, Curriculum Administrators, and Business Managers.

The dues for each fiscal year will be paid by July 1 2018, 2019, 2020, 2021, and 2022. The renewal of the IGA will be brought to the Governing Board annually throughout the 5 year span.

Legal

A.R.S. §11-951

Financial

Annual membership fee paid through M & O.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the IGA with Greater Phoenix Educational Management Council for 2019-2023.

Moved _____ Seconded _____

**GREATER PHOENIX
EDUCATIONAL MANAGEMENT COUNCIL**

3802 N. 91st. Ave.
Phoenix, AZ 85037
(623) 772-2214 Office; (623) 877-2591 Fax
dismith@pesd92.org www.GPEMC.org
Dianne Smith, Executive Director

INTERGOVERNMENTAL AGREEMENT

2019-2023

This agreement is entered into between the following school districts as a joint exercise of their powers pursuant to A.R.S. 11-951 et seq.:

Agua Fria Union HS District #216; Alhambra Elementary School District #68; Arlington Elementary District #47; Avondale Elementary School District #44; Balsz Elementary School District #31; Buckeye Elementary School District #33; Buckeye Union High School District #201; Cartwright Elementary School District #83; Cave Creek Unified #93; Creighton Elementary School District #14; Coolidge Unified School District #21; Cottonwood-Oak Creek School District #6; Dysart Unified District #89; Fountain Hills Unified District #98; Fowler Elementary School District #45; Gila Bend Unified #24; Glendale Elementary District #40; Humboldt Unified District #22; Isaac School District #5; Kyrene Elementary District #28; Laveen Elementary District #59; Liberty Elementary School District #25; Littleton Elementary School District #65; Litchfield Elementary School District #79; Madison Elementary District #38; Murphy Elementary School District #21; Nadaburg Unified School District #81; Osborn Elementary School District #8; Palo Verde Elementary School District #49; Pendergast Elementary School District #92; Phoenix Elementary School District #1; Phoenix Union High School District #210; Riverside Elementary School District #2; Roosevelt Elementary School District #66; Saddle Mountain Unified School District #90; Stanfield Elementary #24; Tempe Union High School District #213; Tolleson Elementary District #17; Tolleson Union High School District #214; Toltec Elementary School District #22; Union Elementary School District #62; Wickenburg Unified School District #9; Wilson Elementary School District #7, Window Rock Unified School District #8.

The aforementioned school districts are authorized to carry on all activities included in this agreement pursuant to A.R.S. §15-341 and A.R.S. §15-342.

This agreement shall remain in effect from **July 1, 2018, through June 30, 2023**. A school district may be added at any time with approval of the Council or its Executive Director.

The purpose of this agreement is to provide educational management services, programs and activities to the participants in this agreement in a cost-effective and educationally sound manner.

The Greater Phoenix Educational Management Council will be governed by the Superintendents of the participating school districts. Each participating district shall be entitled to one vote, which vote may be cast by the Superintendent or designee. Other educational and government agencies may be represented at the meetings, but will not have voting rights.

The parties hereby agree to the following:

1. The Organization created by this agreement shall be known as the Greater Phoenix Educational Management Council (hereinafter referred to as the Council), and will be composed of the parties to this agreement as well as other school districts who may be added to this agreement with approval of the Council or its Executive Director.

2. Said Council will be responsible for the implementation of all authorized programs and activities in a manner consistent with this agreement.
3. The Council will plan and carry out the following kinds of activities in furtherance of its goal of improving educational programs offered by the participating school districts:
 - a. Articulating and improving those educational programs that have continuity from elementary through high school.
 - b. Working cooperatively with other educational and governmental organizations, associations and agencies on plans and developments that require participation of schools.
 - c. Undertaking cooperative programs in the area of local and non-local funded programs (federal, state, private) that can benefit the member districts.
 - d. Combining the expertise and efforts in all the districts to consider state and federal legislation of interest and concern to the school systems and plan cooperatively to meet the laws, rules and mandates resulting from this legislation.
 - e. Upgrading the level of attainment of all students in all educational areas where commonality exists.
 - f. Undertaking cooperative programs for the purpose of providing cost-effectiveness in joint programs for the member districts, in such areas as staff development, computer services, etc.
4. The Council will meet on a regular basis in accordance with a schedule to be determined by the Executive Director in coordination with the Chair of each Division. Written notice of all meetings will be sent to each district's representative at least one day in advance of the meeting. In case there is a need to change the time, date or place of the meeting, Superintendents will be notified. Special meetings may be called by the Chair of the Council.
5. The Council will elect a Chair and Vice-Chair at its May meeting to assume their duties on July 1. The Chair will be responsible for coordinating with the Executive Director meeting agendas, presiding at the council meetings, and establishing those committees that are needed to carry out the activities of the Council. The Vice-Chair will assume said duties in the absence of the Chair.
6. The Chair will be the presiding officer of the Council's Executive Committee whose membership will be elected by the Council when necessary.
7. A participating district may terminate membership in the Council by submitting a written notice to the Council **at least ninety (90) days prior to the end of each Fiscal Year.**

8. Property acquired solely for the purposes of this agreement shall be disposed of upon termination of the agreement as follows: any usable property remaining at the termination of this agreement that was acquired by the use of funds derived through this agreement and which was not otherwise assigned at the time of purchase by the Council will become the property of the participating districts and will be divided equitably by these districts at the direction of the Council, in accordance with any applicable federal or state laws or regulations. Any cash balances will be proportionately distributed among the current membership.
9. The Pendergast Elementary School District #92 (hereinafter called Fiscal Agent) agrees to be responsible for all accounting and audit functions required by this agreement, including the following duties and responsibilities:
 - a. Establishing the appropriate fund (IGA) with the county treasurer;
 - b. Preparation and distribution of normal customary monthly financial reports to the Executive Director of the Council;
 - c. All payroll functions and activities, including maintenance of records of sick leave, vacation, and other fringe benefit entitlements and reimbursement of approved travel expenses;
 - d. The Fiscal Agent shall administer all bidding and purchasing of supplies and equipment for the Council in conformity with all applicable statutes and regulations governing such activities;
 - e. The Fiscal Agent's Governing Board shall approve the employment of all personnel needed to provide the services and activities of the Council. A negotiated salary and benefits package will be approved by the Superintendents and submitted to the Fiscal Agent for convenience only. Council personnel shall not be considered employees of the Fiscal Agent for purposes of Reduction in Force or mandatory employment of the Fiscal Agent.
 - f. The Fiscal Agent will make all of its normal and customary services available to the Council, including but not limited to: printing, duplicating, technology services and warehouse purchasing;
 - g. The Fiscal Agent will make available office space for the Executive Director and support help as approved by the Council. The Fiscal Agent will provide postage and receive reimbursement from the Council for the costs of such usage.
10. The Fiscal Agent continues for the duration of the Agreement unless a change is made by the Council or Fiscal Agent by giving written notice.
11. In exchange for the provision of services described in paragraph 9.a through 9.g, the Council will pay the Fiscal Agent an annual percentage of total expenditures of the budget, for each Fiscal Year less capital outlay as agreed to by the Council and Fiscal Agent.
12. The Council or its Executive Director will notify the Fiscal Agent of matters relating to budget and personnel approved by the Council.

13. It is understood by all parties to this agreement that decision-making authority with respect to the programs and activities of the Council is shared equally by all school districts that participate in this intergovernmental agreement and rests with the Council, subject to the duties and responsibilities of the Fiscal Agent as stated above.
14. The Council shall be responsible for approving, implementing, and evaluating all programs and activities undertaken by the Council; and for the hiring and termination of all employees required to carry out said programs and activities.
15. The Council shall approve a revenue and fee schedule for each Fiscal Year, which includes:
 - a. A membership fee for each party to this agreement. The attached revenue and fee schedule is incorporated into this Agreement.
 - b. A budget for each program based upon projected funding sources.
16. All membership fees are to be paid by each district on July 1 of each Fiscal Year.
17. This agreement will be authorized by resolution of the governing boards of each participating school district or their duly authorized agent.
18. The parties to this agreement acknowledge that they are aware that the Civil Division of the Maricopa County Attorney's Office (Civil Division) and/or private counsel for the district may be chosen as the attorney for other parties to this agreement, and the signing party acknowledges that it is aware of potential conflict of interest and it waives any claim on conflict of interest, which may arise by virtue of the Civil Division's or private attorney's representation of other parties to this agreement.
19. This agreement may be cancelled for conflict of interest pursuant to A.R.S. §38-511.
20. The parties agree to comply with all provisions of applicable federal, state, and local laws, ordinances, and regulations relating to non-discrimination, equal employment opportunity, and the Americans with Disabilities Act. The parties further agree to comply with Arizona Governor's Executive Order 2009-09 dated October 20, 2009 to the extent applicable, if any, to this Agreement.
21. The parties warrant their compliance with all federal and state immigration laws (A.R.S. §41-4401 and 23-214) and regulations related to their employees and warrant verification of employment eligibility through E-Verify and that a breach of this warranty shall be deemed a material breach of this Agreement subjecting this agreement to termination.
22. No Israel Boycott. The Parties agree that they are not currently engaged in, and agree that for the duration of the Agreement they will not engage in, a boycott of Israel, as that term is defined in A.R.S. §35-393.
23. This agreement shall be governed and construed in accordance with the laws of the State of Arizona.

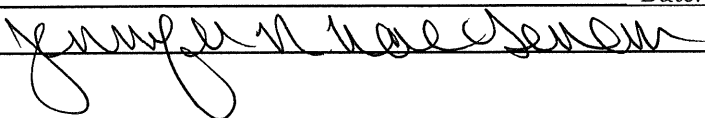
Intergovernmental Agreement Determination

The attached Agreement, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has independently determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the identified party.

By: _____

Date: _____

Legal Counsel for



3/14/18

GREATER PHOENIX EDUCATIONAL MANAGEMENT COUNCIL

3802 N. 91st. Ave. Phoenix, AZ 85037
(623) 772-2214 Office; (623) 877-2591 Fax
dismith@pesd92.org www.GPEMC.org
Dianne Smith, Executive Director

**INTERGOVERNMENTAL AGREEMENT RESOLUTION
2019-2023**

The Governing Board of the **OSBORN ELEMENTARY DISTRICT #8** hereby authorizes an Intergovernmental Agreement entitled THE GREATER PHOENIX EDUCATIONAL MANAGEMENT COUNCIL for the purpose of providing educational management services, programs and activities to the participants in this agreement in a cost-effective and educationally sound manner as outlined in the agreement document.

This resolution was adopted by the Governing Board of

OSBORN ELEMENTARY DISTRICT #8

on April 18, 2018.

Member of Governing Board

Sue Corbin

Member of Governing Board

Margie Radtke

Member of Governing Board

Allen Jan

Member of Governing Board

AM

Member of Governing Board

Michael Robert

Michael Robert, Superintendent

GREATER PHOENIX EDUCATIONAL MANAGEMENT COUNCIL

3802 N. 91st. Ave. Phoenix, AZ 85037
(623) 772-2214 Office; (623) 877-2591 Fax
dismith@pesd92.org www.GPEMC.org
Dianne Smith, Executive Director

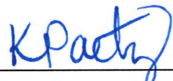
**INTERGOVERNMENTAL AGREEMENT RESOLUTION
2019-2023**

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This resolution was adopted by the Governing Board of

OSBORN ELEMENTARY DISTRICT #8

on April 18, 2018.



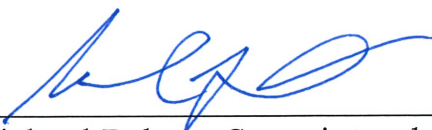
Member of Governing Board

Member of Governing Board

Member of Governing Board

Member of Governing Board

Member of Governing Board



Michael Robert, Superintendent

PROPOSED 2018-2019 GPEMC MEMBERSHIP FEES (44 Districts) NO INCREASE

<u>DISTRICT</u>	<u>2018-2019</u>
Arlington El	1,265.00
Palo Verde	1,265.00
Gila Bend U	1,265.00
Stanfield El	1,265.00
Riverside	1,265.00
Nadaburg	1,265.00
Murphy El	1,265.00
Saddle Mountain U	2,750.00
Union El	2,750.00
Wilson El	2,750.00
Wickenburg U	2,750.00
Toltec El	2,750.00
Window Rock Unified	2,750.00
Cottonwood-Oak Creek	2,750.00
Fountain Hills U	2,750.00
Tolleson El	2,750.00
Balsz El	2,750.00
Osborn El	2,750.00
Buckeye UHSD	2,750.00
Liberty El	2,750.00
Fowler El	2,750.00
Buckeye El	2,750.00
Coolidge U	2,750.00
Laveen EL	2,750.00
Littleton El	2,750.00
Avondale El	2,750.00
Madison El	4,850.00
Cave Creek U	4,850.00
Humboldt U	4,850.00
Agua Fria UHSD	4,850.00
Creighton El	6,150.00
Isaac El	6,150.00
Phoenix El	6,150.00
Tolleson UHSD	6,150.00
Pendergast El	6,150.00
Litchfield El	6,150.00
Roosevelt El	8,850.00
Glendale El	8,850.00
Tempe Union	8,850.00
Alhambra El	8,850.00
Kyrene El	8,850.00
Cartwright El	8,850.00
Dysart U	9,350.00
Phoenix UHSD	9,350.00
TOTAL	\$189,205.00

To Be Adopted at the Annual Business Meeting 5/4/2018

Dr. Kristi Sandvik, Chair GPEMC

PROPOSED 2018-19 GPEMC BUDGET

Executive Director Salary

• Base salary	\$123,600.00
• Car Allowance	\$9,180.00
• Community Services expenses	\$4,284.00
• Total	\$137,064.00

ERE (Employee Related Expenses) *Apx.* \$28,000.00
*FICA; Worker's Comp.; health insurance;
long term disability; unemployment insurance, etc*

Proposed Revenue 18-19

Membership Fees 2018-2019	\$189,205.00
APPROXIMATE Carry forward 2017-2018	\$50,000.00
Total Proposed Revenue 2018-2019	<u>\$239,205.00</u>

Proposed Expenditures 18-19

Contract for Ex Dir. (includes Performance Pay)	\$137,064.00
Estimated Employee Related Expenses (ERE) (FICA, health ins., LTD, worker's comp, unemployment ins., etc).	28,000.00
ASRS	17,000.00
Indirect Costs (Paid to Fiscal Agent)	4,000.00
Office assistant	3,000.00
Consultant Services	3,000.00
Conference Registration	3,000.00
Travel	3,665.00
Supplies	1,326.00
Purchased Services/subscriptions	13,000.00
Technology - supplies	2,500.00
F&E	1,650.00
Membership Dues	2,000.00
Accrual	\$20,000.00
Total	<u>\$239,205.00</u>

To be Adopted at the Annual Business Meeting May 4, 2018

Dr. Kristi Sandvik, Chair

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – IV-I-4

Agenda Item

Approval of Renewal of MOU with Southwest Human Development Head Start Program for Preschool Special Education

For Board: Action Discussion Information

Background –

SWHD Head Start provides prenatal through age 4 preschool comprehensive child and family services. Guiding principles are to create and maintain a meaningful partnership to promote school readiness so that children from low-income families in Head Start programs may receive comprehensive services to prepare them for elementary school.

MOU between SWHD and Osborn SD for special education services 2020-2021

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the MOU with Southwest Human Development Head Start Program for Preschool Special Education

Moved _____ Seconded _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSBORN SCHOOL DISTRICT
AND
SOUTHWEST HUMAN DEVELOPMENT HEAD START

This Agreement is between the Osborn School District (OSD) and Southwest Human Development Head Start (SWHD/HS) Program for the period of July 1, 2020 to June 30, 2021.

I. Purpose Statement

The purpose of this Agreement is to establish working procedures between OSD and SWHD/HS in the provision of services to preschool children eligible for special education in compliance with Federal and Arizona State laws and regulations.

It is the intent of this Agreement to:

- A. Define which service will be provided by each Agency.
- B. Ensure that children eligible for preschool special services receive a free and appropriate public education, as required by law, in the least restrictive environment (LRE), and that time lines for services are met.
- C. Ensure that each Agency cooperatively maintains communication and shares leadership responsibility at the local level to ensure that available resources are utilized in the most effective manner.
- D. Ensure that cooperative arrangements between OSD and SWHD/HS are developed, implemented and preserved.

This Agreement applies only to preschool children with disabilities ages three years to non-kindergarten eligible five-year-olds in accordance with OSD policy. Children with disabilities who turn 3 years old after September 1st will be considered for HS placement on a case by case basis and by mutual consent of HS Director and OSD staff.

II. Program Mandates

- A. Responsibility of School District
 1. To locate and identify preschool children with disabilities through a Child Find effort which includes a process for screening.
 2. To assure that special education services to preschool children with disabilities are provided in accordance with the Individuals with Disabilities Act (IDEA).
 3. To submit and maintain Arizona Special Education census and attendance data on

all eligible preschool children with disabilities, including all eligible children enrolled in SWHD/HS Programs within OSD, for funding entitlement and budget preparation.

B. Responsibility of the SWHD/HS Program

1. Recruit, enroll, and serve eligible children. According to Federal Regulation, no less than 10 percent of the total number of enrollment opportunities in HS programs shall be available for children with disabilities of all levels of severity who are eligible to participate.
2. Screen all HS children, within 45 days of enrollment, for potential problems in the required areas of development.
3. Assure that children with disabilities receive all services to which they are entitled under the HS Program Performance Standards for Children with Disabilities (45 CFR, Part 1308).

III. Program Description

- A. OSD offers a variety of service delivery options for preschool children with disabilities. The SWHD/HS sites located within the consortium are considered part of a continuum of placement options for preschool children with disabilities. OSD and SWHD/HS work cooperatively in providing services to meet the provisions of the IEP's for children in SWHD/HS.
- B. SWHD/HS is a federally funded preschool program. The grantee agency is Southwest Human Development, Inc. SWHD/HS operates the following sites and classrooms within the Osborn School District.

Encanto School	1426 W. Osborn Rd.	1 AM/1 PM class/1 Full day
Montecito School	715 E. Montecito Ave.	1 Full day class
Phoenix College	3310 N. 10 th Ave	1 AM/1 Full day class

Enrollment opportunities in each of these classes will be available for children with IEPs identified by the district. These enrollment opportunities will be available throughout the school year in an effort to maintain 10% enrollment of children with disabilities. Placement of children with disabilities will not exceed 50% of the class enrollment.

- C. Southwest Human Development is a non profit human services organization which provides comprehensive services for young children and families who are at-risk or have special needs.

IV. Service Implementation

A. Child Find/Screening/Referral

1. OSD will:
 - a. Coordinate with SWHD/HS to inform and include them as appropriate in Child Find activities.
 - b. Coordinate with SWHD/HS to determine opportunities for joint recruitment and screening efforts.
 - c. Refer children classified with a disability when SWHD/HS is a placement consideration.
2. SWHD/HS will:
 - a. Coordinate with OSD on Child Find screening activities, including developing agreed upon procedures for such coordination.
 - b. Coordinate with OSD to determine opportunities for joint recruitment and screening efforts.
 - c. Make arrangements for a Family Support Specialist to assist families with the SWHD/HS application process, as needed.
 - d. When the SWHD/HS program is full, refer any family who has a child with a suspected disability on the HS wait list to OSD for district Child Find.
 - e. Contact OSD when SWHD/HS enrollment opportunities become available to ensure 10% enrollment of children with disabilities.
 - f. Conduct summer playgroup observations for children referred by HS based on parent concerns regarding child's development during the application process.
 - g. During the school year, send copies of SWHD/HS screening results to OSD service provider personnel.

B. Comprehensive Evaluation

1. OSD will:
 - a. Conduct comprehensive developmental evaluations, for children who do not pass HS screenings and are observed by OSD special services personnel, in accordance with State guidelines.
 - b. Prior to the school year, refer children for SWHD/HS placement who are eligible for services based on evaluation results and who will be considered for placement in HS.
 - c. The Integrated Services Manager - Disabilities will notify the site Family Support Specialist to begin the HS application process for placement in HS.
 - c. Provide copies of IEPs and evaluation reports to SWHD/HS.

C. Eligibility Determination/Individualized Education Program (IEP) Development

1. OSD will:
 - a. Schedule meetings SWHD/HS in order to determine child eligibility, develop IEP and commit resources of the district.
 - b. Provide SWHD/HS with OSD evaluation and IEP documents.
 - c. Provide information to SWHD/HS for families regarding registration into the appropriate home school for children determined eligible for services.
 - d. Determine with SWHD/HS the roles and responsibilities regarding special equipment and any additional staff needed to accommodate the child.
2. SWHD/HS will:
 - a. Make arrangements for appropriate SWHD/HS personnel to attend meetings to determine eligibility and develop IEPs scheduled for children who have been evaluated.
 - b. Once school begins, if additional staff is needed to safely accommodate a child with a disability, the ISM-Disabilities will contact the district to discuss options and the possibility of reconvening the IEP team.
 - c. Make arrangements for SWHD/HS personnel to attend kindergarten transition meetings to determine eligibility and develop IEPs.

D. Placement

1. OSD will:
 - a. Provide a continuum of placement options for preschool-school children with disabilities of which HS is one option.
 - b. Refer children with disabilities to SWHD/HS when an enrollment opportunity becomes available.
2. SWHD/HS will:
 - a. Provide enrollment opportunities for children with disabilities to be used by OSD as a placement option as determined by the IEP Team
 - b. When appropriate, enroll children with disabilities referred by OSD in SWHD/HS slots.
 - c. Inform OSD when enrollment opportunities become available during the school year to maintain 10% enrollment of children with disabilities.

E. Specific Program Service Delivery

1. OSD will:
 - a. Provide speech therapy services for children enrolled in SWHD/HS who require the services.
 - b. Provide psychological assessments for kindergarten transition, as needed, for children enrolled in SWHD/HS.
 - c. Provide all IEP quarterly progress reports to SWHD/HS.
 - d. Provide other related services, including specialized school nursing services

as needed and mutually agreed upon for SWHD/HS children eligible for special services.

2. SWHD/HS will:
 - a. Assist with coordination of schedules for OSD special services personnel.
 - b. Provide information to OSD special services personnel regarding any changes in classroom schedule (staff meetings, monthly meetings etc.).
 - c. Provide opportunities for children to practice and generalize, within naturalistic environments, the skills developed through work with special education staff.
 - d. Assist with coordination of Monthly Planning Meetings.
 - e. Provide all necessary attendance reports to OSD, as requested.
 - f. Monitor to assure that the frequency and focus of special services are in alignment with the IEPs.
 - g. Provide all necessary classroom assessment data to OSD for the purposes of evaluation and IEP development.

F. Procedure for Hiring and Supervising Staff Providing Special Services

1. OSD and SWHD/HS will:
 - a. Hire and supervise staff according to their own program policy and procedure.
 - b. Provide orientation for staff regarding each program's regulations, requirements, goals, service delivery model, procedures and the interagency agreement as needed.

V. Confidentiality

1. OSD and SWHD/HS shall follow the requirements outlined in the Family Education Right to Privacy Act (FERPA).

VI. Training and Technical Assistance

1. OSD and SWHD/HS will:
 - a. Notify one another of pertinent training sessions for parents and staff.
 - b. Plan joint training workshops to address topics identified by both agencies.

VII. Parent Involvement Activities

1. OSD and SWHD/HS will:
 - a. Include parents of children with disabilities in all parent training and activities, including transition activities into kindergarten.
 - b. Invite parents of children with disabilities to all meetings regarding the child's progress.
 - c. Explain procedural safeguards available to parents of children with disabilities.

VIII. Transition:

1. OSD will:
 - a. Schedule and facilitate meetings for 3 year old children transitioning from early intervention programs into SWHD/HS.
 - b. Discuss as a team, the need for re-evaluation and possible placement options for children with disabilities. Include district representatives from the receiving home school at the transition meeting to determine eligibility, placement and IEP development for children entering kindergarten.
 - c. If multiple placement options will be available for a child, assist parents in observing possible placements.
2. SWHD/HS will:
 - a. Participate in meetings for children transitioning from early intervention programs to SWHD/HS and from SWHD/HS to kindergarten.
 - b. For children transitioning to kindergarten, participate in discussions about need for re-evaluation.
 - c. If multiple placement options will be available for a child, assist parents in observing possible placements.
 - d. When possible, schedule observations of SWHD/HS children with disabilities for receiving district teachers and/or psychologists.
 - e. Schedule and coordinate end of year transition meetings with OSD.

IX. Dispute Resolution

In the event that misunderstandings or differences of opinion occur with regard to policies and procedures necessary to accomplish these objectives, the staff and appropriate supervisor from the respective agencies will meet to reach a solution. In the event that a resolution is not achieved, the assistant directors or their agency counterparts will meet to resolve the issue.

X. Termination/Review

This Memorandum of Understanding will be reviewed and revised by OSD Special Education Director, SWHD/HS Director, and the Southwest Human Development Chief Executive Officer on an as needed basis or at least once annually. This Agreement may be terminated by any party upon thirty (30) days written notice.

DocuSigned by:

Virginia Shuss, Ed.D

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Virginia Shuss
Director of Student Services
Osborn School District

9/3/2020

Date

DocuSigned by:

Mindy Zapata

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Mindy Zapata
Head Start Director
Southwest Human Development

9/3/2020

Date

DocuSigned by:

Ginger Ward

E6370404CE01443...

Ginger Ward
Chief Executive Officer
Southwest Human Development

9/3/2020

Date

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – IV-I-5

Agenda Item

Space Agreement renewal with Southwest Human Development Headstart for 2020-2021

For Board: Action Discussion Information

Background –

.SWHD Head Start provides prenatal through age 4 preschool comprehensive child and family services. Guiding principles are to create and maintain a meaningful partnership to promote school readiness so that children from low-income families in Head Start programs may receive comprehensive services to prepare them for elementary school.

Space Agreement between SWHD and Osborn SD for 2020-2021

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Space Agreement renewal with Southwest Human Development Headstart for 2020-2021

Moved _____ Seconded _____

Space Agreement
Between
Osborn School District *and* Southwest Human Development, Inc.

Purpose: This agreement documents a joint effort between the Osborn School District and Southwest Human Development (SWHD) Head Start (HS) / Early Head Start (EHS) to provide educational services to HS/EHS participants and space for a HS/EHS program including District contracted preschool children with disabilities.

Length of Agreement: This agreement will run for a period of one (1) year, **beginning July 1, 2020, and ending June 30, 2021**, or until renewed upon agreement by both parties for items listed in the Scope of Agreement except for modular units installed and owned by SWHD/EHS/HS. The length of Agreement for the modular units will be for a period of five (5) years, renewable automatically for another five-year term. Both parties agree that in the case of Southwest Human Development, Inc., the HS/EHS Director may sign this contract and other financially related documents. Osborn School district agrees that the Superintendent may sign this contract and other financially related documents.

Scope of Agreement: This agreement provides:

- Underroof classroom space, and/or space for SWHD HS/EHS owned modular buildings for provisions of EHS/HS services;
- Inclusion of attached Amendment to Lease (Notice of Federal Interest);
- Access to the preschool/kindergarten playground, or space for HS/EHS developed and financed playground;
- Office space to house site managers, Family Support Specialists (case manager), and other auxiliary staff as determined by the District.

All classrooms provided through the School District or owned by SWHD HS/EHS must meet minimum AZ Department of Health Services (ADHS) Child Care Licensing Regulations and provide a safe environment. Any renovations to the exterior of the SWHD HS/EHS owned modular building or its playground would be negotiated between the District and SWHD HS/EHS, prior to any work taking place. SWHD agrees to abide by District regulations related to the respective schools. All HS/EHS children attending SWHD programs on District campuses will come from the school sites' service area. Exceptions may be made for children with disabilities at the District's discretion.

Agreement Provision: SWHD HS/EHS funding designated for Osborn School District requires an in-kind match of 25%. **Osborn School District agrees to provide the following in-kind match:**

- Space:

- Classroom Space: N/A
- Campus Space: dedicated property for the placement of SWHD HS/EHS modular buildings on Encanto, Longview, Montecito, and Solano campuses.
- Office Space: N/A – provided in SWHD/HS/EHS owned modular buildings.
- Playground Space: dedicated property for the placement of the HS developed and financed playgrounds at Encanto, Longview, Montecito, and Solano.
- Internet:
 - N/A
- Maintenance:
 - District-owned classrooms: N/A
 - Plumbing
 - Electrical
 - HVAC – including filters
 - Daily custodial services:
 - Trash removal
 - Restroom (toilet, sink, mirrors, paper products, floor)
 - Cleaning classroom sinks
 - Floors (sweeping/mopping/vacuuming)
 - Dusting windowsills as needed
 - Cleaning windows as needed
 - Bi-annual carpet cleaning and floor waxing (quarterly recommended)
 - HS/EHS – owned modular buildings: Encanto, Longview, Montecito, and Solano
 - Daily custodial services
 - Trash removal
 - Restroom (toilet, sink, mirror, paper products, floor)
 - Cleaning classroom sinks
 - Floors (sweeping/mopping/vacuuming)
 - Dusting windowsills
 - Cleaning windows as needed
 - Bi-annual carpet cleaning and floor waxing (quarterly)
- Playground Maintenance:
 - Monthly safety inspections of all playground equipment
 - Assurance that fall surface is adequate
 - Repair/maintenance to equipment
- Grounds Care:
 - Tree trimming
 - Grass cutting
 - Sprinkler line and drip system maintenance and repair

SWHD HS/EHS funding will provide the following:

HS/EHS Services:

- Center-based Comprehensive Infant, Toddler and Preschool (3-5 years old) Services – minimum 20 hours per week for 80-96 children, staffed by Child Development Specialists (CDS) and Child Development Assistants (CDA) (1:10 HS; 1:4 EHS)
- Home-based Comprehensive Infant-Toddler (0-3 years old) and Preschool (3-5 years old) Services – weekly 1 ½ hour visits with biweekly 1 ½ hour socialization playgroups for 20-30 children, staffed by Family Support Specialists (FSS) (1:10-12 families)
- Parent support services including social service referrals, parent training, home visits and parent conferences, health and mental health services, staff by Family Support Specialist (FSS) (1:2-3 classes) with support from auxiliary Mental Health (MH) Counselors and nurse
- Services to children with disabilities per district contract
- Training and supervision for all designated staff
- ADHS Child Care licensing at each site

Maintenance:

- HS – owned modular buildings
 - Plumbing
 - Electrical
 - HVAC
- Playground maintenance
 - Regular safety inspections of playgroup areas
 - Repair/maintenance to equipment

Supplies:

- All classroom equipment and materials (ownership to be retained by HS/EHS)

SWHD HS Special Grant Projects:

- Special Grants/Projects (as funded):
 - Wolfrap – a program that teaches children basic academic and life skills through active participation in performing arts activities with professional artists in the classroom by exposing children to dancers, musicians, puppeteers and the theater – to be determined.

Insurance:

SWHD HS/EHS will provide Osborn School District a certificate of insurance listing designated schools as additional insurance for liability.

Signatures:

For the Osborn School District

Dr. Michael Robert
Osborn School District Superintendent

Date

For Local Head Start/Migrant and Seasonal Head Start/American Indian/Alaska Native Head Start Agency

Mindy Zapata
Early Head Start/Head Start Director
Southwest Human Development
Southwest Human Development

Date

Amendment to Lease

This Agreement, made this 21st day of August, 2020, by and among Southwest Human Development, Inc. (SWHD) Head Start (HS) / Early Head Start (EHS) (Grantee) and Osborn School District (Landlord), for the properties at **Encanto, Longview, Montecito, and Solano** schools, amends the lease between these parties entered into on July 1, 2020 (the “lease”).

WHEREAS, Osborn School District is the owner of multiple parcels of land located at 1426 W. Osborn Road (Encanto); 1209 E. Indian School Road (Longview); 715 E. Montecito Ave. (Montecito), and 1526 W. Missouri Ave. (Solano), and identified in the Maricopa County land records.

WHEREAS, SWHD has agreed to lease an unimproved portion of the above described premises from Osborn School District (the “Leased Premises”) for the purpose of operating a Head Start facility, and;

WHEREAS, SWD is a grantee in the Federal Head Start Program (“Head Start”) (see 42 U.S.C. 9831 et seq.; 45 CFR Parts 1301 et seq.) and;

WHEREAS, the Administration for Children and Families (“ACF”), a component of the United States Department of Health and Human Services (“HHS”), has approved an award of Head Start grant funds to SWHD which will be used to complete a major renovation of the leased premises, and;

1. Definitions

Under this Agreement, the following terms are defined as follows:

- a. Event of Default: the term “Event of Default” means an event of default under the Lease.
- b. Grantee: The term “Grantee” means Southwest Human Development, Inc. (SWHD) Head Start (HS) and/or interim grantee and/or a replacement grantee and their heirs, assignees, and successors under this Agreement and the Lease.
- c. Lessor: The term “Lessor” means Osborn School District and/or their heirs, assignees, and successors under this Agreement and the Lease.
- d. Interim Grantee: The term “Interim Grantee” has the same meanings as it is defined in 45 CFR 1303.2
- e. Replacement Grantee: The term “Replacement Grantee” refers to an entity designated by ACF to serve as the Head Start grantee subsequent to the end of the role of SWHD in that function.
- f. Parties: The term “Parties” shall refer to SWHD and Osborn School District, and their respective heirs, successors, and assignees under this Agreement and the Lease.

2. Grantee Obligations

- a. The Grantee agrees not to sublease, assign, or otherwise transfer the leased property, or use the property for any non-grant purpose, without the express written approval of the responsible HHS official.
- b. The Grantee covenants and agrees to provide ACF with notice:

- i. Of any default by the Grantee under the Lease, on the date of the discovery of such default; and
 - ii. That the Lessor has notified the Grantee of its intent to exercise the remedy of cancellation, termination, and/or other remedies, on the day that the Grantee receives such notice from the Lessor.
3. Lessor's Promise to Notify ACF
The Lessor covenants and agrees to provide ACF with notice:
 - a. OF any default by the Grantee under the Lease, as soon as practicable after the day that the Lessor first knows of such default; and
 - b. That the Lessor intends to exercise its remedy of cancellation, termination, and/or any other remedy, on the day that Lessor notifies the Grantee that it intends to exercise such remedy or remedies, or if the Lessor does not notify the Grantee, on the day that the Lessor decides to exercise any such remedy or remedies.
 - c. That the Lessor intends to mortgage the Leased Premises, or that a lien or other encumbrance affecting title has been attached to the Leased Premises.
4. Addresses for Notification to ACF
Whenever notice to ACF is required under this Agreement, the Lessor and the Grantee promise to provide both telephonic and written notification (by registered mail, return receipt requested) to the following ACF offices, or to their successors:
 - a. The Office of the Regional Administrator
Administration for Children and Families
50 United Nations Plaza, Rm 473
San Francisco CA 94102
Telephone Number: 415-437-8481
 - b. Associate commissioner
The Office of the Commissioner
Administration for Children, Youth, and Families
330 C Street, SW
Washington, DC 20201
Telephone Number: 202-205-8347
 - c. Office of the General Counsel
Department of Health and Human Services
722A Hubert H. Humphrey Building
220 Independence Ave, SW
Washington, DC 20201
Telephone Number: 202-690-7741

In Addition, if one or more of the officers listed above has a change of name, address, and/or telephone number, the Grantee and the Lessor further covenant and agree to take all reasonable action necessary to discover and notify the appropriate government offices.

5. Contents of Notification to ACF

The Lessor and Grantee convene and agree to include the following information in the written notice to ACF whenever such notice is required under this Agreement:

- a. The full names, addresses, and telephone numbers of the Lessor and the Grantee;
- b. The following statement, prominently displayed at the top of the first page of the notice:

“The Federal Interest in certain real property or equipment used for the Head Start Program May be at risk. Immediately give this notice to the appropriate government official.”

- c. The date and the nature of the default and the manner in which the default may be cured and/or an explanation of other circumstances that required the notice;
- d. In the event that the Lessor will be exercising the remedy of cancellation, termination, and/or other remedies, the date or expected date of the cancellation and/or exercise or other remedies.

6. Grantee’s Promise to Notify Lessor of Changes in ACF’s Address

The Grantee covenants and agrees to give the Lessor written and telephonic notice of any change of name, address, and/or telephone number of an ACF office listed in Paragraph 4. If one or more of the ACF offices listed in Paragraph 4 stops operating, the Grantee covenants and agrees to give the Lessor written and telephonic notice of the name, address, and telephone number of the succeeding Federal office(s) to which notice must be given.

7. ACF’s Rights in Event of the Grantee’s Default

- a. In the event a default occurs under the Lease, the parties agree that ACF may intervene when it deems a default to have occurred under the Lease, and which default requires ACF’s intervention to avoid termination of the Lease by the Lessor, to ensure that the default is cured by the Grantee or another party designated by the responsible ACF official, and that the Lessor, or its assignees, shall accept the payment of money or performance of any obligation by ACF’s designee for the Grantee, as if such payment of money or performance had been made by the Grantee.
- b. Unless as otherwise specified in Paragraph 9 below, ACF shall have sixty (60) days from the date of receipt of notice of the default that has been served in full compliance with Paragraphs 3 through 5 above, in which to intervene to attempt to cure the default.
- c. In the event that the Grantee defaults, is terminated, withdraws from the Head Start grant, or vacates the Lease before the end of the Lease term, ACF shall have the right to designate a replacement for the Grantee for the balance of the Lease term, subject to approval by the Lessor, which will not be withheld except for good reason as provided for in 45 CFR 1309.21.

8. Substitution by ACF Shall Not Constitute an Event of Default

Notwithstanding any other provisions of the Lease, the Parties agree that any substitution of grantees by ACF shall not constitute an event of default under the Lease. No substitution of an Interim or Replacement Grantee may be made until ACF has provided to Lessor the identity of the Interim or Replacement grantee, proof of its status to satisfy the standards of this Agreement,

and such other information as required to permit Lessor to verify that the Interim or Replacement Grantee, and the programs to be conducted by it at the Leased Premises, conform to the standards required by this Agreement. Lessor shall not withhold consent to the Interim or Replacement Grantee if such entity and the programs to be conducted by it confirm to the standards of this Agreement. The Parties further expressly covenant and agree that any such substitution by ACF made in accordance with this Agreement shall not trigger termination of the Lease or any other remedy under it.

9. Special Period for Curing Certain Non-Monetary Defaults

With respect to non-monetary defaults that cannot with due diligence be cured within sixty (60) days from the date of receipt of notice of default that has been served in full compliance with Paragraphs 3 through 5 above, if ACF promptly acts to cure the default within the sixty (60) day period and thereafter continues to attempt to cure the default with due diligence, then ACF shall have the right to such additional time as may be reasonably necessary to finish curing the default.

10. Delay of Exercise of Remedies Pending Cure

In the event of a default under the Lease, Lessor agrees that it shall not commence cancellation or termination of the Lease or any other remedies that affect ownership or possession of the Leased Premises until after ACF has been properly served, in full compliance with Paragraphs 3 through 5 above, with notice of default and intent to exercise remedies, and one of the following events has occurred:

- a. The responsible ACF official informs the Lessor in writing that ACF has decided not to cure the default; or
- b. ACF fails timely cure the default within the period of time set forth in this Agreement.

11. Federal Interest in the Property Leased

This Lease Amendment also serves to notify all potential sellers, purchasers, transferors, transferees, mortgagees, creditors, and any other persons or entities who have or may seek to obtain an interest of any kind in the real property described in this Lease Amendment (“the property”) of the Federal government’s beneficial ownership interest and other interest (“Federal Interest”) in said property, as defined in and/or regulated by the Head Start Act, 42 U.S.C. 9831 et seq., 45 CFR Parts 74, 92, and 1309, and relevant decisions of the United States courts. The United States Department of Health and Human Services, Administration for Children and families (“HHS”) has awarded grant funds to Southwest Human Development (“grantee”), an Arizona nonprofit corporation, including, but not limited to grant number 09CH0026 on 12/01/1983 and expects to award further amounts in the future. The Federal Interest arises because SWHD has used the grant funds to acquire, and/or construct, and/or improve said property and will have used such additional amounts awarded in the future for that purpose. The Head Start grant incorporated conditions that include restrictions on the use of the property and provide for a Federal Interest in the property.

In accordance with the terms of the Federal Grant, the Head start Act, 42 U.S.C. 9831 et seq., 45 CFR Parts 74, 92, and 1309, and relevant decisions of the United States courts, the restrictions on the property include, among others, the following:

- The property may not be used for any purpose inconsistent with that authorized by the Head Start Act and applicable regulations.

- The property may not be encumbered, used as collateral, sold or otherwise transferred to another party without the written permission of the responsible HHS official.
- The grant conditions and requirements cannot be altered or nullified through transfer of ownership.
- Further information regarding the Federal Interest in the property described in this Notice can be obtained from the Administration for Children and Families, 50 United Nations Plaza, Rm 473, San Francisco CA 94102.

12. Binding on Heirs and Assigns

This Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of each of the parties hereto, but does not otherwise create, and shall not be constructed as creating, any rights enforceable by any person not to a party to this Agreement.

13. Assumption Agreement

Any Interim or Replacement Grantee must, as a precondition to its occupancy of the Leased Premises, execute an Assumption Agreement in the form annexed to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement pursuant to the authority duly given them.

Signatures:

For the Osborn School District

 Dr. Michael Robert
 Osborn School District Superintendent

 Date

For Local Head Start/Migrant and Seasonal Head Start/American Indian/Alaska Native Head Start Agency

 Mindy Zapata
 Early Head Start/Head Start Director
 Southwest Human Development

 Date

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – IV-I-6

Agenda Item

Renewal of IGA with the Arizona School for the Deaf and Blind

For Board: Action Discussion Information

Background –

The Arizona School for the Deaf and Blind provides services to children in the district who have hearing or vision impairments.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the IGA with the Arizona School for the Deaf and Blind as presented.

Moved _____ Seconded _____

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
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Agenda Item Number – IV-J

Agenda Item

Sole Source Listing FY21

For Board: Action Discussion Information

Background–

A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only one source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists.

Curriculum products–

The District is recommending the following list of sole source products/vendors.

Legal

R7-2-1053. Sole source procurements

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Per Board discussion/decision.

Moved _____ Seconded _____ P/F

Soul Source Listing 2020-2021

Product Type	Product Name (Vendor)	Sole Source Letter	Other Notes	
Online Software	Lexia (Lexia Learning Systems)	1/1/20	Lexia Sole Source Letter	
	ST Math (MindResearch)	4/15/20	MindResearch Sole Source Letter	
	Read 180/system44 (Houghton Mifflin Harcourt)	1/1/20	HMH Sole Source Letter	
	Illuminate	4/6/20	Illuminate Sole Source Letter	
<i>Online Software</i>	Loving Guidance/ Conscious Discipline	6/29/20	Loving Guidance/ Conscious Discipline Sole Source Letter	
<i>Professional Development/ Teacher Support</i>				
<i>Student Support Materials</i>				
	iStation	1/7/20	iStation Sole Source Letter	
	Second Step	2/27/19	Second Step Sole Source Letter aka Committee for Children	
<i>Online Software</i>	Amplify	7/15/20	Amplify Sole Source Letter	
<i>Student Support Materials</i>				
<i>Online Software</i>	Open Up	2/23/15	Open Up Sole Source	
<i>Student Support Materials</i>				
	BoomLearning	3/27/20	BoomLearning Sole Source	
Professional Development/ Teacher Support	NIET	6/5/20	NIET Sole Source Letter	
<i>Professional Development/ Teacher Support</i>	GreatMinds	2/20/20	Great Minds Sole Source Letter	

Soul Source Listing 2020-2021

<i>Student Support Materials</i>	Student Print Materials			
<i>Professional Development/ Teacher Support</i>	Thinking Maps	2/4/20	Thinking Maps Sole Source Letter	1GPA Staff Development and Leadership Training, Contract #19-04PV-46
<i>Student Support Materials</i>				
<i>Professional Development/ Teacher Support</i>	Father Flanagan's Boys Home/ Boys Town	2/27/20	Father Flanagan Boys Home	
<i>Student Support Materials</i>				
Student Support Materials	Loving Guidance/ Conscious Discipline	6/29/20	Loving Guidance/ Conscious Discipline Sole Source Letter	
	LLI Kits & Supporting Materials (Heineman)	1/3/20	Heineman Sole Source Letter	
	Fountas & Pinnell Benchmark Assessment System (Heineman)	1/3/20	Heineman Sole Source Letter	
	Ready to Go Independent Reading (Scholastic)	5/12/20	Scholastic Sole Source Other Scholastic products listed	
	MAP Growth (NWEA)	7/2/20	NWEA Sole Source Letter	

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

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Parents want independent, passionate learners in a safe environment.
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Agenda Item Number – IV-K

Agenda Item

Sole Source Listing FY20

For Board: Action Discussion Information

Background–

A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only one source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists.

Curriculum products–

The District is recommending the following list of sole source products/vendors.

Legal

R7-2-1053. Sole source procurements

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Per Board discussion/decision.

Moved _____ Seconded _____ P/F

Soul Source Listing 2019-2020

Product Type	Product Name (Vendor)	Received Sole Source Letter?	Other Notes	State Contract Award #
Online Software	Lexia (Lexia Learning Systems)	1/1/19	Lexia Sole Source Letter	
	ST Math (MindResearch)	1/14/19	MindResearch Sole Source Letter	
	Read 180/system44 (Houghton Mifflin Harcourt)	9/5/19	HMH Sole Source Letter	
	Illuminate	3/7/19	Illuminate Sole Source Letter	
<i>Online Software</i>	Loving Guidance/ Conscious Discipline	11/19/19	Loving Guidance/ Conscious Discipline Sole Source Letter	
<i>Professional Development/ Teacher Support</i>				
<i>Student Support Materials</i>				
	Open Up	2/23/15	Open Up Sole Source	
	iStation	1/7/20	iStation Sole Source Letter	
	Committee for Children (Second Step)	2/27/19	Second Step Sole Source Letter aka Committee for Children	
	BoomLearning	3/27/20	BoomLearning Sole Source	
	BrainTalk	2020		Pending
Professional Development/ Teacher Support	GreatMinds	3/29/19	Great Minds Sole Source Letter	
	NIET	5/27/19	NIET Sole Source Letter	

Soul Source Listing 2019-2020

<i>Professional Development/ Teacher Support</i>	Thinking Maps	9/3/19	Thinking Maps Sole Source Letter	1GPA Staff Development and Leadership Training, Contract #19-04PV-46
<i>Student Support Materials</i>				
<i>Professional Development/ Teacher Support</i>	Father Flanagan's Boys Home/ Boys Town	2/27/20	Father Flanagan Boys Home	
<i>Student Support Materials</i>				
<i>Professional Development/ Teacher Support</i>	Loving Guidance/ Conscious Discipline	2/12/20	Loving Guidance/ Conscious Discipline Sole Source Letter	
<i>Student Support Materials</i>				
Student Support Materials	LLI Kits & Supporting Materials (Heineman)	7/1/19	Heineman Sole Source Letter	
	Fountas & Pinnell Benchmark Assessment System (Heineman)	7/1/19	Heineman Sole Source Letter	
	GreatMinds Student Print Materials (GreatMinds)	3/29/19	Great Minds Sole Source Letter	
	Ready to Go Independent Reading (Scholastic)	9/4/19	Scholastic Sole Source Other Scholastic products listed	
	MAP Growth (NWEA)	9/5/19	NWEA Sole Source Letter	

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
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Agenda Item Number – IV-L

Agenda Item

Approval of 2020/21 Student Fees

For Board: Action Discussion Information

Background–

Below is a summary of the 2020/21 student fees for extracurricular activities participation, lost / damaged devices and books.

The school principal may waive this fee for students who are eligible for free or reduce priced meals or for any student for whom the principal determines that the fee would present a hardship.

Fees	Summary
Extra curricular/ Tax credit Fee	\$2
Field Trips / entrance fee	Varies based on trip entrance fee
Band Instrument Rental	\$40
Sport/athletic fee (OMS)	\$10 per season
Lost/damaged library Books	Varies based on book replacement costs
Chromebook- Lost/Stolen	\$250
Chromebook damaged	\$100
Chromebook cover case	\$25
Lost/broken power adapter	\$25

Legal

A.R.S. §43-1089.01 and §15-342

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the student fees for the fiscal year 2020/21.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – IV-M

Agenda Item

Approval of Emergency COVID-19 Procurements

For Board: Action Discussion Information

Background –

A.A.C. R7-2-1055 specifies an emergency condition as an immediate and serious need for materials, services, or construction that cannot be met through normal procurement methods and seriously threatens the functioning of the school district, the preservation or protection of property or the public health, welfare or safety. Some examples of emergency conditions are floods, epidemics, or other natural disasters riots, fire or equipment failures. An emergency procurement shall be limited to the materials, services, or construction necessary to satisfy the emergency need.

Executive Order 2020-41 classifies COVID-19 as an "emergency condition" for FY21 purchases

Legal

A.A.C. R7-2-1055, Executive order 2020-41

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend the Governing Board approve the emergency COVID-19 procurements as presented.

Moved _____ Seconded _____ P/F

Osborn School District

EMERGENCY PROCUREMENT

WRITTEN DETERMINATION

A.A.C. R7-2-1055 specifies an emergency condition as an immediate and serious need for materials, services, or construction that cannot be met through normal procurement methods and seriously threatens the functioning of the school district, the preservation or protection of property or the public health, welfare or safety. Some examples of emergency conditions are floods, epidemics, or other natural disasters riots, fire or equipment failures. An emergency procurement shall be limited to the materials, services, or construction necessary to satisfy the emergency need.

Executive Order 2020-41 classifies COVID-19 as an "emergency condition" for FY21 purchases

Complete all areas below and submit to the Purchasing Administrator. If review determines all requirements have been met, Purchasing will forward for Superintendent's approval and prepare an emergency procurement board agenda item.

Name of Proposed Supplier: Clear Distribution Partners, Inc.

Estimated Dollar Value: \$11,588.50

Date or Period of Emergency 7/31/20

Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

Due to COVID-19, cdc guidelines recommend that all areas be washed and disinfected for health and safety reasons.

Describe in detail the emergency goods, services or construction and explain why it is necessary.

Disinfecting wet wipes, kills 99.9% of all bacteria

State the reason the proposed supplier was selected. Explain what competition, as is practicable under the circumstances, was conducted.

This vendor was selected due to availability and delivery timelines of items. The other vendors who we have co-op contracts with did not have any available items for immediate shipment.

Explain why the price has been determined to be fair and reasonable.

Price was comparable to other co-op contract vendors previous order pricing and was determined to be fair and reasonable.

Printed Name Colleen Toscano

School / Department Business Services

Signature 

Date 7/31/20

Operations Officer 

Date 7/31/20

Superintendent 

Date 8/12/20 Governing Board Approval Date

Osborn School District

EMERGENCY PROCUREMENT

WRITTEN DETERMINATION

A.A.C. R7-2-1055 specifies an emergency condition as an immediate and serious need for materials, services, or construction that cannot be met through normal procurement methods and seriously threatens the functioning of the school district, the preservation or protection of property or the public health, welfare or safety. Some examples of emergency conditions are floods, epidemics, or other natural disasters riots, fire or equipment failures. An emergency procurement shall be limited to the materials, services, or construction necessary to satisfy the emergency need.

Executive Order 2020-41 classifies COVID-19 as an "emergency condition" for FY21 purchases

Complete all areas below and submit to the Purchasing Administrator. If review determines all requirements have been met, Purchasing will forward for Superintendent's approval and prepare an emergency procurement board agenda item.

Name of Proposed Supplier: Clear Distribution Partners, Inc.

Estimated Dollar Value: \$5,390.00

Date or Period of Emergency 8/18/20

Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

Due to COVID-19, cdc guidelines recommend that all areas be washed and disinfected for health and safety reasons.

Describe in detail the emergency goods, services or construction and explain why it is necessary.

200 boxes Vinyl Gloves – Medium
200 boxes Vinyl Gloves – Large

State the reason the proposed supplier was selected. Explain what competition, as is practicable under the circumstances, was conducted. Supplier was selected due to availability of items for immediate shipment.

Explain why the price has been determined to be fair and reasonable.

Pricing was compared to previous vendor orders on co-op contracts & determined to be fair & reasonable.

Printed Name John Balcher

School / Department Maintenance

Signature



Date

8.20.2020

Operations Officer



Date

8/18/20

Superintendent

Date

Governing Board Approval Date

Osborn School District

EMERGENCY PROCUREMENT

WRITTEN DETERMINATION

A.A.C. R7-2-1055 specifies an emergency condition as an immediate and serious need for materials, services, or construction that cannot be met through normal procurement methods and seriously threatens the functioning of the school district, the preservation or protection of property or the public health, welfare or safety. Some examples of emergency conditions are floods, epidemics, or other natural disasters riots, fire or equipment failures. An emergency procurement shall be limited to the materials, services, or construction necessary to satisfy the emergency need.

Executive Order 2020-41 classifies COVID-19 as an "emergency condition" for FY21 purchases

Complete all areas below and submit to the Purchasing Administrator. If review determines all requirements have been met, Purchasing will forward for Superintendent's approval and prepare an emergency procurement board agenda item.

Name of Proposed Supplier: Walgreens and CVS (Kathy Brooks)

Estimated Dollar Value: \$745.29

Date or Period of Emergency July 2020

Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

Due to COVID-19, cdc guidelines recommend that all areas be washed and disinfected for health and safety reasons and that health/temperature screenings be conducted before entrance to campus/facilities.

Describe in detail the emergency goods, services or construction and explain why it is necessary.

Contactless thermometers for front offices to conduct temperature screening of staff and visitors. Necessary to aide and ensure public health and safety.

State the reason the proposed supplier was selected. Explain what competition, as is practicable under the circumstances, was conducted.

Due to urgency and immediate implementation of screenings, local drugstores was determined/used due to availability of in stock quantities.

Explain why the price has been determined to be fair and reasonable.

Pricing was compared to current vendors on back-order of over \$100/unit.

Printed Name	<i>Colleen Toscano</i>	School / Department	<i>Business Services</i>
Signature	<i>Colleen Toscano</i>	Date	<i>9/8/20</i>
Operations Officer	<i>Colleen Toscano</i>	Date	<i>9/8/20</i>
Superintendent		Date	Governing Board Approval Date

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – IV-N

Agenda Item

Approval of Bond and Override Projects

For Board: Action Discussion Information

Background–

Procurement regulations mandate that School Districts follow certain procedures in regard to purchasing products and/or services in excess of \$100,000. Purchases that exceed this volume must be purchased through a formal bidding process or a co-operative purchasing contract.

The District has reviewed and recommends the use of the following vendors and the associated co-operative contract pricing:

CDWG- Mohave 151-CDWG-1002

HP LED monitors (10)- \$1500

SHARP – 1GPA 16-11PV

SMART TVs (2)- \$9,500

Legal

Budget Impact

Bond expenditures= \$11,000

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the identified bond projects and their co-op contracts.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

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Agenda Item Number – IV-O

Agenda Item

Approval of District Qualified Evaluators

For Board: Action Discussion Information

Background–

The Governing Board is required to approve the list of Qualified Evaluators who have completed the TAP certification process for the year. We ask your approval of the following list of individuals who have passed the recertification requirements. Any new evaluators* who have not passed the certification process will co-observe with a certified evaluator and not conduct evaluations on their own until they are certified.

Site	Master	Mentor	Administrator
Clarendon	Amy Chou Lisa Hunt	Alyssa Chapman Beth Anderson	Theresa Nickolich
Encanto	Alexis Aguirre Kelly Kesterson-Walker	Maria Garcia Gayle Lovett Linda Barnett Amanda Herscovici	Felipe Carranza
Longview	Rodi Vehr Taylor Lange	Victoria Lively *Alicia Pierson Joan Bucklew	Karen Grose
Montecito			Mariah Kelly
Osborn Middle School	Brendan Stacey Melissa Robinson	Liza Heath Erin Tikovistch	Carol Hayes Jeff Martin
Solano	Amelia Hubbell Megan Jones	Naomi Parker Clare Maynard Alice Patterson	Lisa Norwood
District Office	Mae Nevarez		Aubree Potter-Davis Jill Crossley Virginia Shuss Michael Robert Emerald Ochonogor Monica Artea

Recommendation

It is recommended that the Governing Board approve the list of Qualified Evaluators as presented

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – V

Agenda Item
Call to the Public

For Board: Action Discussion Information

Background –

We welcome citizen input; however, items brought to the Board’s attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

This month's Call to the Public will be modified to comply with CDC guidelines on social distancing due to COVID-19. The public will be able to listen to the meeting live through teleconference or livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public on the Google Meets Hangout. An individual wishing to address the Governing Board must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, September 15, 2020.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
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This is our mission.

Agenda Item Number –VI

Agenda Item
Board Presentation—

Dr. Robert will present information from the newly formed Superintendent’s Public Health Advisory Committee related to school reopening.

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number –VII-A

Agenda Item

Administrative Reports

For Board: Action Discussion Information

Background –

Included are administrative reports summarizing past and upcoming events for schools and departments. As determined previously, principals are using their reports for the dual purpose of informing board members and also sending these newsletters home to parents.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F



Cougar Times

An Osborn Education

Clarendon Elementary

www.osbornnet.org

September 2020

Clarendon's Plans for Transitioning Back In Person

10 Things You Can Do To Prepare For Returning Back To School

1 Practice good hand hygiene



Teach your child to sing their ABCs or have them count for at least 20 seconds ensuring they wash, front, back and in-between their fingers.

2 Practice wearing face coverings



Throughout the day your child may need to wear a face covering on the bus and upon entering school. Teach them not to touch the inside of their face covering when removing it.

3 Practice maintaining 6 feet of distance



Measure the distance on the floor. Consider temporarily laying pieces of paper down for a visual reference.

4 Purchase a thermometer



Check your child's temperature every morning. If it's 100.4 or higher, they must stay home until fever free for 24 hours (without fever-reducing medication). If they develop a fever (or other symptoms) at school, they will be required to remain out of school for at least 24 hours.

5 Have a supply of face coverings



When possible, face coverings should only be used once and then washed. Consider making or buying multiple masks to give you time to wash between use.

6 Update immunizations and physical exams



Up-to-date immunizations are required for school, and sports physicals may be needed. Well care visits are important to a child's health. Immunizations can also be obtained at your local Public Health Dept.

7 Consider aerosolized medicine alternatives for asthma



Inhalers with a chamber are preferred over nebulizers for administering in school. Speak with your pediatrician for equipment options and updates to your Asthma Action Plan.

8 Purchase a reusable water bottle



Water fountains may not be readily available. Make sure your child has a reusable water bottle to bring to school, and instruct them not to share it with others. Water bottles and caps should be washed daily in warm soapy water, rinsed, and left to air dry upside down or run through the dishwasher.

9 Verify/update emergency contacts



If your child presents with COVID-like symptoms, they will be placed in a room and will need to be picked up immediately. Please ensure a contact can be reached at any given time.

10 Stay informed with reliable sources



Stay up-to-date on COVID-19 news using from reliable sources such as the CDC, Arizona Department of Health Services, Maricopa County Department of Public Health and your district or school websites.



[Learn More > Maricopa.Gov/Covid19](https://www.maricopa.gov/covid19)

Wow! We have been in distance learning for 5 weeks now and finally able to make plans for students to transition back in person. In preparation for our return, I have included a checklist from the Maricopa Public Health Department to prepare for the transition.

It is important that we know firm numbers for who is planning to return for in-person learning when we open up. Our current plan, if the data keeps trending in a positive direction, will be to open after fall break on October 12th. If your child is planning on continuing online in the Osborn Community iSchool (OCiS), please call our office to let us know. You can choose to go online until January or the full year.

This is what you can expect if you choose to return in person:

1. Temperature checks before entering classrooms.
2. Meals will be in the classroom or assigned outdoor space.
3. Students will be in a socially distanced classroom with desks spaced 6 feet apart. All desks will be facing the same direction.
4. Students and staff will wear masks at all times.
5. We will limit mixing students outside of their assigned classroom as much as possible.
6. Staff will move or facilitate instruction online when possible to limit movement of students around campus.
7. Students will be on a rotating schedule in-person and online based on the number of student desks available in the classroom. Right now we are averaging 16 socially distanced desks per classroom. The schedule will be based the number of students choosing in-person instruction.
8. Students will be allowed to work from home, or a learning lab space will be provided on days your student is scheduled for online learning until we can get all students back on campus safely.



Parent-Principal Connect Meetings

Please join Ms. Nickolich for our bi-weekly connect meetings Thursday evenings at 6:00pm. This is an opportunity to stay current with everything happening at Clarendon and to ask questions. We hope to see you Thursday the 10th at 5:00PM. We also scheduled a second one this Friday at 7:30AM to discuss transitioning back to in person after fall break.

#StrongerTogether

September 10th @ 5PM

September 11th @ 7:30AM

September 24th @ 5PM

#StrongerTogether

Our annual Cougar drawing contest was held in August, with Zagiri Grijalva's drawing selected as the winner. We can't wait to see our new cougar spirit shirts!



Keep up on everything that is happening at Clarendon on ClassDojo, Facebook, and Instagram



Instagram

Transcript from Mr. Carranza's September Video Newsletter to families:

[Encanto Class Dojo](#)

Hello Encanto Families,

For some of you, who are new to our campus, welcome to our amazing community. I am Mr. Carranza, proud principal of Encanto School. I want to start out by saying we miss you and thanking all of you for your flexibility, patience and grace.

The unusual circumstances we are finding ourselves can create stress for both you and your children. A consequence of this stress is frustration, anxiety, less focus and even exhaustion.

During this pandemic, our school has adjusted our expectations of students and families in order to provide a more responsive schedule to meet every family's needs.

I am asking that you be more gentle with yourself and others. Especially your young children as they are adjusting to this new way of learning.

Some of you may have asked why teachers are not in more live sessions or live all day with students. This is not age appropriate for our children. Students may struggle to focus in a large virtual group setting. They simply shouldn't be in front of a screen for an extended period of time.

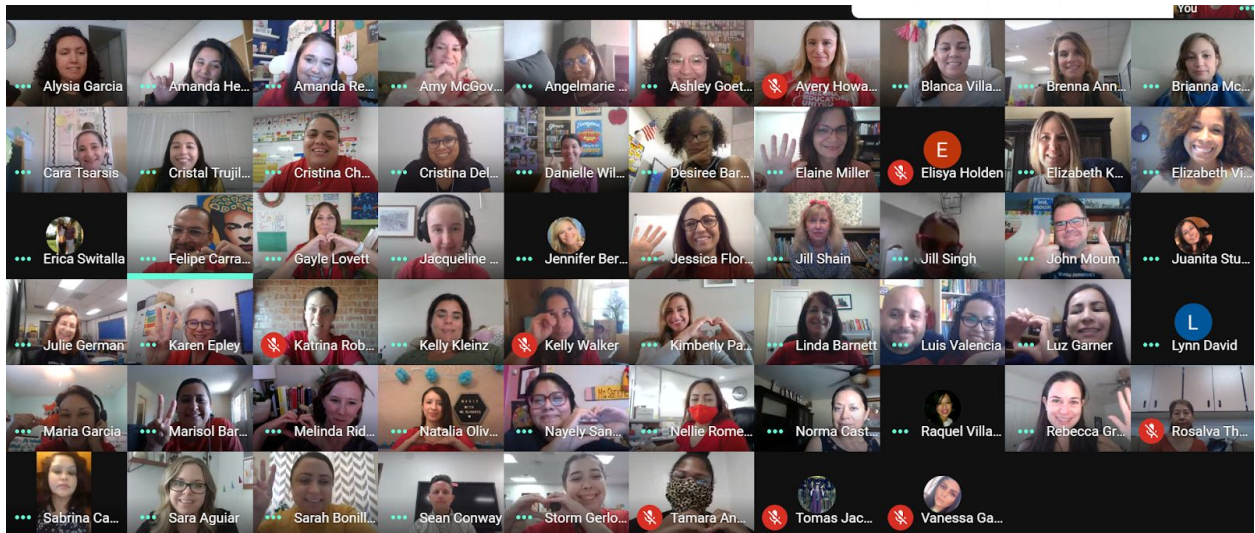
The teachers met with individual students in order to identify each students' needs and begin small group instruction. They have created schedules where they will meet with your child in an individual or small group setting to meet their needs. Please make sure that your child is present during their scheduled time as this is where they will be taught at their instructional level.

If your child is not going to log in for whatever reason please let us know so that they will not be marked absent. You can send a message to the their teacher or call the school.

Also if you are experiencing any technology issues, contact us and our amazing librarian Ms. Gerlock will be more than happy to assist you.

From our Encanto family to yours I want to thank you for continuing to support. If you have any questions or concerns please don't hesitate to reach out.

Stay healthy and safe!





Important Dates

Monday, September 7
Labor Day –No School

Monday, September 14th
Curriculum Night
4-6 in your students
Google Meet/ZOOM

Healthy Living Tip

Healthy kids are more likely to become healthy adults. Be a role model and help your kids make safe and healthy choices every day.

- Buckle up every age, every seat, every trip.
- Put on a helmet during outdoor activities, including riding bikes and skating.
- Put on sunscreen and avoid indoor tanning.
- Brush and floss teeth with fluoride to help prevent tooth decay.
- Wash hands with clear running water and apply soap. Rub hands for at least 20 seconds, then rinse.
- Get a flu vaccine. Everyone needs a flu vaccine – every flu season.
- Be active with your kids. Children and adolescents need a total of 60 minutes of physical activity every day.

Longview Families,

Thank you for a wonderful first month. While not the beginning of the school year we imagined it is amazing to see students working hard, learning and navigating online learning. It is fabulous to see the connections that are being made in the virtual classroom. Classroom communities look a little different this year but I am confident when kids do have a chance to be in a classroom together they will have already built strong bonds with their teachers and each other.

Families a HUGE thank you to all of you. In a matter of weeks you have become tech experts, coaches and co-teachers. We all appreciate everything you continue to do to help your student be successful!

Until next month,

Dr. G

Spotlight on Tech-Go Guardian

The software helps monitor your students as they work online. You'll be able to keep students concentrated on their own work with off-task alerts and real-time views of student behavior.

Students will be safe with limited browsing and you can go back to view browsing history if there are concerns about the sites they're visiting. The included chat feature helps you communicate with each student individually. In short, this software helps keep your students safe, productive, and connected while online.

Stay Connected

Make sure all your contact information is correct in ParentVue so you can get important information about school and events.

Be sure and join your student's classroom in ClassDojo that is the best way to contact the teacher and see all of the exciting things happening in class.

Follow us on Facebook and Class Dojo!

Why your student should read at home

Starting in kindergarten, if a student reads **20 minutes a day** at home, they will hear 1.8 million words per year. They will have **read** for 851 hours by 6th grade and on standardized tests, they will likely score better than 90% of their peers. This is compelling data on the benefits of encouraging your child to **read**.

Something to think about.....

"The greatest danger for most of us is not that our aim is too high and we miss it, but that it is too low and we reach it." --Michelangelo

Reflections from Ms. Vehr on the last few weeks of Distance Learning

I saw so much darned teamwork and support! I saw lessons being worked on at 10:30 at night online and 5:00 in the morning!!!

From Karen giving us the room and latitude to be us and worry about our kids and ourselves while trusting us even though she didn't know us to the smile on Andy's face as he takes our temperature every day and wipes all the high touch areas keeping us safe and moving LOADS of furniture with Coach (Leon) (who just rolls with whatever task we ask him to do!) and Maria who prepped our rooms as best she could during the crazy summer of paint and carpet! To Alicia and Nora sweating gallons the first days of computer pick up then making more phone calls than I have made in my entire lifetime to Taylor talking me off the cliff more than once while adding the extra pressure in her life of Yoga Teacher Training!) and me returning the favor (when I could (thank God she knows what she is doing for my sake!!!). To Taylor supporting her peeps with that calm nature, steady support, and THAT SMILE and graciousness.

To Carol and Elaine handling parents, and teachers, and crazy new technology (and listening to learn as Taylor and I handled tech calls the last 2 weeks), to the pressure to get new students in Synergy in the blink of an eye! To our cafeteria team, led by Maria, who made meals that smell delicious, laugh, and chat, and welcome, provide food and a smile on food runs and come back to do it again. To Zach who has been our Technology guru doing ANYTHING he is asked calmly and willingly. To Rose who has handled more tech calls and requests and new systems than a human could be expected while ALSO being a mom to 3 Osborn students and a little one.

To Georgina who has helped in the office and rolled with it every time we redirected her and asked for more help. To Vicki cheering us on from the sidelines wishing she could be with us! To Annette who ran 2 copiers like the Ricoh Queen to make packets for our kids. To Rachel, Genoveva, Andy, and Georgina who put together the materials (sweaty, gloved hands and all) packets for our kids so they could learn. To Juana supporting Dachi here and online and filling in doing whatever is needed and Araseli doing the same for Itzel.

To Miss Liz cheering us on from home too - we miss that spunk and smile! To Dorinda channeling that storyteller soul to read wonderful stories to our kids while facing a library where EVERY book was moved and she needs to touch and sort EVERY book with an attitude of it being a gift to get to sort books like she has wanted. To Coach, and Debbie, and Liz rolling with having a gajillion classes online and providing content to our kids (Chris, Silas is just about the cutest thing ever!) despite technology challenges and stuff they didn't know.

To Nick and Jake making teaching 6th grade (unknown territory for both!!!) something doable and great for our kids who are at the start of the end of their Longview time. To Shannon, Araceli, and Mary who rock 5th grade always and now just rock it more with their incredible teamwork and great attitude - they function so well!. To Roy taking on DL 4th Grade with such high expectations and belief in the power of Dual Language.

To Bill rocking the new way of doing things after many years of the old way with a shrug and call for help and application of the help with an easygoing smile. To Joan moving into the 4th grade role of science and math with her normal Can Do attitude and willingness to be the guinea pig so we get permission to do new things.

Now, to my peeps who have made me feel like a million bucks as I did my best, and stumbled more than once, to support them.

To Jessica who has channeled her Zen self AND her high expectations to guide our DL kiddos (and their parents!) and took ME out last Friday to celebrate week one with pulverized grapes and delicious food! To Morgan and Celeste who have been a sea of calm, clear, organized teaching in their first, crazy year developing systems that work for them and their kids while delivering top notch lessons and making connections.

To Anne-Marie, Maria, and Beth who have faced the technological battles and come out on top despite many fears and insecurities while delivering lessons to (my old) kiddos who are at that wonderful cusp of learning that those teachers know is powerful and important and don't want to squander.

To Tara leading our 1st grade team of newbies with such a huge heart while she has her own 5th grader at home while stocking the Little Library and communicating on School Dojo. To Rosie and Dayyana who make learning fun for our 1st graders - what fun it has been for me to peek in on them - as they show what teaching through technology looks like (man, check out those GCs!). And ask Rosei about her detective skills when you get a chance!

To my highly functioning, feisty Kinder team of Maui and Annette, Carrie and Jessica, and Guillermina and Angy! How cow - starting kindergarten in an online environment is a challenge beyond challenges and they have soooooo risen to it through DAILY team meetings, total sharing of materials, constant communication with parents, and overcoming technological fears. They are a well-oiled machine we are blessed to have our kiddos start with.

To Itzel who has 2 classes of those little Pre-Ks she nurtures both online and with delivery of small motor, creative materials wondering how to reach them through cyberspace and just doing it! To Sarah waiting till we figure out to do pre-school in this new world. To Dachi running her class like the quiet boss she is celebrating every win her kiddos rise to.

To Kandy facing the WHOA challenge of teaching and reaching the medically fragile through technology. To Sarah, and Sammi, and Leonora who serve their kiddos only after being diligent in searching for schedules we struggle to provide (and not killing us when we don't have schedules ready). To Liz who guides all of psych needs in SO many ways she must have 22 fingers on her 2 hands. To Vanessa who quietly joined our team and supports our ELL needs and DL needs as she can.

To Maria, Christina, Ana, and Ephraim who sweep in each night to clean up behind us making it safe for those of us at school to be at school. When one does something like this (especially when pooped and brain dead), one is likely to have missed someone. I am so sorry if I have. I will make it up to you!

Many thanks to all who supported in the first month of Longview Distance Learning!

Montecito Community School

September 2020

Updates and Upcoming Information

Distance Learning:

The SEAS and Changemakers programs have continued with excellent attendance as we go into our second month of school! In spite of internet and computer challenges, the teachers and behavior technicians have created a welcoming environment and students have found themselves logging on each day to participate in their new learning!

The Montessori Distance Learning Kits are going into the second month. This month, the boxes will focus on building beginning academic skills to get students ready for in-person learning. You are still able to subscribe to last month's kit and this month's kit for \$100 each month. Kits are prepared and picked up on a weekly basis.

In-Person Learning:

Our District has begun to see reducing numbers in percent positivity for COVID-19. So long as we continue on this positive trend, we look forward to opening our doors for in-person learning on October 12th, following October Break. If you would like your K-8 child to continue accessing school via an online platform rather than in-person, you must enroll them in the iSchool (OCiS) by accessing ParentVue (bit.ly/osdparentvue) by Friday, September 11th. Please contact our front office if you require assistance in changing your child's enrollment through ParentVue.

Accepting Enrollment for Montessori:

We still have limited spots available in the Montessori, in-person program. This year, we are opening the doors to a small, socially-distanced class of 3 and 4 year olds. In order to ensure your spot, enroll today! You can get more information from our district website www.osbornschools.org and can register your child at bit.ly/osdenroll.

Practicing for In-Person:

A couple of ways to practice help your child to return in-person:

- Have your child wear a mask at home. Start with 5 minutes and slowly build up the amount of time. This will help them begin getting used to wearing masks for longer periods.
- Have your child practice washing their cloth mask in the sink at the end of each day using soap or detergent.
- Have your child practice washing their hands before and after meals for at least 20 seconds with soap and water.
- Have your child practice a morning routine such as putting on a uniform, washing face, brushing hair, etc.

McKinney-Vento Homeless Education Act Annual Notice

If due to a lack of housing or economic hardship, you must temporarily live in a shelter, motel, vehicle, or campground, on the street, in abandoned buildings or trailers, or doubled-up with relatives or friends, then according to the McKinney-Vento Homeless Education Act your children have the right to:

- Go to school, no matter where you live or how long you have lived there.
- Continue in the school they last attended before you became homeless or the school they last attended, if that is your choice and is feasible.
- Receive transportation to the school they last attended before your family became homeless or the school they last attended, if you or a guardian requests such transportation.
- Attend a school and participate in school programs with children who are not homeless.
- Enroll in school without giving a permanent address.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your child.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.

For more information and assistance contact your child's school liaison or the district's liaison.
Osborn School District: Anabel Carrillo, District Liaison, 602-707-2004
State Coordinator: Frank Migali, 602-542-4963

Acta de Asistencia Educativa para "Los Sin Hogar" de McKinney-Vento

Si debido a la falta de un hogar usted tiene que vivir temporalmente en un albergue, motel, vehículo, campamento, en la calle al aire libre en edificios abandonados, u otro alojamiento inadecuado, o compartir una vivienda con otra familia, entonces bajo el Acta de Asistencia Educativa para "Los Sin Hogar" de McKinney-Vento sus niños tienen el derecho de:

- Asistir a la escuela, no importa donde vivan o qué tanto tiempo hayan vivido allí.
- Seguir asistiendo a la escuela que asistieron antes de llegar a quedarse sin hogar o a la última escuela que asistieron, si esto es su deseo y es práctico.
- Recibir servicios de transportación a la escuela en donde asistieron antes de llegar a quedarse sin hogar o a la última escuela que asistieron si ustedes o un guardián de los niños pide tales servicios.
- Asistir a la escuela y participar en programas actividades escolares con niños que tienen hogar.
- Inscribirse en una escuela sin tener que proveer ninguna dirección de domicilio permanente.
- inscribirse en una escuela y asistir a sus clases mientras que la escuela haga los trámites necesarios para obtener los archivos escolares, los datos de inmunizaciones, o cualquier otro documento necesario
- Inscribirse y asistir a clases en la escuela seleccionada mientras que la escuela y ustedes busquen
- resolver una disputa sobre la escuela seleccionada.
- Recibir los mismos programas y servicios especiales, si son necesarios, que se ofrecen a los demás estudiantes que tienen hogar y están recibiendo estos servicios.
- Recibir transporte escolar a la escuela y a los programas escolares.

Para obtener más información y asistencia, llame a su enlace de la escuela o del distrito.
Distrito Escolar de Osborn: Anabel Carrillo, Enlace del Distrito, 602-707-2004
Coordinador del Estado: Frank Migali, 602-542-4963



Osborn Middle School

Providing an unrivaled education by creating multiple pathways for all students to achieve academic equity and excellence.

An Osborn Education

SEPTEMBER 2020

Monthly Calendar

SEPTEMBER 7

No School- Labor Day

SEPTEMBER 15

Osborn Governing Board Meeting 4:30

SEPTEMBER 28

Progress Reports Go Home

October 5-9

Fall Break

Front Office Spotlight

We would like to welcome Guadalupe Acosta to Osborn Middle School. She has joined Griselda Norzagaray in our front office serving as our new attendance clerk. She has enjoyed attending her children's school activities as a parent and is excited to be the newest member of the Firehawk Family. Griselda has been in the district for 22 years and has spent the past 11 years working in the front office at OMS. She worked at both Montecito and Longview before making her way to OMS. Over the years, Griselda has done a great job of making our front office a welcoming space to all visitors. Guadalupe has hit the ground running and both ladies are doing a wonderful job in helping parents during distance learning!





Solano Tiger Times

An Osborn Education

Solano Elementary School

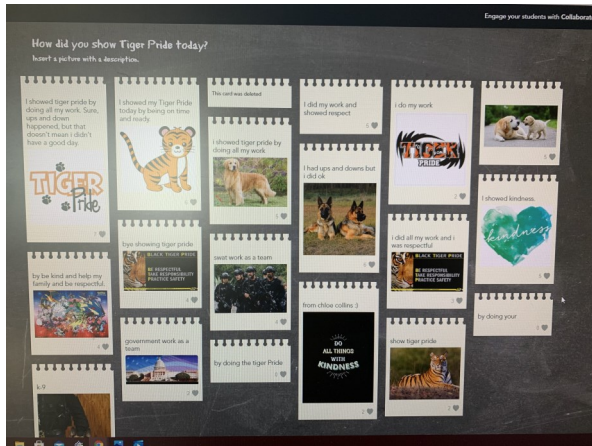
www.OsbornSchools.org

Volume 11 Issue 1 September 2020

We are #SOLANOSTRONG

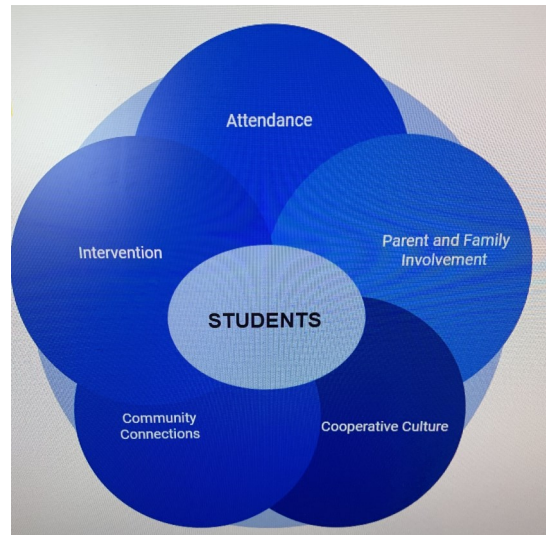


Students in 4th Grade Showing Their Tiger Pride



During our early release Wednesday on 9/2/20, every staff member committed to being a part of one of five Solutions Teams:

- Attendance
- Parent and Family Involvement
- Cooperative Culture
- Community Connections
- Intervention



School-Wide Goals 2020-2021

Relationships

Communication

Culturally Responsive Teaching

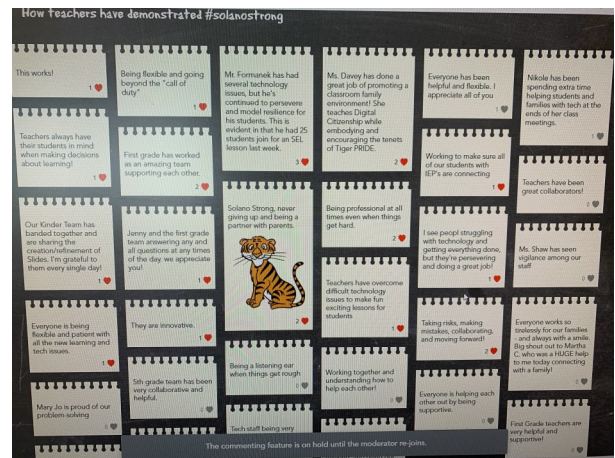
School-wide Behavior Management System

This year our 4 goals will guide the work that we do with students, families, staff and the community.



Our first ever Virtual Parent Meeting will take place on Thursday, Sept 10 at 10:30am and 5:30pm.

Solano Staff sharing examples of #SolanoStrong during a professional learning Wednesday.



Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: September 15, 2020

Department Focus: Curriculum: Quality of Instruction and Student Achievement	
Focus of Update:	Professional Development
Update:	On Wednesday, August 19 our principals and Master Teachers attended a virtual PD provided by Amplify Science, our new science curriculum. The focus of the PD was to give our instructional leaders a detailed overview of the program so that they can most effectively support teachers in using the program. In addition, the Amplify consultant shared the Amplify@Home resources that were recently released. These resources include already recorded videos and student materials that teachers can push out to their students while we are in distance learning.
Impact on Quality of Instruction or Student Achievement:	It was important for us to stick to our curriculum calendar and start teaching science using our new Amplify materials, even while in distance learning. Our teachers were very excited to use the Amplify@Home materials, and so far students have been extremely engaged and enthusiastic about the science lessons.

Department Focus: Data and Assessment: Evidence-based Teaching and Learning	
Focus of Update:	Data and Assessment
Update:	Here is the FAQ infographic sent to parents to help explain assessments and feedback in distance learning. This was developed from conversations with principals, master teachers, and employee parents. We plan to develop a separate communication about the various types of assessment. Throughout these first 4 weeks, students have been assessed in various distance learning modified ways (in English and Spanish) including math screeners and mid-module assessments, ORAs, Kinder letter and number screeners, science assessments, supplemental program diagnostics, and ELA end of unit assessments. Parents will receive a distance learning progress report during the week of September 14.
Impact on Quality of Instruction or Student Achievement:	It is important to assess student learning to help teachers plan their next instructional steps and to determine what supports students might need. Equally important is our commitment to have open and frequent communication with our parents.

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: September 15, 2020

Department Focus: Ed Tech Support	
Focus of Update:	Ed Tech Update
Update:	<p>The Curriculum Department is holding a Google Certification Contest! The school with the most teachers/staff Google Certified in Level 1 and Level 2 will win the Osborn Trophy. Teachers can submit their online Google credentials to the Curriculum Department for verification and for a \$50 addendum to cover the costs of the tests plus a little extra for their time.</p> <p>A Level 1 certified teacher has knowledge of all the basics of using the Google Apps for Education, and has proven that knowledge through several performance tasks.</p> <p>A Level 2 certified teacher proves through performance tasks their ability to combine different Google Apps for Education to provide students with collaborative experience through critical thinking (i.e. students can't just "google it"!)</p> <p>Certification lasts for 3 years, and teachers receive online secure credentials, a certificate, and a badge for their email.</p>
Impact on Quality of Instruction or Student Achievement:	Teachers who are confident and skilled using Google Apps for Education can use several platforms seamlessly together to enhance student learning and achievement in virtual learning. When distance learning turns to in-person learning, teachers can continue using these skills in their brick and mortar classrooms.

Department Focus: Language Acquisition: Accessing Content and Developing Language	
Focus of Update:	Data and Assessment
Update:	Currently we have 370 EL students district-wide. CLA has 38 ELs, ENC has 96 ELs, LNV has 73 ELs, OMS has 66 ELs and SOL has 97 ELs.

Curriculum Department Board Meeting Updates

Director: Abby Potter-Davis Board Meeting Date: September 15, 2020

Impact on Quality of Instruction or Student Achievement:	<p>All sites were provided with an EL Program overview and a spreadsheet of students' names, grade and proficiency levels. In addition, they were provided with the ELP standards, as well as recommended language development strategies for students.</p>
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Department Focus: Language Acquisition: Accessing Content and Developing Language	
Focus of Update:	Curriculum and Instruction
Update:	<p>Dual language teachers were provided an overview training about Istation, the online program we are using to support Spanish language development. The training focused on the Istation's Indicators of Progress, which is automatically administered monthly to monitor students' Spanish skills in various areas such as phonics, vocabulary, fluency, reading comprehension, writing, and so forth. The presenter also reviewed how to gather, monitor and interpret data. Plus, she provided useful strategies and activities teachers can download at various levels for students.</p>
Impact on Quality of Instruction or Student Achievement:	<p>For the month of August, we had 29% of students log in and complete the ISIP (Istation's Indicators of Progress, Español) in grades K-7. Our goal is to increase usage each month.</p>

TO: Governing Board
FROM: John Bachler
DATE: September 2, 2020
RE: MAINTENANCE / TRANSPORTATION UPDATE

Listed below are items that have been attended to during the past month.

All sites:

- District office has four open work orders and 21 completed for the 20/21 school year.
- All 12 month employees are back on schedule.
- We have been walking the sites with Don and the painting contractors for the exterior weatherization.
- Maintenance are replacing A/C filters at all units this month.

Solano

- Solano has five open work orders and 17 completed for the 20/21 school year.
- The carpet is completed in the kindergarten building, building G, and one office in the cafeteria building.
- We continue working on the irrigation system at Solano as it had challenges but is recovered.
- The exterior weatherization has started.

OMS

- Maintenance Department has six open work orders and 16 completed for the 20/21 school year.
- On hold: working with the corporation commission to remove the master meter and isolate the underground gas lines to each building.
- Mid state completed changing out the old duct system in the gym to the duct socks.
- Core has completed making corrections to the drainage line.
- The exterior weatherization has started.

Clarendon

- Maintenance Department has six open work orders and 7 completed for the 20/21 school year.
- Maintenance continues to flush mud out of the HVAC coils.
- We will be processing the underground leak at Clarendon through the School Facilities Board for a building renewal grant.
- Riddle Painting completed the painting of the library.
- The exterior weatherization has started.

Encanto

- Maintenance Department has four open work orders and six completed for the 20/21 school year.
- On hold: We are working with Urban to make the repairs to the north Trane chiller but have an underground leak on the cooling towers.
- On hold: We are gathering pricing for the pump replacement in the Encanto chiller room as part of the SFB.
- Riddle Painting completed the painting of the library.
- The concrete east of the cafeteria is completed for the link.

Longview

- Maintenance Department has three open work orders and 14 completed for the 20/21 school year.
- Maintenance has changed out several of the book shelving units in the book rooms that were carpeted.
- The exterior weatherization has started.

Montecito

- Maintenance Department has three open work orders and 26 completed for the 20/21 school year.
- We have Josque opening and cleaning for the Alt programs well as doing the shipping and receiving here at the District.
- We are walking the site weekly to check for any issues and security as well as flushing toilets.

Transportation:

The drivers and attendants are working with food service to help deliver food and also helping at the sites to make ready for the students to return. We have staff helping out for the students on site in the classrooms.
Staff has been moving and or relocating desks as needed in preparation of the students returning.

John Bachler
Director of Maintenance and Transportation

Board Report –September 2, 2020

Virginia Shuss – Director of Student Services

Heath Office Supplies

The county provided each school with PPE for schools to utilize in case orders of supplies are backlogged. In each box, supplies included masks, shields, disposable gowns, reusable gowns, gloves and a thermometer.

Free and Appropriate Education (FAPE)

Some special education students who have not been able to access virtual learning are starting to come in to receive services. Parents of children not accessing were called and some have chosen not to bring their students in for services. We have offered the services in person, which shows we are “ready, willing, and able” to maintain compliance with IDEA. We will continue to be creative to get learning to these families.

CoIIN

The team from Longview met to complete the School Mental Health Quality Assessment that covered 7 domains. It is designed for school district teams to assess the comprehensiveness of their school mental health system and identify priority areas for improvement. After it is scored we will determine the area of focus for the District.

Social Workers

Cristina Delgado, from Encanto, developed a flow chart to be used by staff members for referrals to the social worker. She also included when referrals should go directly to DCS.

English Language Proficiency and Students on IEPs

The psychologists met with Monica Artea to discuss the new requirements for EL/special education students. The changes include the IEP must reflect EL services. Academic conversations can be part of the minutes, as well as vocabulary and grammar. EL representation must attend IEP meetings.

Teacher Training

Teachers for students in self-contained classrooms had three days of training on the curriculum adopted last year called Unique to You. This is a one-of-a-kind program designed specifically to give students with complex learning needs meaningful access to the general education curriculum. Teachers are able to deliver differentiated, standards-aligned content enhanced by powerful assessments, data tools and evidence based instructional support.

Teachers received training on our IEP program, IEP Pro. The District has used it for approximately ten years and constant updates are being made to enhance the capabilities of the

program. Many districts in Arizona use this program, which facilitates transition of records from one district to the next. Additionally, using the same format makes it a simpler process to follow a new student's IEP.

Technology Department Report

Jamal Dana / September 2020



Projects & Services:

- We are-automate our Helpdesk system so all our voicemail messages go directly into the helpdesk system and create a ticket for that. Also, any email to our group Helpdesk@osbornsd.org and any tech email that we forward, will auto create a helpdesk ticket. Our new Helpdesk technician, Zach, is doing great job in directing the tickets. He himself closed over 100 tickets within 6 weeks plus 200 issues over phone and emails. Other tech members and curriculum staff resolving many other related requests. Our newly hired tech, Oscor Munoz, just started and he fixed 25 chromebooks within few days. He will help our Tech & Curriculum Departments with parents that do not speak English.
- The Technology Department is working closely with the Business and Curriculum Departments on coordinating existing and new projects.
- We gave all principals access to Go Guardian Admin so they can view students' activities and follow up with teachers, interventionists and social workers.
- We are implementing a method for returning damaged devices by parents that is approved by the Admin Team. We will check the devices and add the charges to Destiny software where the principals will be able to talk with parents about the charges, other financial situations and other consideration.
- We are in the process to implementing a system that will extra monitor the students activities and have email enabled safely for upper grades.
- We are not short on devices and we are still waiting for the 750 new devices on back order with cases. We got 500 cases for the Lenovo models and will send them to school libraries soon.
- I am in the process to interview a tech position soon.
- I will continue training OMS, Solano and Longview principals on how to use the marquees.
- We implemented a new approach to handling the mass requests for applications by trying to test them properly first without rushing to install them. So slowing down the requests and focus on better delivery each request at a time. This way we can have a week of test to make sure the new software is not going to affect other software, then we can move on the next request and so on.
- We are still supporting parent's calls and help them even after hours.
- We got the 120 hotspots and deliver 75 to schools plus the previous 50 Hotspots; we have some left awaiting requests from principals.
- Our current bandwidth to the internet is in good condition that is we are using 40% of our bandwidth.
- We found a couple solutions to the slow network at Longview to refresh laptops and adjusted *Loom* software resolution to improve streaming.
- E-rate, I am preparing soon to start an e-rate application that will get us a new firewall and new WiFi analysis devices plus warranty coverage for our critical equipment.

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – VII-C

Agenda Item

Student Absence Report for month of September

For Board: Action Discussion Information

Background –

School	% Attendance Jan. 21	% Absence	% Attendance Feb. 21	% Absence	% Attendance Mar. 21	% Absence	% Attendance Apr. 21	% Absence	% Attendance May 10	% Absence
Clarendon										
Encanto										
Longview										
OMS										
Solano										
MCS										
DISTRICT										

School	% Attendance Aug. 20	% Absence	% Attendance Sept. 20	% Absence	% Attendance Oct. 20	% Absence	% Attendance Nov. 20	% Absence	% Attendance Dec. 20	% Absence
Clarendon			87.26%	12.74%						
Encanto			89.63%	10.37%						
Longview			86.14%	13.86%						
OMS			89.59%	10.41%						
Solano			76.43%	23.57%						
MCS			77.89%	22.11%						
DISTRICT *										

*Synergy is working on calculation of district totals.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Approval of the student absence report as presented.

Moved _____ Seconded _____

P/F

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

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Agenda Item Number – VII-E

Agenda Item
Enrollment Report

For Board: Action Discussion Information

Background –

Below is the Enrollment Report for September 2020 for schools and special education self-contained programs in comparison to 2019.

School	Enrollment Sept. 9, 2019	Enrollment Sept. 2, 2020	Difference
Clarendon	432	391	-41
Encanto	664	617	-47
Longview	505	469	-36
Montecito	14	15	+1
Osborn Middle	593	576	-17
Solano	515	456	-59
Special Ed.*	86	86	0
Preschool	34	38	+4
Total	2843	2648	-195

*Includes students enrolled in the SOAAR Program at Montecito

Average Daily Membership

	2018-19 100 th day ADM	2019-20 100 th day ADM	Difference
Total	2641.038	2319.525	-321.513

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting**

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Agenda Item Number – VII-F

**Agenda Item
OEA Update**

For Board: Action Discussion Information

Background –

The attached report reflects the established priorities of, actions of, and future plans for the Osborn Education Association as submitted by the co-chairs on behalf of OEA membership.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only.



September 2020 Newsletter

OEA Board Update Format:

The update below is our September OEA Newsletter that was sent to members to communicate updates, share celebrations and provide resources.

Please let us know if you have any questions or areas that you would like us to address in the future.

As always, we are looking forward to continuing to collaborate with district administration as well as the Governing Board.

In Solidarity,

Erica Switalla and Storm Gerlock
Co-Presidents
Osborn Education Association

OSBORN EDUCATION ASSOCIATION

September 2020 Newsletter

📣 News and Updates 📣

Welcome to the 2020-2021 school year! This will be a year like no other!

As we complete our first month of virtual learning and begin transitioning to the possibility of returning in person, we encourage all OEA members to watch the latest [Osborn School District Governing Board Meeting](#) to hear Dr. Robert walk through the Maricopa County School Reopening Benchmark Data.

Benchmarks	Minimal	Moderate	Substantial
Cases	< 10 cases/100k	10-100 cases/100k	> 100 cases/100k
Percent Positivity	< 5%	5-10% *	> 10%
COVID-like Illness	< 5%	5-10%	> 10%

As OEA leadership, we are dedicated to amplifying member voices through the safe return to schools process.

OEA leadership has continued to meet monthly with Dr. Robert to communicate questions and concerns and has begun scheduling monthly meetings with each school principal.

Please read about some of OEA's amazing members, leaders and upcoming events and reach out with any questions!

🍎 Member Spotlight 🍎



Tara O La Garcia is a first grade teacher at Longview, longtime member, former OEA president and currently sits as the Longview site rep for for OEA.

Tara is well recognized for her bubbly, friendly and enthusiastic personality. When there is a member concern, or question Tara is there to support.

Tara dedicates her time to supporting Osborn staff in the best way possible! Sensing a need through the pandemic, Tara began a [GoFundMe](#) to support staff members in need due to COVID-19.

Tara is an outstanding OEA member and an amazing leader!

Upcoming Events

September 8

*OEA General Meeting
@4:30 PM

September 10

*OSD Governing Board
Work Study @4:30 PM

September 15

*OSD Governing Board
Meeting @4:30 PM

*Virtual Meeting Links
to be sent through
Remind

OSBORN EDUCATION ASSOCIATION

September 2020 Newsletter

OEA Safe Return to School Recommendations

Throughout the summer and during school reopening conversations, OEA created recommendations for the district and presented them to the board during July's board meeting. As the focus begins to transition away from Distance Learning and the district begins to consider reopening, we are seeking clarification and continuing to advocate for the items below.

- All employees receive district health insurance and benefits, regardless of part-time or full-time employment.
- All COVID-19 job placements are temporary through the pandemic and pre-COVID-19 positions are guaranteed for employees.
- All employees who are unable to return to work in-person are given the option of an at-home accommodation through the pandemic.

Member Resources

Employment Rights During the COVID-19
Pandemic

<https://drive.google.com/file/d/1OFNaTdpJvZwn1Bc0jf3Wl/EI3vpC8pS3V/view>

AEA Advocacy Help Desk

http://www.aeahelpdesk.org/cgi-bin/wonderdesk.cgi?do=hd_add_record

NEA Microcredentials Related to Virtual/Distance
Learning

https://nea.certificationbank.com/NEA/CandidatePortal/CategoryDetail_DLSD.aspx?Stack=DLSD

NEA Microcredentials for Education Support
Professionals

https://nea.certificationbank.com/Arizona/NEA/CandidatePortal/CategoryDetail_ESPOnly.aspx?Stack=ESPOnly



OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

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Agenda Item Number – VIII- A

Agenda Item

Approval and Second Reading of ASBA Policy Revisions

For Board: Action Discussion Information

Background

GBGB-R	Staff Personal Security and Safety
IHA	Basic Instructional Program
JICA-RB	Student Dress
KB	Parent Involvement in Education
KI-RB	Visitors to School

The policies related to student dress that mention “cloth face coverings” as approved in the first reading will be changed to solely read “face covering” to be inclusive of face shields or other plastic face coverings.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the ASBA policy revisions as presented.

Moved _____ Seconded _____ P/F

Alph Code	Policy Name	Superintendent Notes	Recommendation
GBGB-R, JICA-RB-new, KI-RB-new	Staff Personal Security and Safety, Student Dress, Visitors to Schools	<p>These regulations are updated or created in response to the State of Arizona Executive Order 2020-51, Arizona: Open for Learning, see https://azgovernor.gov/executive-orders. The Executive Order requires the use of face coverings until the Arizona Department of Health Services (ADHS) determines that face coverings are no longer necessary or recommended to contain the spread of the coronavirus. Guidance in the regulation also comes from the Centers for Disease Control and Prevention (CDC), see https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html, and ADHS, see https://www.azdhs.gov/preparedness/emergency-preparedness/index.php#school-resources.</p> <p>The new language is identical in each of the three regulations to address that face coverings are to be worn by staff, students, and visitors. Districts should review the recommended guidelines to ensure that the needs of their schools and community are adequately met.</p>	Approve all 3 policies
IHA	Basic Instructional Program	<p>A.R.S. 1-319 specifies that September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. If Sandra Day O'Connor Civics Celebration Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.</p> <p>A.R.S. 15-203 states that the State Board of Education shall, for the purposes of Sandra Day O'Connor Civics Celebration Day instruction under section A.R.S. 15-710.01, develop a list of recommended resources relating to civics education that align with the academic standards prescribed by the State Board Of Education in social studies pursuant to sections 15-701 and 15-701.01. The state board shall establish a process that allows public schools to recommend resources for addition to the list.</p> <p>A.R.S. 15-710.01 adds that on Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.</p>	Approve
KB	Parent Involvement in Education	Senate Bill 1061 has added section 15-249 to the statutes, relating to the department of education, which states that the DOE shall establish and post on its website a statutory handbook of parental rights that consists of the text of the following statutes	Approve

Compare Policy Advisory "GBGB-R ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

GBGB-R ©

REGULATION

STAFF PERSONAL SECURITY

AND SAFETY

Threats

Any employee who is threatened with harm by an individual or a group while carrying out assigned duties shall immediately notify the school principal or supervisor. The principal or supervisor shall then immediately notify the Superintendent's office of the threat and together they shall take immediate steps in cooperation with the employee to provide every reasonable precaution for the employee's safety. Precautionary steps, including any advisable legal action, shall be reported to the Superintendent's office at the earliest possible time.

Eye Protective Devices

Every student, teacher, and visitor in public schools shall wear appropriate eye protective ware while participating in or when observing vocational, technical, industrial arts, art, or laboratory science activities involving exposure to:

- ~~Molten~~-A. Molten metals or other molten materials.
- ~~Cutting~~B. Cutting, shaping, and grinding of materials.
- ~~Heat~~C. Heat treatment, tempering, or kiln firing of any metal or other materials.
- ~~Welding~~D. Welding fabrication processes.
- ~~Explosive~~E. Explosive materials.
- ~~Caustic~~F. Caustic solutions.
- ~~Radiation~~G. Radiation materials.

The Board shall equip the schools with eye protective ware.

Schools may receive and expend federal, state, and local monies to provide eye protective devices.

For purposes of this procedure, *eye protective ware* means devices meeting the standards of the U.S.A. Standard Safety Code for head, eye, and respiratory protection, Z21-1959, and subsequent revisions thereof, approved by the United States of America Standards Institute, Inc.

Cloth Face Coverings

All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a cloth face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District busses or vehicles rented or leased by the District.

Cloth face coverings should not be worn by:

- A. Children under the age of 2;
- B. Anyone who has trouble breathing;
- C. Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

The Superintendent may make exceptions to the requirement to wear a cloth face covering while keeping in mind the health and safety of everyone involved.

Cloth face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.

A cloth face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their cloth face covering and to wash their hands frequently. To ensure the proper use of cloth face coverings, staff and students are to be educated on how to wear and care for their cloth face coverings.

Compare Policy Advisory "IHA © BASIC INSTRUCTIONAL PROGRAM" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

IHA © BASIC INSTRUCTIONAL PROGRAM

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program shall reflect the importance of language acquisition/reading-skill development as the basic element in each student's education. The first priority of the instructional program will be language acquisition through a planned sequence of reading skills and language experiences beginning in the kindergarten program. The improvement of specific reading skills of students should be continuous throughout their education. Each school educating students in kindergarten and grades one (1) through three (3) shall have a reading program as required by A.R.S. [15-704](#) and applicable State Board of Education rules.

The second priority of the instructional program will be mastery of the fundamentals of mathematics, beginning in the kindergarten program.

The instructional program will ensure that on or before July 1, 2021, at least one (1) kindergarten through third (K-3) grade teacher in each school has received training related to dyslexia that complies with the requirements prescribed in A.R.S. [15-219](#) and A.R.S. [15-501.01](#) which includes enabling teachers to understand and recognize dyslexia and to implement structured literacy instruction that is systematic, explicit, multisensory and evidence-based to meet the educational needs of students with dyslexia.

Attention to the above-listed priorities shall not result in neglect of other areas of the curriculum.

The instructional program will include planned sequences in:

- A. Language arts - reading, spelling, handwriting, English grammar, composition, literature, and study skills.
- B. Mathematics experiences.
- C. Social studies - history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.
- D. Science experiences.
- E. Fine and practical arts experience - art education, vocal and instrumental music, and vocational/business education.
- F. Technology skills.
- G. Health and safety education.

H. Physical education.

I. Foreign or Native American language.

The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day, which is not a legal holiday. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S.15-701 and 15-701.01.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[1-319](#)

[15-203](#)

[15-211](#)

[15-219](#)

[15-341](#)

[15-501.01](#)

[15-701](#)

[15-701.01](#)

[15-704](#)

[15-710](#)

[15-741.01](#)

[15-802](#)

A.A.C.

[R7-2-301](#) *et seq.*

CROSS REF.:

[IJNDB](#) - Use of Technology Resources in Instruction

REGULATION

STUDENT DRESS

All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a cloth face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District busses or vehicles rented or leased by the District.

Cloth face coverings should not be worn by:

- A. Children under the age of two (2);
- B. Anyone who has trouble breathing;
- C. Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

The Superintendent may make exceptions to the requirement to wear a ~~cloth~~ face covering while keeping in mind the health and safety of everyone involved.

~~Cloth~~ Face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.

A ~~cloth~~ face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their cloth face covering and to wash their hands frequently. To ensure the proper use of cloth face coverings, staff and students are to be educated on how to wear and care for their cloth face coverings.

Compare Policy Advisory "KB © PARENTAL INVOLVEMENT IN EDUCATION" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

KB © PARENTAL ~~INVOLVEMENT~~ INVOLVEMENT IN EDUCATION

The Superintendent, in consultation with parents, teachers, and administrators, shall develop procedures for parental involvement in the school(s). These shall include:

A. A plan for parent participation in the school designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline. The plan shall provide for the administration of a parent-teacher satisfaction survey.

B. A method by which parents may learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.

C. A procedure by which parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion or, because of sexual content, violent content, or profane or vulgar language.

D. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.

E. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.

F. Procedures to prohibit the School District from providing sex education instruction to a student unless the student's parent provides written permission for the student to participate in the sex education curricula if the School District offers any sex education curricula pursuant to A.R.S. [15-711](#) on the requirement to include instruction to

student

[students](#) in grades seven (7) through twelve (12) on laws relating to sexual conduct with a minor or [15-716](#) concerning instruction on immune deficiency syndrome, or pursuant to any rules adopted by the State Board of Education.

G. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.

H. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, extracurricular clubs, and activities that have been approved by the school.

I. Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, including the following:

1. The right to opt in to a sex education curriculum if one is provided by the District.
2. Open enrollment rights pursuant to A.R.S. [15-816.01](#), relating to the District policies on open enrollment.
3. The right to opt out of assignments pursuant to A.R.S. [1-601](#), Parents Bill of Rights. [See Exhibit KB-EB]
4. The right to opt a child out of immunizations as authorized by A.R.S. [15-873](#), relating to an outbreak of a communicable disease.
5. The promotion requirements prescribed in A.R.S. [15-701](#) for students in grades one (1) through eight (8).
6. The minimum course of study and competency requirements for graduation from high school prescribed in A.R.S. [15-701.01](#).
7. The right to opt out of instruction on the acquired immune deficiency syndrome as provided by A.R.S. [15-716](#).
8. The right to review their child's standardized norm-referenced test results pursuant to A.R.S. [15-743](#).
9. The right to participate in gifted programs pursuant as prescribed by A.R.S. [15-779.01](#).
10. The right to access instructional materials as directed by A.R.S. [15-730](#).
11. The right to receive the school's annual report card pursuant to A.R.S. [15-746](#).
12. The school attendance and age requirements for children prescribed in A.R.S. [15-802](#), [15-803](#) and [15-821](#).
13. The right to public review of courses of study and textbooks in the common schools (preschool programs through grade eight [8]), as prescribed in A.R.S. [15-721](#), and in high schools, prescribed in A.R.S. [15-722](#).
14. The right to be excused from school attendance for religious purposes as described by A.R.S. [15-806](#).
15. Policies related to parental involvement pursuant to A.R.S. [15-102](#) and set out herein.
16. The right to seek membership on school councils pursuant to A.R.S. [15-351](#), describing the purpose, duties, and membership of a school council. [Subject to the exemption of certain school districts exempted as described in A.R.S. [15-352](#).]
- 17.

~~The right to participate in a parental satisfaction survey to be distributed to the parent of every child enrolled at the school, pursuant to A.R.S. [15-353.18](#).~~

Information about the student accountability information system (SAIS) as prescribed in section [15-1042](#).

19

18. The right to access the failing schools tutoring fund pursuant to A.R.S. [15-241](#).

19. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website and is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title and sections as listed below.

- a. Title 1, chapter 6.
- b. Section [15-102](#).
- c. Section [15-110](#).
- d. Section [15-113](#).
- e. Section [15-117](#).
- f. Section [15-351](#).
- g. Section [15-721](#).
- h. Section [15-722](#).
- i. Section [15-730](#).

=====

Optional language: The following outlined items (to next double line) setting out the manner in which parents may be made aware of the District's Parental Involvement Policy are optional in whole or in part as determined by the local Governing Board.

The District plan under this policy may also include:

- A. Making parents aware of this District parental involvement policy, including:
 - 1. Rights under the Family Educational Rights and Privacy Act (FERPA) of 1974, as revised (20 U.S.C. 1232g) relating to access to children's official records.
 - 2. The parent's right to inspect the District policies and curriculum.
- B. Efforts to encourage the development of parenting skills.
- C. The communication to parents of techniques designed to assist the student's learning experience in the home.
- D. Efforts to encourage access to community and support services for children and families.

- E. The promotion of communication between the school and parents concerning school programs and the academic progress of the parents' children.
- F. Identifying opportunities for parents to participate in and support classroom instruction at the school.
- G. Efforts to support, with appropriate training, parents as shared decision makers and to encourage membership on school councils.
- H. The recognition of the diversity of parents and the development of guidelines that promote widespread parental participation and involvement in the school at various levels.
- I. The development of preparation programs and specialized courses for certificated employees and administrators that promote parental involvement.
- J. The development of strategies and programmatic structures at schools to encourage and enable parents to participate actively in their children's education.
- K. Provide to parents the information in this policy in an electronic form.



Resumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The resumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

- A. The Superintendent or principal shall:
 - 1. Deliver the requested information to the parent within ten (10) calendar days, or
 - 2. Provide to the parent a written explanation for denial of the requested information.
- B. If the requested information is denied or is not received by the parent within fifteen (15) calendar days:
 - 1. The parent may submit to the Governing Board a request for the requested information, and
 - 2. The Governing Board shall consider the request at the next scheduled meeting of the Board on which the request can be properly noticed. If the request cannot be properly noticed on the next scheduled meeting agenda, the Governing Board shall formally consider the request at the next subsequent public meeting of the Governing Board.

LEGAL REF.:-

A.R.S.-

[1-601](#)

[1-602](#)

[15-101](#)

[15-102](#)

[15-110](#)

[15-113](#)

[15-117](#)

[15-249](#)

[15-341](#)

[15-351](#)

[15-721](#)

[15-722](#)

[15-730](#)

CROSS REF.:-

[ABA](#) - Community Involvement in Education

[IHBD](#) - Compensatory Education

[IJ](#) - Instructional Resources and Materials

[IJND](#) - Technology Resources

[JHD](#) - Exclusions and Exemptions from School Attendance

[KDB](#) - Public's Right to Know/Freedom of Information

KI-RB ©

REGULATION

VISITORS TO SCHOOLS

All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a cloth face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District busses or vehicles rented or leased by the District.

Cloth face coverings should not be worn by:

- A. Children under the age of two (2);
- B. Anyone who has trouble breathing;
- C. Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

The Superintendent may make exceptions to the requirement to wear a cloth face covering while keeping in mind the health and safety of everyone involved.

Cloth face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.

A cloth face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their cloth face covering and to wash their hands frequently. To ensure the proper use of cloth face coverings, staff and students are to be educated on how to wear and care for their cloth face coverings.

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – VIII-B

Agenda Item

MOU with COX Internet Provider

For Board: Action Discussion Information

Background –

The enclosed Memorandum of Understanding (MOU) facilitates our partnership with COX to provide financial assistance for students’ internet services during the COVID-19 pandemic. This MOU provides all of the terms of the arrangement between the District and COX.

Legal

Financial

Estimated cost = \$10/month x 10 months x 40 households = \$4000
Funding source from Federal CARES ESSER funds

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the MOU with COX as presented.

Moved _____ Seconded _____ P/F

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into as of August 5th, 2020 (“Effective Date”), by and between Osborn School District No. 8, a school district organized and existing under the laws of the State of Arizona (“District”), and Cox Arizona Telcom, LLC., a Delaware limited liability company (“Cox”). District and Cox are collectively referred to herein as the “Parties” or individually, as a “Party.”

RECITALS

WHEREAS, due to the impacts of the recent Covid-19 pandemic, District’s staff and students may be required by state and local officials to utilize distance learning at least for portions of the 2020-2021 school year.

WHEREAS, District and Cox are mutually interested in and concerned with the temporary provision of home internet services for District staff and students during this time period, so that they may adequately perform their work and/or their educational programs.

WHEREAS, Cox is currently providing affordable home internet services for qualified families under its Connect2Compete Program as further described on Cox’s website at <https://www.cox.com/residential/internet/connect2compete.html> or other Cox services provided pursuant to this Agreement (the “Program”).

WHEREAS, due to the widespread economic hardships being experienced by District’s staff and students due to the impacts of the Covid-19 pandemic, District desires to offer funding for certain students and District staff selected by District (collectively, the “Participants”) which funding will offset the cost of the Participant’s Cox home internet services (the “District Reimbursement Program”);

WHEREAS, Cox has agreed to participate with District in administering the District Reimbursement Program as it applies to Cox home internet services, in accordance with the terms and conditions of this MOU;

NOW, THEREFORE, in consideration of the Recitals and the terms and conditions set forth in this MOU, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree and mutually understand as follows:

TERMS

1. **Term**. The Term of this MOU shall begin on the Effective Date and will continue until terminated by either Party in accordance with Section 7 below.
2. **Reimbursement Program Requirements**.
 - (a) District shall have the sole discretion and obligation to determine which students and staff members will be designated as Participants, and therefore eligible to participate in the District Reimbursement Program.

- (b) District shall have the sole responsibility and obligation to communicate the following to all Participants:
- The details and the availability of the District Reimbursement Program,
 - All information regarding how the Participants can subscribe to Cox home internet services and/or apply for the Cox Program,
 - Any subsequent changes to the District Reimbursement Program including but not limited to any change in material terms, changes in credits applicable to such Participants, and any termination of the District Reimbursement Program.
 - Immediate notification to any Participant that District removes from its Participant list at any time during the Term of this MOU that such Participant will be required to pay all service fees directly to Cox in full if such Participant does not terminate its service agreement with Cox.

The Parties acknowledge that Cox shall have no obligation whatsoever with respect to communicating with any Participant, or potential Participant, in connection with any of the foregoing.

- (c) District expressly acknowledges that Participants must subscribe to Cox home internet services in order to be eligible for the District Reimbursement Program as outlined under this MOU. District further acknowledges that qualification for the Program shall be determined solely by Cox, in its sole and absolute discretion, upon receipt of a proper application for such qualification as required on the website. Cox cannot, and does not, guaranty that any individual applicant will be eligible for the Program, and District waives any claims against Cox in connection with Cox's acceptance or rejection, or failure of acceptance or rejection, of any such application, or the revocation of eligibility for any Program participant at any time.
- (d) District shall determine the date upon which it desires to commence the District Reimbursement Program by sending Cox written notice of the commencement date along with the names, addresses and, if available, the Cox account numbers of all Participants in the District Reimbursement Program (collectively, the "Required Participant Information") for the applicable month. Upon receipt of the Courtesy Payment Request, District shall pay the Participant Credit Payment (both as defined below) applicable for that month. If requested by Cox, District shall provide any follow-up information that may be necessary and/or any needed information verification. Upon receipt of both the Required Participant Information the Participant Credit Payment, Cox shall apply the Participant Credit Payment for the applicable month to each Participant for whom Cox was given the Required Participant Information, and such application shall take place in the manner set out in Section 3(a) below. District acknowledges that some Cox accounts may be under a family name and District shall provide the correct family name to Cox, as applicable. Cox shall have no liability in connection with the failure to apply, or incorrect application of, Participant Credit Payments as a result of any incomplete or incorrect information provided by District.

- (e) For each successive month during the Term of this MOU, District shall deliver to Cox, on or before the 20th of each calendar month, the updated Required Participant Information for such month and the applicable Participant Credit Payment, which shall be applied as set forth herein. If Cox does not receive updated Required Participant Information prior to the 20th of the applicable month, Cox will assume the information is unchanged and will deliver a Courtesy Payment Request to the District based on the existing Participant Information.

3. **Payments and Credits.**

- (a) **Participant Credit Payment.** District shall deliver to Cox on or before the first of each month, certain funds to be divided and distributed to each Participant listed in the Required Participant Information delivered to Cox during the corresponding month (the "Participant Credit Payment"). Each Participant Credit Payment shall be directly deposited into Cox's bank account pursuant to instructions to be delivered to District promptly following the execution of this MOU. Within thirty (30) days after receipt and verification of the Participant Credit Payment, Cox shall apply to each Participant's account, an equal amount of the Participant Credit Payment received from District, provided that the amount may not be equal if different services or tiers are provided to Participants. District shall promptly respond to any request from Cox for assistance in working through any issues or problems in reconciling that Participant Credit Payment with the related Required Participant Information.
- (b) **Free Services Period.** In the event Cox publishes offers that include free or discounted services, District shall be responsible for determining which Participants shall be eligible for the Participant Credit Payment during any such free services periods.
- (c) **Determination of Participant Credit Payment.** Cox shall cooperate with District to determine the Participant Credit Payment, and District shall confirm such amount by notice to Cox (which may be by email) promptly following the full execution of this MOU in the form attached hereto as Exhibit A.

- 4. **Current Cox Customers.** For clarification purposes, any designated Participants who already have an account with Cox for the purchase of home internet services, shall, so long as District has provided Cox with the Required Participant Information, receive such Participant's portion of the Participant Credit Payment as set forth above.

- 5. **Internet Speed.** The Internet Speed provided to the Participants may vary and will be determined in accordance with the terms and conditions of the Program and/or the applicable residential service package purchased by the Participant.

- 6. **Internet Equipment/Terms of Service.** District acknowledges that each Participant shall be subject to all applicable terms, conditions and policies of the Program and Cox Services to which such Participant subscribes, including without limitation, the Cox Residential Customer Services Agreement, Annual Privacy Notice, Acceptable Use Policy and all other terms and conditions set forth at www.cox.com. Furthermore, in accordance with such terms and conditions, the Participants may be charged for lost or damaged equipment, and the Participant's service(s) may be terminated as a result of the failure to abide by any

of the terms and conditions for such services or in the event the Participant is no longer an active student in District's school system. Participation in the District Reimbursement Program shall not constitute a waiver of any of the foregoing by Cox.

7. **Termination.** This MOU may be terminated for any reason by either Party by giving at least thirty (30) day's written notice to the other Party. Any Participant Credit Payment made prior to such termination shall be non-refundable and shall be applied to Participant accounts as set forth above. Cox agrees not to charge District any termination fees in connection with the termination of this MOU. Immediately upon the receipt (or giving) of a termination notice hereunder, District shall promptly inform all Participants in writing of the pending termination of this MOU, the date of such termination, notification that the Participant will continue to receive Cox services at the Participant's sole cost upon such termination, and instruction that payment obligations will continue to accrue unless the Participant terminate the services directly through Cox. Participants will have the option to continue to receive Cox services under the Program or as a regular purchase of home internet services, as applicable. If a Participant does not cancel its Cox services, then upon the expiration of the District Reimbursement Program, the Participant will be charged for the full amount of its home internet subscription for as long as the subscription remains in effect. District acknowledges that Cox shall have the right to terminate a Participant's services in the event such Participant fails to pay for its portion of the costs for the Cox services.

8. **Information Sharing.**
 - (a) District shall transmit physical records using appropriate security methods and ensure that transmission of digital records of such information is password protected and only shared with necessary individuals.

 - (b) Cox shall be prohibited from using any information shared pursuant to this Agreement for any purpose other than to effect the purposes of this Agreement. and shall treat all Participant Information provided to Cox by District as confidential.

9. **Indemnification/Waiver of Liability.** Subject to Section 17 below and to the extent permitted under applicable law, each Party shall indemnify, defend, and hold the other Party, and its respective directors, officials, officers, employees, agents, consultants and contractors (collectively, the "Indemnified Parties") free and harmless from any and all third party claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries for tangible property damages or personal injury including wrongful death (collectively, "Claims"), arising out of the gross negligence or willful misconduct of the Party providing the Indemnity. The foregoing indemnification shall exclude any Claims to the extent caused by the negligence or willful misconduct of any of the Indemnified Parties. Furthermore, in no event shall Cox be liable for and District hereby waives any Claims against Cox arising from (i) District's failure to pay all or any portion of the Participant Credit Payment; (ii) District's failure to designate any student or staff member as a Participant in the District Reimbursement Program or its election to remove such designation; (iii) Cox's termination of any Participant's services as a result of the breach by such Participant of the applicable service agreement; (iv) any interruption of the Cox

home internet services for any reason; (v) District's provision of any incorrect or incomplete Required Participant Information or its failure to respond to Cox's request for updated or additional information; or (vi) the violation of any applicable laws, rules or regulations, including without limitation, any claims arising under Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 1981, or The Americans With Disabilities Act of 1990, as amended; and District hereby indemnifies and holds Cox harmless from any Claims arising from the foregoing.

- 10. **Notices.** All written notices to be given under this MOU shall be given by first class mail, personal delivery, nationally recognized overnight courier or by email to the other Party at its address set forth below, or at such address as the Party may provide to the other Party in writing from time to time. Notice shall be deemed given upon actual delivery or refusal of same, or in the case of email, upon acknowledgement by the recipient of receipt of such notice. The Parties may, by written notice to the other Parties, from time to time modify the address or number to which communications are to be given hereunder.

If to District:

Osborn School District
 1226 W. Osborn Road
 Phoenix AZ 85013
 Attn: Colleen Testano
 Email: ctosiano@osbornsd.org

If to Cox:

Cox Arizona Telcom, LLC.
 3010 W Agua Fria Freeway
 Phoenix, Arizona 85085
 Attn: Ed Aaronson
 Email: Edward.Aaronson@cox.com

with a copy to:

Cox Communications
 6205-B Peachtree Dunwoody Road
 Atlanta, GA 30328
 Attn: VP- Legal Operations

- 11. **Amendment.** No modification, waiver, amendment, discharge or change of this MOU shall be valid unless the same is in writing and signed by the Party against which the enforcement of such modification, waiver, amendment, discharge or change is or may be sought.
- 12. **Binding Effect.** This MOU shall be binding upon and inure to the benefit of the Parties and their respective heirs, administrators, representatives, successors and assigns.
- 13. **Governing Law.** This MOU shall be governed by and construed with the laws of the State or Commonwealth in which the District is located.
- 14. **Validity of MOU.** The invalidity in whole or in part of any provision of this MOU shall not void or affect the validity of any other provision of this MOU.
- 15. **Counterparts.** This MOU may be executed in multiple counterparts and by electronic signature, each of which shall be deemed an original and together which shall constitute one and the same instrument.

16. **Entire Agreement.** This MOU constitutes the entire agreement between the Parties with respect to the Program. In the event of a conflict between this MOU and any other agreement between the Parties, this Agreement shall control with respect to the Program.

17. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR CONSEQUENTIAL, SPECIAL, INDIRECT OR PUNITIVE DAMAGES IN CONNECTION WITH THIS MOU. EXCEPT AS PROVIDED IN THE AGREEMENT, THERE ARE NO AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO COX'S SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT ANY SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVISIONED TO PARTICIPANT'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET PARTICIPANT'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

[EXECUTED ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the date first herein above written.

DISTRICT:

COX:

Osborn School District No. 8

COX Arizona Telecom, LLC.

By: *Colleen Toscano*
(Authorized Representative)

By: DocuSigned by:
Ed Aaronson
190394BE8A4749A...
(Authorized Representative)

Printed Name: Colleen Toscano

Printed Name: Ed Aaronson

Title: Chief Ops Officer

Vice President, Cox Business

Title: _____

Dated: 8/26/20

Dated: 9/3/2020

EXHIBIT A

PARTICIPANT CREDIT PAYMENT AMOUNTS

PLEASE COMPLETE AND RETURN FORM BY EMAIL TO:
ConnectNow@cox.com

Name of District: Osborn School District No. 8

Contact Person: *Colleen Toscano*
Phone Number: *602.707.2022*
Email: *ctoscano@osbornsd.org*

Select one Participant Credit option for each of the options below.

By selecting \$0.00 in any given section, this indicates these services will be excluded from Participant Credit Payments. A separate participant list will need to be provided for Faculty and Staff, if selected. For example, if you select \$9.95 for Connect2Compete, and \$0.00 for Non-Connect2Compete Students and \$0.00 for Faculty and Staff, only students who qualify for Connect2Complete will receive a Participant Credit Payment.

Connect2Compete – Qualified Students Only	SELECT 1 Pricing Option <input type="checkbox"/> \$0.00 <input type="checkbox"/> \$5.00 <input checked="" type="checkbox"/> \$9.95
Non-Connect2Compete - Students	SELECT 1 Pricing Option <input type="checkbox"/> \$0.00 <input type="checkbox"/> \$5.00 <input checked="" type="checkbox"/> \$10.00 <input type="checkbox"/> \$15.00 <input type="checkbox"/> \$20.00 <input type="checkbox"/> \$25.00 <input type="checkbox"/> \$30.00 <input type="checkbox"/> \$35.00 <input type="checkbox"/> \$40.00
Faculty and Staff	SELECT 1 Pricing Option <input type="checkbox"/> \$0.00 <input type="checkbox"/> \$5.00 <input checked="" type="checkbox"/> \$10.00 <input type="checkbox"/> \$15.00 <input type="checkbox"/> \$20.00 <input type="checkbox"/> \$25.00 <input type="checkbox"/> \$30.00 <input type="checkbox"/> \$35.00 <input type="checkbox"/> \$40.00

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – VIII- C

Agenda Item

Approval of Revisions to 2020/2021 School Calendar

For Board: Action Discussion Information

Background –

This year as we look ahead to welcoming students back to campus we are facing unprecedented times. Our Welcome Back PD for staff in July focused exclusively on preparing for distance learning. Teachers had some time to set up their “virtual classroom,” but did not take any time to set up their classrooms to comply with the safety guidelines identified by the School Operations Task Force. In addition, principals discussed the details and logistics of distance learning during the July Welcome Back PD, but did not spend any time discussing the many important safety procedures that will need to be in place prior to welcoming students to campus.

We are proposing a change to the school calendar that would give schools the needed time to effectively prepare for the return to in person learning and for the movement of some staff members to iSchool to continue online learning. The proposed change would reduce each day during the week of September 28 from a full instructional day to an early release day. OMS is already scheduled to have Thursday, October 1 and Friday, October 2 as early release days for parent teacher conferences, so their school calendar would only need to be changed for Monday, September 28 and Tuesday, September. (Please note that this year OMS will hold Parent Teacher conferences in November to align with the K-6 Parent Teacher schedule).

With this proposed schedule change, both our K-6 schools and OMS have enough extra instructional minutes in our instructional calendar to remain in compliance with ADE instructional minute requirements.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the proposed school calendar change that would reduce each day during the week of September 28 from a full instructional day to an early release day. We also recommend that the OMS parent-teacher conference early release days be moved on the calendar to November 18-20.

Moved _____ Seconded _____ P/F

Osborn School District 2020-21 School Calendar

July						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

*Two Hour Early Dismissal Every Wednesday

Symbol Key

- School Breaks/Holidays
- Parent-Teacher Conf./ Early Dismissal

- Trimester Ends
- First/Last Day

Dismissal Times	Regular	Early Dismissal
		Wednesday
Clarendon/Encanto	2:45 PM	12:45 PM
Longview/Solano	3:15 PM	1:15 PM
OMS	3:55 PM	1:55 PM

First Day Students	August 3	School Resumes	January 4
Labor Day Holiday	September 7	Martin Luther King, Jr. Holiday	January 18
K-8 Early Dismissal	Sept. 28-Oct 2	Presidents' Day Holiday	February 15
Fall Break	October 5-9	End of 2nd Trimester	February 26
End of 1st Trimester	November 6	Parent / Teacher Conf. Early Dismissal	March 3-5
Veterans Day Holiday	November 11	Spring Break	March 8-12
K-8 Parent / Teacher Conf. Early Dismissal	November 18-20	Cesar Chavez Day Observed	March 29
Thanksgiving Recess	November 25-27	Board Declared Holiday	April 2
Winter Break	Dec/Jan 21-1	Last Day Students - Early Dismissal	May 20

Trimesters:	1st Trimester Ends-Nov 6 (64 Days)			
	2nd Trimester Ends-Feb. 26 (64 Days)			
	3rd Trimester Ends-May 20 (52 Days)			
				Total: 180 Days

Adopted

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – VIII- D

Agenda Item
Bond Update

For Board: Action Discussion Information

Background –

Attached is the monthly bond update from FMG.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

BOND UPDATE SEPTEMBER 2020



GOVERNING BOARD REGULAR MEETING September 15, 2020

General Updates

Winter/Spring 2020 Projects (2.2) – CORE Construction

Transportation – Fuel Island Replacement is Ongoing
Emergency Remediation Project

Summer 2020 Interiors Projects – Vendor Direct

Interior Painting and Carpeting projects are substantially complete.

2017 Bond Program Overview

\$50 Million Bond Election

\$47 Million Bond Sales

\$45.9 Million Bond Projects to Date

Mid-April, 2018 – Mid-October 2020 = 30 Months

4 Qualifications Based Selections – 3 Construction Managers at Risk, 1 Architect

8 Guaranteed Maximum Price (GMP) Contracts

130+ Unique Purchase Orders

- 5 Administration Reconfigurations + District Office
- 3 Reconfigured Parent/Student Drop-offs
- The New Gymnasium at Solano
- The “Park” at center of the OMS Campus
- The “Link” between Clarendon and Encanto
- Carpeting and Painting Everywhere
- New Concrete and Roofing Everywhere
- New Fire Alarm Systems
- Energy Savings Projects – Cooling, Lighting, Controls & Solar Shade
- Water Savings Projects – Toilets, Urinals, Sinks and Hydration Stations
- 1–1 Chrome Books with Carts
- New Wi-Fi District-Wide

**OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting**

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Agenda Item Number –VIII-E

**Agenda Item
School Closure Update**

For Board: Action Discussion Information

Background –

This item will allow for the Superintendent and Administration to provide an overview of services being provided during the school closure as well as for the Board ask questions as to how the district functions are being handled during these unprecedented times.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only

OSBORN SCHOOL DISTRICT NO. 8

September 15, 2020

Board Meeting

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Agenda Item Number – IX

Agenda Item

Board Development

For Board: Action Discussion Information

Background –

- A. Reflection on ASBA Law Conference
- B. ASBA Virtual Delegate Assembly October 17, 2020
- C. Discussion of Arizona School Board Association Proposed 2021 Political Agenda and Voting Direction for Delegate and Alternate at the Delegate Assembly. The board will discuss the draft 2021 Political agenda and provide direction for the decided upon delegate and alternate representing the Board at the Delegate Assembly on October 17th.
- D. ASBA Virtual County Meeting October 29, 2020- There is no registration fee, but registration is required
- E. Discussion of readings from “Eight Keys to an Extraordinary Board-Superintendent Partnership”.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F



TO: GOVERNING BOARD PRESIDENTS AND SUPERINTENDENTS

FROM: Ann O'Brien, Legislative Committee Chair

DATE: August 10, 2020

SUBJECT: PROPOSED 2021 POLITICAL AGENDA AND DELEGATE ASSEMBLY PROCESS

Thank you for lending your voice to every public-school student in Arizona. Enclosed you will find ASBA's Vision, Mission, and Core Beliefs; and the proposed 2021 Political Agenda.

The Legislative Committee reviewed and discussed every submitted proposal at its meeting on June 15th. Most boards indicated support for items included in the 2020 Political Agenda, and the committee appreciates your overwhelming support of ASBA's agenda to advance public education statewide.

This year, the committee modified the streamlined political agenda approved in years past to reflect the current public health concerns school leaders face. You will see in the enclosed report:

1. **The *draft* 2021 ASBA Political Agenda.** As with the 2020 agenda, the committee feels this 4-item document will create a simple, readily digestible agenda that will serve as a guide to advocating for legislation aligned with ASBA's mission and values, but also allow for the expression of more specific related concerns by ASBA member districts. This document will be the one given to legislators outlining ASBA's priorities.
2. **COVID-19 Appendix.** This year, the Legislative Committee created a fifth section to the Political Agenda based on member submissions related to addressing the COVID-19 pandemic. While it is challenging to create a document to adequately address a rapidly-changing situation, we feel the items presented strike the right balance between specific enough to be actionable and flexible enough to adapt to changing circumstances.

The Delegate Assembly determines the positions of the Arizona School Boards Association and will consider both documents. Registration for Delegate Assembly will open on August 31st. You may register via the [registration page](#). **We look forward to seeing you at the Delegate Assembly on October 17th.**

The Delegate Assembly will be held remotely this year, with opportunities for non-delegate members to watch as participants. ASBA is in the process of creating rules of procedure to make the process as smooth as possible and will communicate these with delegates and alternates well in advance of the meeting.

Please copy and distribute this ENTIRE packet to all board members and place the proposed 2021 Political Agenda on your next board agenda for discussion and to provide any instruction to your district delegate as to your board's position on proposed agenda items. A sample board agenda item has been included for your reference. While all board members and superintendents are welcome to attend the Delegate Assembly, each member district has only one official delegate.

Delegate registration can be completed [online beginning August 31st](#).



Core Purpose (Mission):

We cultivate excellence in locally-governed school districts.

Core Beliefs:

- The basic life needs of children must be met for them to succeed.
- Meeting the unique educational needs of all students must be the foundation of our school systems.
- The governance of publicly-funded schools must lie with locally-elected and publicly-accountable governing boards.
- The responsibility for student success is shared by students, parents, governing board, district staff and the community.
- Public education funding must be broad-based, stable and at a level that assures all students are successful.
- Knowledgeable and professionally trained governing board members are fundamental for ensuring student success.
- Closing the opportunity and achievement gap is a moral and economic imperative that must be addressed to ensure all Arizona's students are successful.

Model Governing Board Agenda Items

Model agenda item for selection of district delegate (may be consent if no discussion required)

1. Consideration and possible action to appoint [NAME] to represent [DISTRICT NAME] as the district delegate to the Arizona School Boards Association delegate assembly on October 17, 2020

Model agenda item for board consideration of the draft political agenda in general session

1. Governing Board to discuss and may consider action to approve the Arizona School Boards Association's (ASBA) draft 2021 Political Agenda, and, direct the District's delegate to the ASBA delegate assembly to represent the Board's determined position.

ASBA Draft 2021 Political Agenda

I. Adequately and Equitably Fund District Schools to at least the National Median per Pupil Funding

1. Maximize state funding for nationally and locally competitive salaries to attract, recruit, and retain talented teachers and staff, including incentives for difficult to fill positions.

Rationale: This item is of primary concern to ASBA member districts. Despite investments made in the 20x2020 plan, teacher salaries will remain a concern in the near term.

2. Revise the School Finance formula to:

a. Provide a stable, dedicated revenue source less reliant on the general fund or annual legislative appropriation.

b. Provide dedicated school capital funding consistent with the constitutional requirement of a general and uniform public school system.

c. Ensure the formula addresses the unique financial needs of schools serving students in poverty and in rural & remote schools.

d. Revise the funding formula to add funding for student mental health and well-being initiatives.

Rationale: Given that the Legislature has (until 2018) been remiss in dedicating General Fund dollars to K-12 education, the system would be best served by establishing a revenue source outside the reach of the Legislature to increase /maintain funding. An economically stable revenue source would be less vulnerable to a decline in state revenue collections due to a downturn or tax cuts.

Poverty weights (i.e. a weight per-student where the community served by the district meet established poverty thresholds) have long been recommended as a means to recognize and reduce educational disparities associated with growing up in poverty. A poverty weight speaks to adequacy and would reduce dependence on other funding sources in low Socio-economic Status (SES) districts. Rural and remote school districts also have unique financial challenges to due to economies of scale and geography that require consideration beyond what urban/suburban schools require. Item (D) was added by the Legislative Committee this year to emphasize the importance of school counselors, social workers, mental health professional development for all staff, and other wellbeing programs.

3. Fully fund full-day kindergarten and include kindergarten students in the override calculations.

Rationale: All-day Kindergarten, when funded, should be funded as 1.0 ADM rather than a Group B weight as before. This would allow districts to generate override capacity for 1.0 ADM rather than 0.5 ADM.

4. Advocate to preserve and protect the voters' original intent of Prop 301.

Rationale: Given that the Legislature created a mechanism to continue the 0.6% sales tax beyond its original expiration, the focus should now shift to protecting the voters' intent for Prop. 301 to increase base compensation for teachers, and supplement, not supplant, other state funding for public schools.

5. Index district additional assistance (DAA) funding for inflation

Rationale: District additional assistance is an important source of funding for districts that is now set to be fully restored in FY2022. Therefore, it is not possible to accelerate it any further. Indexing the DAA formula to inflation would allow a fully funded formula to keep pace with growing needs for capital replacement. The charter additional assistance formula is already indexed for inflation.

6. Provide funding for new space before existing schools exceed their maximum capacity and become overcrowded, and provide dedicated and flexible ongoing maintenance funding, including building replacement. Advocate for capacity standards that reflect the design of instructional space.

Rationale: ASBA believes that it is not appropriate to require students to attend an overcrowded school for years before state-funded facilities are provided.

7. Eliminate unfunded mandates and administrative burdens.

Rationale: It is a fundamental position of ASBA to oppose all new, and work to eliminate all existing, unfunded mandates.

8. Return desegregation funding to a primary tax levy.

Rationale: The Legislature moved desegregation levies to the secondary property tax in FY19. This was intended to both save the state money and create political pressure on certain districts due to their high tax levies by raising property liability for homeowners in those districts. The secondary property tax is designated for voter-approved taxes. Desegregation funding is not and should not be a voter-approved tax. It is a tax levied to remedy civil rights complaints, which are not by their nature items for a public vote. Deseg funding should be a primary tax levy.

9. Conduct an exceptional student services cost study to assure students, including in rural or remote areas, are being funded at the actual cost of their services.

Rationale: Special education funding weights have not been updated in many years, and the cost of serving exceptional students far exceeds the amount the state provides. In addition, individual weights for specific diagnoses are not necessarily reasonably aligned to the cost of services for students.

10. Adequately fund the cost of student transportation.

Rationale: In some districts, the transportation budget, including TRCL levy, is greater than the total transportation budget. In others, transportation must be subsidized with other funds. In some districts, state funding does not cover the costs, and in others, they are forced to levy a local tax to make up for inadequate funding elsewhere.

11. Provide funding for preschool programs.

Rationale: Currently, Arizona only provides publicly funded preschool for students with disabilities. All other preschool programs must be tuition-based or grant-funded.

12. Reform current year funding to a system that provides districts with appropriate stable annual budgeting ability and technical reliability.

Rationale: Current year funding does not provide enough predictability for school districts to make efficient budgeting decisions. Without access to timely, reliable data, planning is very difficult. Current year funding hits declining districts especially hard.

13. Prorate funding over the entire school year among all public schools that a student has attended during the year.

Rationale: Prorating funding over the entire 180-day school year (as opposed to the first 100 days) would guarantee a district funding for a student who switches to a new district/charter some funding for that year.

14. Provide funding to individual districts to implement locally directed school safety programs as well as student mental health and wellbeing initiatives.

Rationale: School districts should retain the authority to operate a comprehensive school safety program according to the needs of each individual community. School safety must include a comprehensive approach that addresses mental health.

15. Equitably invest in technology and reliable internet access for all students.

Rationale: While this has been a topic for several years, the COVID-19 pandemic has highlighted the inequitable access to technology that exists statewide. Districts and students must have access to technology that allows for remote instruction when the need arises.

16. Adequately fund programs under exceptional student services.

Rationale: The cost of delivering special education services often outweighs funding available via federal and state sources. Support should be increased.

17. Provide funding for districts to improve student achievement by addressing social-emotional learning needs and create training programs for school staff in cultural proficiency and responsiveness.

Rationale: Cultural proficiency is an essential element to eliminate disparities in the educational status of students of diverse racial, ethnic, and cultural backgrounds. Establishing a culturally proficient foundation requires districts to train employees to enable them to engage effectively and appropriately with all students.

II. Preserve and Strengthen Local Control

1. Ensure local control and flexibility in managing funds and programs when possible, given the Arizona constitutional requirements of a general and uniform public school system.

Rationale: The ability of districts to have flexibility in managing funds is important, but flexibility in the use of certain funds does not relieve the state of its responsibilities to maintain the public schools in the manner prescribed in the Arizona Constitution.

2. Change “override/budget increase” language to better reflect what voters are being asked to support.

Rationale: “Budget override” is an outdated term that tends to lead voters to believe that something is wrong in the district. If transparency is important, the terminology should accurately reflect what is being asked of the voters.

3. Allow school districts greater flexibility in the divestiture or use of taxpayer-funded assets.

Rationale: School district buildings and equipment are the property of the taxpayers in the school district, even if they are built partially with state funds. School boards and the voters they represent should have the final say over when and how school district buildings are used, repurposed, and/or disposed of without burdensome and intrusive state regulation.

4. Oppose legislative intrusion on school site budgeting decisions.

Rationale: This was included to challenge efforts by the Legislature to continue restricting district decision making on how to allocate funding. This item was initially intended to challenge true “backpack funding” that would require funding to follow a student to their specific school site.

5. Maintain exclusive local authority over any measure that would propose to consolidate and/or unify any number of school districts into a larger district.

Rationale: The ultimate approval of any measure that proposes the consolidation and/or unification of school districts must lie with the voters of those school districts or their locally elected boards. The tax and expenditure implications of combining districts are great enough that local residents absolutely deserve the final say, either directly or via their elected representatives on the school board.

6. Support local board authority for student suspensions and open enrollment.

Rationale: School boards should have the final say in determining whether or not a student who has been suspended from another school should be admitted.

7. Support policy that eliminates the use of corporal punishment in Arizona schools.

Rationale: In the few districts where it is still authorized, corporal punishment is rarely if ever used. Staff was not able to determine a recent case of use during research last year. More positive forms of discipline are more effective. Removing its use permanently from statute conforms to current educational best practice.

8. Amend current statute to allow school board members to use the E-Qual system in addition to in-person signatures to appear on the ballot.

Rationale: School board candidates are some of the only candidates not able to use E-Qual to electronically collect signatures to appear on the ballot. Allowing the use of electronic signatures in addition to in-person petitions will bring parity to school board candidates, and is especially crucial during the current pandemic.

III. Improve Outcomes For All Students

1. Increase the compulsory attendance age from 16 to 18 years.

Rationale: Increasing the compulsory age of attendance will increase graduation rate/educational attainment and decrease the number of students who become "opportunity youth" rather than pursuing college or a career.

2. Enact research-based reform of the English Language Learner model of instruction that may include primary language literacy to improve student achievement that does not segregate English Language Learners from English speaking peers; integrates reading, writing and oral language instruction; and incorporates multiple assessment measures to demonstrate English proficiency.

Rationale: The four-hour model of ELL instruction has become a hindrance to the success of ELL students. ASBA advocates allowing flexibility in the four-hour requirement for all students, but especially those who are in their second or subsequent year of ELL instruction. The current

system does not allow for sufficient content delivery and causes students to fall behind academically.

3. Fully restore 9th grade CTE/CTED eligibility and funding to allow students to explore career fields and/or certification completion.

Rationale: Allowing 9th grade students to enroll in CTED courses increases the probability a student will be engaged throughout high school and will complete a CTE certification by the time the student graduates.

4. Allow CTEDs to serve students through age 21 regardless of graduation status.

Rationale: Currently, JTEDs are not able to continue to serve students once they graduate from high school, because the state ceases to provide funding for students who have received a diploma. They must transition to a community college program if one is available.

5. Support policy that recognizes, respects, and promotes teaching as a profession.

Rationale: It is important for the Legislature and the public in general to recognize, as ASBA does, that teaching is a profession that requires a set of standards for qualification. Undermining those standards is harmful to the K-12 system.

6. Defend against efforts to chill the free speech rights of school employees.

Rationale: In the wake of the work stoppage and Red for Ed demonstrations of 2018, it was necessary to affirmatively state that governing boards, not the Legislature, are responsible of the oversight and discipline of employees for violation of district policy regarding conduct in the classroom.

This may become an issue again in 2020 as employees advocate for safe work environments.

7. State standardized testing shall not be used for any purpose other than a year over year measurement of student growth in the tested subject.

Rationale: The insistence on using standardized testing to “grade” schools as a method of encouraging them to improve has not been successful. Testing results and any type of accountability system should be used only to identify potential instructional deficiencies and improve them, without public shaming or financial repercussions.

8. Support policy that protects school district employees and students from discrimination based on sexual orientation and gender identity.

Rationale: As a matter of educational equity and encouraging opportunity for all individuals, ASBA should support efforts to include prohibitions on discrimination on the basis of sexual orientation and gender identity in federal, state, and local educational and employment policies where they do not currently exist.

IV. Require Public Accountability for Taxpayer Dollars Spent on Education

1. Establish financial and academic transparency for all institutions and individuals that accept public funds.

Rationale: ASBA believes that all public funds, including those that go to charter schools and private schools through ESAs/vouchers, should be accounted for in the same manner, and if the public policy of Arizona is to make assessment results available for all public education programs, the public has a right to the same information on all the education programs it is funding.

2. Repeal any program that gives public funds for private schools, vouchers (Empowerment Scholarship Accounts) and private school subsidies (Student Tuition Organizations) and prevent any future expansion.

Rationale: ASBA does not support public funding of private schools.

3. Require comparative classroom spending audits for school districts and all other institutions that accept public funds and define “classroom spending” as both instructional spending and student support spending.

Rationale: The auditor general’s current classroom spending report is applied only to school districts, so the public has no similar window into the spending patterns of charter schools. Further, the definition of “classroom spending” is too narrow and does not encompass all that is essential to helping students succeed.

4. Enforce financial requirements and seek recovery of improperly received and/or expended public funds by charter and private schools and organizations.

Rationale: School districts face strict accountability standards and repercussions for misusing public funds. Charter schools and private schools accepting public money, whether directly or indirectly, should be bound by similar standards to ensure funds are used for their intended purpose.

V. COVID-19 Response

1. Hold school districts harmless for significant enrollment losses for school year 2020-2021.

Rationale: Fluctuating and declining enrollments are likely to occur this school year as parents make decisions whether to send their children to school based on rapidly evolving local infection rates. Ensuring districts have budgetary stability will allow administrators to focus on creating the best school environment possible.

2. Provide flexibility in seat time and attendance requirements for school districts for the 2020-2021 school year.

Rationale: Given the use of online and hybrid learning models being used this school year, flexibility in seat time requirements may be necessary to ensure school districts aren't punished financially for adhering to public health guidelines by keeping students at home.

3. Suspend state standardized testing requirements for school year 2020-2021.

Rationale: Given the high stakes of our standardized tests, suspending state standardized testing requirements for this school year will allow instructors to focus on adapting to distance learning with engaging curriculum, not standardized test preparation.

4. Enact a moratorium on school letter grades for school year 2020-2021.

Rationale: Given that school letter grades are largely based on standardized test performance, and the added pressure of Results-Based Funding, schools should not be punished with a bad letter grade given the equity issues and challenges associated with distance learning.

5. Provide districts flexibility in teacher evaluation requirements and procedures.

Rationale: Procedures for teacher evaluations are strictly laid out in state statute, but flexibility around notification and evaluation dates may be necessary to ensure both administrators and teachers have adequate time and are fairly represented in the process.

6. Regulatory relief in the event the pandemic continues to (or does so at a future date) interrupt the academic year.

Rationale: Many federal and state regulatory requirements have been difficult or impossible to comply with during the pandemic. Waiving any such issues that arise will help school leaders focus on delivering educational services, rather than working around government regulations.

7. A state-funded program designed to bulk purchase sanitation supplies (i.e. PPE, cleaning supplies, etc.) for distribution to school districts & schools.

Rationale: Shortages and price gouging of sanitation supplies has been a nationwide problem during this pandemic. School districts need guaranteed access to affordable supplies that will keep schools open safely.

8. Funding for increased expenses incurred due to COVID-19, including costs to meet the social/emotional needs of students.

Rationale: The social and emotional impact of the pandemic has hurt students, particularly those who rely on the safety and stability of the school environment to succeed.

9. Technology modernization and accessibility to ensure students have the technology and equipment to use during times like these with the current COVID-19 pandemic.

Rationale: Lack of modern technology at home has highlighted an equity gap among our students during the pandemic. Schools need resources to ensure every student and staff member has a quality device to stay connected with their schools from home.

10. Unless a public emergency is declared, maintain the right of school districts to close for safety concerns related to COVID-19 outbreak in the community.

Rationale: School districts should maintain flexibility to adapt to the public health circumstances in their community to safely serve students in the most effective manner.

11. Protect public schools from liability if a community member contracts COVID-19 while engaged in school-sponsored activities.

Rationale: While it's difficult to prove with certainty where and how a person contracts COVID-19, ensuring school districts don't have liability concerns will allow them to remain open to the community to the fullest extent possible given the circumstances.

**OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting**

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Agenda Item Number –X

**Agenda Item
Reflections/Feedback on Meeting**

For Board: Action Discussion Information

Background –
Reflect on the business of tonight’s meeting. You may comment on how it aligns to our goals.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
September 15, 2020
Board Meeting

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Agenda Item Number – XI

Agenda Item

Future Agenda Items

For Board: Action Discussion Information

Mr. Richard

- Would like to see student enrollment numbers **(included in tonight’s board documents)**
- Numbers indicating parent/ teacher participation **(reflected in enrollment numbers)**
- Additional reading on how metric tracking is going to change **(to be discussed in Reopening and Board Presentation discussions at the meeting)**

Mrs. Radtke

- Student enrollment numbers **(included in tonight’s board documents)**
- More information shared with what school is like during distance learning and what specialists are doing **(presented to the Board by Jill Crossley at the Board-Superintendent workshop)**

President Aguilar

- Supports the district is providing to parents with the distance learning **(presented to the Board by Jill Crossley at the Board-Superintendent workshop)**
- Possibility of forming a health committee **(Superintendent has formed a Public Health Advisory Committee)**
- Waiving liquidated damage fees for teachers during the pandemic if they have to leave for health concerns or related to COVID 19- Dr. Robert noted that the district is not assessing liquidated damages for COVID related items **(Liquidated damages have been waived for this year for COVID related issues)**

Agenda Item Number – XII

Adjournment

Moved _____ Seconded _____ P/F